

5TH FLOOR



COLE INFORMATION CENTER
SAN FRANCISCO PUBLIC LIBRARY
CIVIC CENTER
SAN FRANCISCO, CALIFORNIA 94102

SAN FRANCISCO PUBLIC LIBRARY

REFERENCE BOOK

Not to be taken from the Library

MAY - 1 2001

SAN FRANCISCO PUBLIC LIBRARY



3 1223 04591 0172



SAN FRANCISCO
BOARD OF SUPERVISORS

GOVERNMENTAL OPERATIONS COMMITTEE

This Committee issued a "Calendar" for each meeting, which constituted the Agenda for the meeting. The Calendar had a blank line at the end of each agenda item for "Action".

The decisions taken at the meeting on each Calendar item were entered on the "Action" lines of the Calendar. The Calendar was then referred to as the "Action Calendar" or "Marked Calendar", and constituted the Minutes for the meeting.

Note that the Agendas and the Minutes are both captioned "Calendar". They differ in that the Minutes describe the action taken on each Calendar item.

This volume includes the available Minutes of this Committee's meetings. The Agenda is included only if the Minutes are missing.

Beginning in May 1989, the Budget Analyst prepared memoranda for many of this Committee's meetings. The memo for each meeting is inserted in this volume *in front of* the Minutes for that meeting. If the Minutes of a meeting are missing, the Budget Analyst memo is inserted *following* the Agenda for that meeting.

SF
890.32
#3
6/5/89

CITY AND COUNTY



OF SAN FRANCISCO

Public Library, Documents
Repts., ATTN: Henry Ralt

BOARD OF SUPERVISORS

BUDGET ANALYST *Recommendation*

1390 MARKET STREET, SUITE 1025


SAN FRANCISCO, CALIFORNIA 94102 • TELEPHONE (415) 554-7642

DOCUMENTS DEPT.

JUN 2 1989

SAN FRANCISCO
PUBLIC LIBRARY

June 1, 1989

TO:  Governmental Operations Committee
FROM: Budget Analyst
SUBJECT: June 5, 1989 Governmental Operations Committee Meeting

Item 1 - File 162-89-1

1. The proposed request (File 162-89-1) would designate the charitable agencies qualified to participate in the City's annual fundraising drive.

2. In September, 1988, the Board of Supervisors adopted an ordinance (No. 429-88) to amend the City's Administrative Code (Section 16.93-2) to establish procedures for the selection of the agencies eligible to participate in the City's joint fundraising drive and for conducting the City's annual fundraising drive. This ordinance specified that any organization wanting to participate in the annual fundraising drive meet the following requirements:

- a. An eligible charitable agency must be a federated agency representing ten or more charitable organizations, of which at least 50 percent shall represent organizations located in the counties of San Francisco, San Mateo, Santa Clara, Alameda, Contra Costa and Marin;
- b. The federated agency must certify to the Board of Supervisors that the Federal Internal Revenue Service has determined that contributions to all of the represented charitable organizations are tax deductible;

Memo to Governmental Operations Committee
May 22, 1989 Governmental Operations Committee Meeting

- c. The federated agency must have been in existence with ten or more qualified charities for at least one year prior to the date of application and provide satisfactory evidence to that effect at the time of filing an application with the Board;
- d. The federated agency must submit its most recent certified audit at the time of filing an application with the Board; and
- e. Agencies that wish to participate in the Annual Drive are required to submit applications to the Board of Supervisors that include all information that may be relevant to the criteria listed in this proposed ordinance.

3. In April, 1989, the Board of Supervisors amended the schedule for the 1989 annual drive only (Ordinance No. 129-89) to extend the date by which organizations must submit the above listed materials from March 1 to May 15, 1989. For all subsequent years, organizations must submit their materials by March 1. As of May 15, 1989, the applicants that had submitted materials are as follows:

- International Service Agencies (ISA);
- Combined Health Appeal of California (CHA);
- The Progressive Way;
- Bay Area Black United Fund;
- Environmental Federation of California (EFC); and
- United Way of the Bay Area.

4. The Board of Supervisors recently amended Administrative Code Section 16.93-3 (File 162-89-2) in order to designate the Chief Administrative Officer (CAO) with the responsibility for reviewing the submitted application materials from the organizations interested in participating in the City's annual fundraising drive. As amended, the CAO is also responsible for making recommendations to the Board of Supervisors as to whether the applicants are qualified to participate in the City's annual fundraising drive.

5. According to a June 2, 1989 letter submitted by Mr. Rudolf Nothenberg, CAO, to Mr. John Taylor, Clerk of the Board of Supervisors, all six of the agencies which applied to participate in the City's 1989 annual fundraising drive have met the criteria delineated in the Administrative Code Section 16.93-2.

6. The Board of Supervisors, by resolution, must designate the charitable agencies that will participate in the 1989 fundraising drive by June 15, 1989. Because 1989 is the first year that this process will be used, the original ordinance was amended (Ordinance No. 129-89) to enable the City to have additional time to implement the new procedure. In all future years, the Board of Supervisors must designate the charitable agencies that will participate in the City's annual fundraising drive by May 1.

BOARD OF SUPERVISORS
BUDGET ANALYST

**Memo to Governmental Operations Committee
May 22, 1989 Governmental Operations Committee Meeting**

7. As the proposed request currently before the Governmental Operations Committee (File 162-89-1) is not in the form of a resolution, Mr. Ted Lakey, of the City Attorney's Office, reports that he has prepared a resolution for the Board of Supervisors to designate the participating agencies.

Recommendation

Prepare in and report out a resolution designating all six agencies, which applied to participate in the City's 1989 annual fundraising drive, as qualified to participate in the fundraising drive.



Memo to Governmental Operations Committee
June 5, 1989 Governmental Operations Committee Meeting

Item 2 - File 173-89-4

Department: Port of San Francisco

Proposed Action: Ordinance approving the termination of a lease between Crowley Maritime Corporation and the City and County of San Francisco, operating by and through the San Francisco Port Commission.

Effective Date: May 31, 1989

Description: 1. Crowley Maritime Corporation has requested City approval to terminate its lease at Pier 9 (see attached map) on May 31, 1989, which is 25 months earlier than the termination of their existing 15 year lease which commenced on July 1, 1976, and is scheduled to expire June 30, 1991. Section 7.402.1 of the City Charter governs the lease of real property, or its modification, amendment, or termination, in that Board of Supervisors approval is required for leases which are in excess of ten years or which have an anticipated revenue of \$1,000,000 or more.

2. At the present time, Crowley Maritime Corporation pays \$10,312.99 per month for 82,254 sq. ft. of office, storage, open shed and outdoor apron space for tugboats at approximately \$.125 a square foot. The rent was \$4,623.00 per month beginning July 1, 1976, and has been adjusted each succeeding year commencing with the anniversary date in direct proportion to any increase or decrease in the cost of living index, but never less than \$4,623.00 per month, the original monthly amount of the lease.

3. Crowley Maritime Corporation's request to terminate its lease with the Port is a result of having moved its operation from Pier 9 to Pier 41 and to Alameda, and therefore no longer needing its wharf space and offices at Pier 9.

4. Ms. Dorothy Schimke, Commercial Property Manager, advises that the Port is confident the property can be leased without difficulty to a future tenant at a higher rent per square foot than is currently received from Crowley Maritime Corporation.

5. A comparison of the base monthly rental rates established by the Port Commission for commercial property and the current monthly rent received from Crowley Maritime Corporation indicates what the Port Commission is expecting in additional monthly rent from a new tenancy for Pier 9.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 5, 1989 Governmental Operations Committee Meeting

The Port staff anticipates obtaining more than the minimum rent.

Minimum Monthly Rent Structure Established by Port Commission Applicable to Pier 9:

Office Space (\$1.00 x 5,072 sq. ft.)	\$5,072.00
Shop and Storage Space (\$.50 x 4,370 sq. ft.)	2,185.00
Open Shed (\$.20 x 44,812 sq. ft.)	8,962.40
Outdoor Apron (\$.10 x 28,000 sq. ft.)	<u>2,800.00</u>
Subtotal (82,254 sq. ft.)	\$19,019.40
Existing Monthly Rent for Pier 9 from Crowley Maritime Corporation	<u>10,312.99</u>
Anticipated Additional Monthly Rent from New Tenancy	\$8,706.41

6. If the termination of the current lease agreement were approved, Ms. Schimke of the Port advises that a portion of Pier 9 totalling 10,526 sq. ft. or 12.8 percent of the original lease, would be leased back to Crowley Maritime on a month-to-month basis for the docking of tugs, storage of equipment and the parking of vehicles. Such a lease would not be subject to Board of Supervisors approval per the provisions of Charter Section 7.4021. The month-to-month lease would be based on the Port's current monthly rent structure as follows:

	<u>Sq. Ft.</u>	<u>Monthly Rent</u>
Shop and Storage Space @ \$.50	638	\$319.00
Parking @ \$.25	2,000	500.00
Open Shed @ \$.20	1,888	377.60
Outdoor Apron @ \$.10	<u>6,000</u>	<u>600.00</u>
Total	10,526	\$1,796.60

BOARD OF SUPERVISORS
BUDGET ANALYST

THE HISTORY OF THE

REIGN OF KING CHARLES THE FIRST

BY SAMUEL JOHNSON

IN TEN VOLUMES

VOLUME THE FIRST

THE HISTORY OF THE

REIGN OF KING CHARLES THE FIRST

BY SAMUEL JOHNSON

IN TEN VOLUMES

VOLUME THE FIRST

THE HISTORY OF THE

REIGN OF KING CHARLES THE FIRST

BY SAMUEL JOHNSON

IN TEN VOLUMES

VOLUME THE FIRST

THE HISTORY OF THE

REIGN OF KING CHARLES THE FIRST

BY SAMUEL JOHNSON

IN TEN VOLUMES

VOLUME THE FIRST

THE HISTORY OF THE

REIGN OF KING CHARLES THE FIRST

BY SAMUEL JOHNSON

7. The current lease with Crowley Maritime Corporation permits its termination under conditions as may be "fair and equitable" to both the City and Crowley Maritime Corporation. Port staff indicates that an early termination of this lease would result in some lost rent revenue during the period of time which it would take to replace the existing tenant, but the leasing of Pier 9 to a new tenant, based on the Port's minimum monthly rent structure, should eventually exceed income currently received by the Port.

8. Although the Port believes that it will find a replacement tenant for Crowley Maritime Corporation using a base monthly rent structure which will increase lease revenues, the Port has not yet signed a new tenant to a lease. It would be in the City's best interest to approve a lease termination with Crowley Maritime Corporation only after the Port has secured another tenant. This would prevent the City from losing any revenues as the result of the property being vacant.

Comments:

1. Based on discussions with Ms. Schimke, the Budget Analyst has been advised of the following additional information:

a. Crowley Maritime vacated the majority of the premises at Pier 9 on or about February of 1988.

b. Although the Port has prospective tenants which could result in increased revenues to the Port, nothing has been finalized with these tenants. However, as long as Crowley has control of the space under the lease, the Port does not have access to fixing up Pier 9.

2. If the Board of Supervisors were to approve the proposed lease termination, it could result in a maximum loss of revenues to the Port of \$257,824.75 (25 months x Crowley's present lease payment of \$10,312.99) less the pending license to Crowley which would result in total revenues to the Port of \$44,915 over the 25-month period.

3 The Budget Analyst fully recognizes and concurs with the Port that by fixing up Pier 9, the Port has an excellent opportunity of substantially increasing its rent from new tenants which would replace Crowley. However, as of the writing of this report, the Port has not finalized any new leases with prospective tenants because the Port and Crowley have maintained that the proposed termination agreement to

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 5, 1989 Governmental Operations Committee Meeting

be approved by the Board of Supervisors, which would forgive Crowley of 25 months of rent, should be initially approved.

4 As noted above, the Port believes that it will substantially increase its revenues. If and when documentation is presented to the Board of Supervisors that the Port has obtained leases which will result in revenues to the Port being at least equal to those revenues presently being received from Crowley, the Budget Analyst then endorses the forgiveness of the remaining months, and related revenues from Crowley due to the Port under the existing Crowley lease.

Recommendation: Continue the ordinance to the call of the Chair until the Port is assured that the proposed lease termination does not result in any lost revenues to the Port.

BOARD OF SUPERVISORS
BUDGET ANALYST

BRIDGE

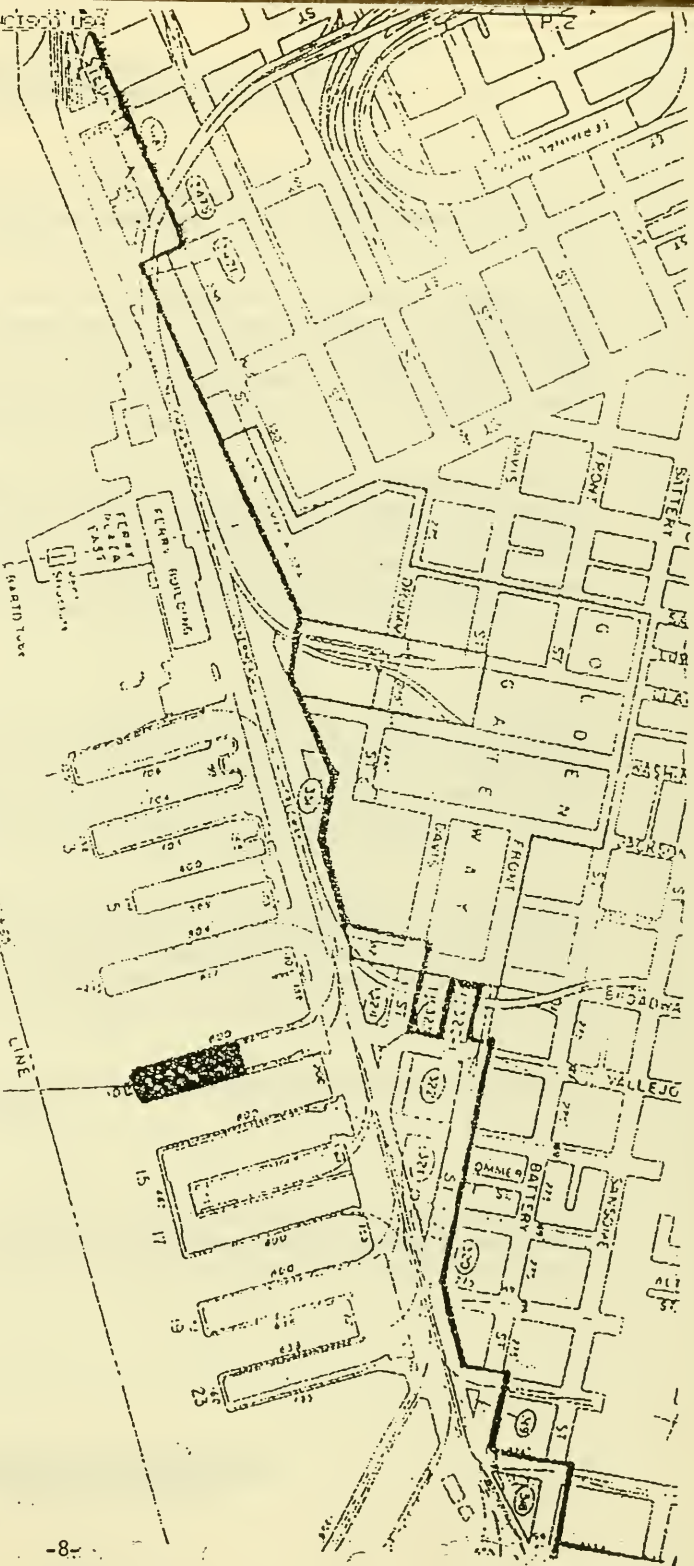
CL. ST. WATER

51.74' OF MEAG

LINE

LINE OF S.E.R.C. JURISDICTION

CROWLEY MARTINE L-9182



Item 3 - File 97-89-19

1. The proposed ordinance would amend Section 16.75-1 of the City's Administrative Code to authorize pre-retirement and survivor benefits for former spouses under certain circumstances.

2. The San Francisco retirement plans provide an automatic continuation allowance, at no cost to the member, to a "current" spouse. An ex-spouse, however, cannot qualify for this automatic continuation, despite the fact that many ex-spouses have been married to the member for most or all of the member's working life. Presently, a lifetime benefit can only be provided to a non-spouse if the option is chosen at the time of retirement.

3. The proposed ordinance provides that if a marital dissolution requires distribution of retirement benefits to a former spouse after a member qualifies for retirement but before commencement of a member's pension, the Retirement Board may make such distributions. Such distributions to a former spouse would only be allowed if the total cost of retirement benefits to the City would not be more than the cost to provide retirement benefits to which the member is entitled.

Comments

1. In November of 1988, the voters of San Francisco approved a Charter Amendment (Proposition I) which authorized the Board of Supervisors, by three-fourths vote, to amend the provisions of the Retirement System to conform with the community property provisions of Civil Code Sections 4800 and 4800.8 after receipt of an actuarial report from the Retirement Board showing that such a change would not increase the overall retirement system benefit costs.

2. The Retirement System has prepared and submitted an actuarial report which concludes that the proposed ordinance can be implemented at no additional cost to the Retirement System. Further, the Retirement System reports that the changes embodied in the proposed ordinance are fair to all parties involved: the member, the ex-spouse, the retirement plan as a whole, the current spouse and other qualified survivors.

3. The proposed ordinance would require approval by nine members of the Board of Supervisors for its passage.

Recommendation

Approve the proposed ordinance based on the prior policy decision of the Board of Supervisors to obtain approval by the voters to allow amendments in the provisions of the retirement system to conform to community property provisions of State law.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 5, 1989 Governmental Operations Committee Meeting

Item 4 - File 12-89-22

Item:

Resolution urging amendment of SB 737 which would require all local and state governmental agencies to accept certification by the Department of Transportation of a socially and economically disadvantaged business concern and of minority- or women-owned business enterprises.

Description:

1. Presently, State Government Code Section 14030.5, "Certification of socially and economically disadvantaged business concerns," requires that all state agencies accept the certification of a socially and economically disadvantaged business concern by the California Department of Transportation as valid status of that business when awarding contracts to socially and economically disadvantaged business concerns and specifies that any local agency may accept such certification. Section 14030.5 also specifies that no state agency shall require any business to comply with any other certification process for certifying socially and economically disadvantaged business concerns.

2. Under the State procedures, the Department of Transportation is the centralized agency regarding the certification of socially and economically disadvantaged firms.

3. Senate Bill 737 would make mandatory local acceptance of Department of Transportation (Caltrans) certifications of socially and economically disadvantaged business concerns and would also make mandatory acceptance by State and local agencies of Department of Transportation certifications of minority- and women-owned business enterprises. State and local agencies would also be prohibited from requiring any business to comply with any certification process for certifying minority- and women-owned business enterprises other than that provided by the Department of Transportation.

4. Certification of minority-, women-, and locally-owned businesses as the valid status of such businesses desiring to contract with the City is currently the responsibility of the Human Rights Commission. The process of being certified as a minority business enterprise (MBE), women business enterprise (WBE), or local business enterprise (LBE) is a stringent process and involves such verification techniques as site visits, documentation reviews of equipment lists and licenses,

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 5, 1989 Governmental Operations Committee Meeting

review of birth certificates of applicants and forebearers when necessary, review of tax reports, etc.

5. According to Mr. Harold Dorell, Regional Director of Civil Rights, Federal Highway Administration, and Mr. Arnold Baker of the San Francisco Public Utilities Commission, the Caltrans certification process, although not based on self-certification, is not as stringent or thorough a process as that employed by the City. However, lines 20 through 22 of the proposed ordinance states that "Caltrans certification has previously been based upon self-certification".

Comment:

Mr. Peter Jamero, Director, Human Rights Commission, states that the integrity of the certification process is an important component of the City's MBE/WBE/LBE program and to insure such integrity, the City needs to retain its certification authority.

Recommendations:

1. Approval of this proposed resolution is a policy matter for the Board of Supervisors.
2. If the Committee approves the proposed resolution, amend lines 20 through 22 to read as follows:

WHEREAS, Caltrans certification process has previously been less comprehensive and less stringent than the process employed in San Francisco.

This amendment would eliminate the statement that Caltrans certification has previously been based upon self-certification.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 5, 1989 Governmental Operations Committee Meeting

Item 5 - File 47-89-7

Department: Parking Authority

Item: Ordinance approving sublease under existing Golden Gateway Garage lease, authorizing execution of agreement regarding sublease and consent to sublease, and approving and authorizing execution of fifth amendment of Golden Gateway Garage lease.

Proposed Amount: \$1,750 per month (\$21,000 annually) paid by Rapid Shine (sublease), to Golden Gate Parking Company (sublessor), of which 80.674% (\$1,411.80 per month of \$16,941.54 annually) would be paid to the City and County of San Francisco by Golden Gate Parking Company.

Term: Upon City approval of sublease but no later than August 15, 1989 through July 31, 1991 (approximately 2 years).

Description: 1. The Golden Gate Parking Company is currently leasing the Golden Gateway Garage at 250 Clay Street from the City per an existing 5-year lease agreement dated August 1, 1986.

2. In 1986 the Board of Supervisors approved the subleasing of seven parking spaces to the Avocet Group, Inc. for the purposes of conducting hand car washing and automobile detailing services. The rates and charges established for these services were \$15 per vehicle for hand car washing, and \$150 per vehicle for automobile detailing. Avocet no longer performs these services. It is proposed that Rapid Shine would handle these services.

3. The proposed sublease with Rapid Shine would allocate a total of six parking spaces to Rapid Shine, two spaces of which are located to the right of the car wash area and four of which are in the car wash area comprising the entire auto detailing space. The proposed six parking spaces to be subleased with Rapid Shine is one space less than the seven parking spaces previously subleased to Avocet.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 5, 1989 Governmental Operations Committee Meeting

4. The proposed rates and charges for the new sub-lease are as follows:

	<u>Car</u>	<u>Van</u>
Washing of Vehicles by hand	\$15	\$20
Detailing of Vehicles	150	180

5. Golden Gate Parking would not receive a percentage of gross receipts on the monies charged for the washing and detailing of automobiles and vans. Instead, Rapid Shine would pay a monthly rental of \$1,750 to the Golden Gate Parking Corporation. The City would receive percentage rentals on the monthly rentals payable by Rapid Shine to Golden Gate based on the rate of 80.674% of the gross monthly rentals payable by Golden Gate to the City. Based on these proposed rates, the City would receive \$16,941.54 annually in rentals for each of the two years of the proposed sub-lease.

6. Rapid Shine, the sublessee, will be responsible for payment of all water, electricity, insurance and any repairs related to its operations.

Comments:

1. According to Mr. Harry Quinn of the Real Estate Department, the previous sublessee, Avocet Group, Inc. was unable to continue its car washing service after May, 1988 because of financial difficulties, and that Rapid Shine has been performing these services under a ten day revocable license agreement since February of 1989. Mr. Kevin Hagerty of the Parking Authority advises that the Golden Gate Parking Company has sought legal action against Avocet Group, Inc. for lost rents.

2. Some additional parking revenues will accrue to the City in addition to the increased revenues from the hand car washing and vehicle detailing operations, to the extent that any vehicle coming into the garage for the sole purpose of such services would be required to pay normal parking rates in addition to the car washing and detailing services.

Recommendation:

Approve the proposed ordinance.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 5, 1989 Governmental Operations Committee Meeting

Item 6 - File 64-89-18

Department: Real Estate

Item: Resolution authorizing the renewal of one lease, the extension of four existing leases and the extension of two month-to-month licenses for various City departments. A lease extension has option periods remaining, whereas under a lease renewal, all options to renew have expired, and a new lease agreement must be negotiated.

(1) **Department:** Department of Agriculture

Location: 501 Army Street (first floor)

Purpose of Lease: Offices

Lessor: San Francisco Port Commission

No. of Sq. Ft. and Cost/Month: 2,275 sq. ft. @ \$0.65 sq. ft./mo.. = \$1,469 rent/month

Annual Cost: \$17,628

% Increase over 1988-89: 0%

Utilities and Janitor Provided by Lessor: Utilities only; janitorial services provided by lessee.

Term of Lease: July 1, 1989 to June 30, 1990

Source of Funds: General Fund to be provided in 1989-90 budget

Right of Renewal: FY 1988-89 represented the last option period for this lease. A new lease has been negotiated effective FY 1989-90. This new lease has five option periods remaining after FY 1989-90.

(2) **Department:** Water Department

Location: Pier 33

Purpose of Lease: Space to house Water Department Inspectors and trucks

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 5, 1989 Governmental Operations Committee Meeting

Lessor: San Francisco Port Commission

No. of Sq. Ft. and Cost/Month: 3,191 sq. ft. @ \$0.22 sq. ft./mo. = \$702 rent/month

Annual Cost: \$8,424

% Increase over 1988-89: 0%

Utilities and Janitor Provided by Lessor: No

Term of License: Month-to-Month, not to exceed 12 months

Source of Funds: Water Department Operating Fund

Comment: This space has been rented for four years on a month-to-month basis

(3) **Department:** Human Rights Commission

Location: 1095 Market Street (fifth floor and portion of fourth)

Purpose of Lease: Offices

Lessor: 1095 Market Street Associates

No. of Sq. Ft. and Cost/Month: 5,232 sq. ft. @ \$1.19 sq. ft./mo. = \$6,240 rent/month

Annual Cost: \$74,880

% Increase over 1988-89: 5%

Utilities and Janitor Provided by Lessor: Yes

Term of Lease: July 1, 1989 to June 30, 1990

Right of Renewal: This space has been leased by the City for sixteen years. There is one option period remaining in the lease.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 5, 1989 Governmental Operations Committee Meeting

Source of Funds: General Fund to be provided in 1989-90 budget

(4) Department: Chief Administrative Officer
Location: Portion of Seawall Lot 344
Purpose of Lease: Recycling Purchase Center
Lessor: San Francisco Port Commission
No. of Sq. Ft. and Cost/Month: 10,000 sq. ft.. @ \$0.097 sq. ft./mo. = \$968 rent/month
Annual Cost: \$11,616
% Increase over 1988-89: 0%
Utilities and Janitor Provided by Lessor: No
Term of License: Month-to-Month:
Source of Funds: Solid Waste Project Funds
Comment: This space has been rented for six years on a month-to-month basis.

(5) Department: Police Department
Location: Sutro Tower
Purpose of Lease: Antenna and Transmitter Location
Lessor: Sutro Tower Inc.
Cost/Month: \$539 rent/month
Annual Cost: \$6,468
% Increase over 1988-89: .078%%
Utilities and Janitor Provided by Lessor: None

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 5, 1989 Governmental Operations Committee Meeting

Term of Lease: July ,1 1989 through June 30, 1990

Right of Renewal: Year-to-year, with option to terminate with six months notice.

Source of Funds: General Fund to be provided in 1989-90 budget.

(6) **Department:** Municipal Railway

Location: Roof, 555 California Street, Bank of America Building

Purpose of Lease: Antenna and Transmitter location for Municipal Railway Voice and Data Communications.

Lessor: 555 California Street Partners, including Milton Meyer & Co.

Cost/Month: \$500 rent/month

Annual Cost: \$6,000

% Increase over 1988-89: 0%

Utilities and Janitor Provided by Lessor: None

Term of Lease: July 1, 1989 through June 30, 1990

Right of Renewal: One year option period remaining, with six-month notice of termination required.

Source of Funds: Municipal Railway Operating Fund to be provided in 1989-90 budget.

(7) **Department:** Department of Electricity

Location: Roof: 555 California Street, Bank of America Building

Purpose of Lease: Antenna and Transmitter Location

Lessor: 555 California Street Partners

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 5, 1989 Governmental Operations Committee Meeting

Cost/Month: \$558 rent/month
Annual Cost: \$6,696
% Increase over 1988-89: 0%
Utilities and Janitor Provided by Lessor: None
Term of Lease: July 1, 1989 - June 30, 1990
Right of Renewal: Three option periods remaining
Source of Funds: General Fund to be provided in 1989-90 budget.

* * * * *

Comments

1. The Real Estate Department reports that the proposed rentals reflect fair market values.
2. Approval of the proposed lease extensions is requested at this time to permit timely rent payments once the 1989-1990 budget is approved.

Recommendation

Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 5, 1989 Governmental Operations Committee Meeting

Item 7 - File 65-89-2

Department: Parking Authority

Item: Ordinance authorizing negotiated lease of commercial space at the Lombard Street Garage with the United States Postal Service.

Proposed Amount: \$27,886 per month, \$334,632 annually payable by the U.S. Postal Service to the Parking Authority for 13,943 sq.ft. (\$2.00 per sq. ft. per month) and seven reserved parking spaces for the first five years.

\$38,343 per month, \$460,116 annually payable by the U.S. Postal Service to the Parking Authority for 13,943 sq.ft. (\$2.75 per sq.ft. per month) and seven reserved parking spaces for the second five years.

Term: Ten years, beginning the first day of the second month following the receipt of a building permit, or December 1, 1989, whichever occurs first. In addition, there are four 5-year options for a total of thirty years. The rental rate for each of the four 5-year option periods will be redetermined by appraisal of the Real Estate Department at the time each option is exercised.

Description:

1. The Lombard Street Garage is a newly constructed City-owned facility located on the south side of Lombard Street and bordering on the north side of Moulton Street midway between Webster and Fillmore Streets (see attachment). The Lombard Street Garage consists of ground floor commercial space and four levels of parking above with 205 parking spaces. Originally, an "Invitation for Bids" for the lease of the ground floor commercial space of the Lombard Street Garage was issued and circulated in 1986 before the actual construction of the facility. Only one bid was received which was at the minimum requirement of \$1.50 per sq. ft. per month, which at a proposed 12,978 sq. ft. of usable commercial space totalled \$19,420 per month. This bid was rejected by the Board of Supervisors (File 47-86-17) in September of 1986, due to lack of more than one bid and because it was felt that more bids would be received upon the completion of the garage construction in December, 1987.

2. In July of 1987, the United States Postal Service advised the Real Estate Department of their interest in leasing the entire ground floor commercial space for a replacement of their Marina Post Office Station. The current Marina Post

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 5, 1989 Governmental Operations Committee Meeting

Office facility at 3225 Fillmore Street, between Lombard and Greenwich Streets, was considered to be too small and lacks adequate parking.

3. Upon the receipt of a "Letter of Intent to Lease" from the U.S. Postal Service in September of 1987, the Parking Authority authorized and directed the Director of Property to enter into direct negotiations with the Postal Service and putting off the issuance of a second invitation for bids. The decision of the Parking Authority was based on: (1) the U.S. Postal Service being a governmental entity with the power of eminent domain; (2) the combination of a public parking facility with a Post Office below at the same location being considered an ideal commercial mix; and (3) the project having the support of neighborhood groups because of the public's need for an improved Post Office facility in the Marina district.

4. It is anticipated that the U.S. Postal Service will receive a building permit in August of 1989 to make tenant improvements estimated to cost approximately \$800,000. It should take up to 120 days to complete the construction which, if started in September of 1989, means that the new postal facility should be open for business during the first quarter of 1990.

Comments:

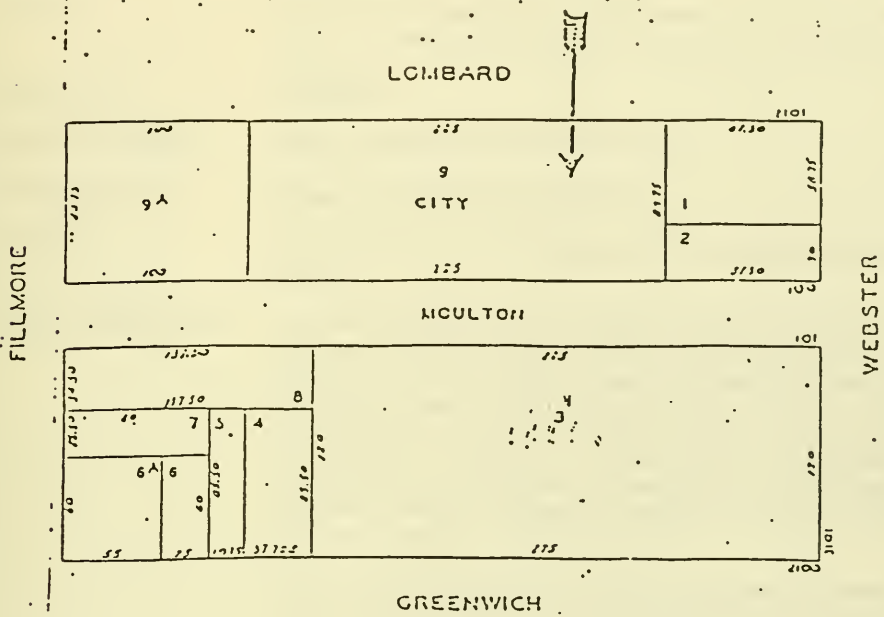
1. The U.S. Postal Service will pay for their own utilities through separate meters and supply lines for gas, water and electricity.

2. As the U.S. Postal Service represents one tenant, rather than several smaller commercial tenants as envisioned in the original commercial space design, the actual usable space has increased by 965 sq.ft. from 12,978 sq. ft. to 13,943 sq. ft., an increase of 7.4 percent. At \$2.00 per sq. ft. per month, this increases the monthly rental by \$1,930, and annually by \$23,160.

3. The Department of City Planning advises that this lease is in conformity with the Master Plan under the original garage project approved on March 29, 1986, and as stated in their letter dated May 4, 1989, the Proposition M findings are consistent with the Master Plan approval.

Recommendation: Approve the proposed ordinance.

BOARD OF SUPERVISORS
BUDGET ANALYST



Memo to Governmental Operations Committee
June 5, 1989 Governmental Operations Committee Meeting

Item 8 - File 146-89-24

Department: Department of Public Health (DPH)

Item: Resolution authorizing the Department of Public Health to apply for, accept and expend a continuation State grant.

Amount: \$5,700,000

Source of Grant: State Department of Health Services

Grant Period: January 1, 1989 to June 30, 1991

Project: Construction of a Multidisciplinary AIDS Research Center

Project Description: The proposed grant funds would be used for construction of a two-story addition to the existing three-story Pathology building of San Francisco General Hospital to house a Multidisciplinary AIDS Research Center which would provide for the expansion of AIDS basic science research in California. The center would occupy approximately 16,600 square feet of space and would include laboratories, equipment rooms, a biohazard containment facility, office space and space for support services.

The proposed \$5,700,000 in State grant funds represents a portion of the approximately \$11,660,000 in State grant funds earmarked for this project. The Board of Supervisors previously approved a State grant award to the City in the amount of \$1,360,000 to fund the preliminary planning and design phase of the center (File 146-88-1). This phase of the project was completed in May of 1989.

Ms. Nancy Moss, Project Manager of DPH, reports that DPH issued a request for bids on May 31, 1989, in order to acquire a contractor to perform the necessary construction work for the project. Ms. Moss anticipates that construction would begin on the project between September 1, 1989 and November 1, 1989.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 5, 1989 Governmental Operations Committee Meeting

The Department of Public Works, Bureau of Architecture estimates that, in addition to the funds already expended for the planning and design phase of the project, the cost to construct the Multidisciplinary AIDS Research Center will be approximately \$9.4 million (excluding a contingency fee). Ms. Moss advises that the State will award additional grant funds of up to \$4.6 million in FY 1989-90, which when added to the \$5.7 million currently available under this proposed grant would bring the maximum State funding available for the construction of the center to \$10.3 million which is sufficient to pay for the estimated construction costs of \$9.4 million.

Local Match: None

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 5, 1989 Governmental Operations Committee Meeting

Item 9 - File 146-89-25

Department: Department of Public Health (DPH), Central Administration

Item: Resolution authorizing DPH to apply for State funds.

Amount: \$219,262

Source of Funds: State of California Department of Health Services for Special Needs and Priorities (SNAP) Funds.

Fund Period: July 1, 1989 to June 30, 1990.

Project: To obtain matching funds from the State of California for capital improvements for distressed county facilities (facilities in need of capital improvements), computerization of county information, county-clinic cooperation, refugee health services, elderly care and for medical information.

Description: SNAP funds are unclaimed monies in the State of California's County Health Services Fund. The Director of the State Department of Health Services may reallocate these unclaimed monies to local jurisdictions pursuant to Section 16707 of the Welfare and Institutions Code. DPH has submitted grant proposals on the following projects:

	<u>Amount</u>
<u>Category I: Distressed County Facilities</u>	\$69,100

SNAP Funds requested	60,000
Local match.....	9,100

Tom Waddell Clinic renovation. Proposal would convert existing floor space into examination rooms to provide care to homeless, low income individuals and families, and to individuals at risk of contracting AIDS.

<u>Category II: Computerization of County Information</u>	\$20,615
---	----------

SNAP Funds requested	8,135
Local match.....	12,480

Tom Waddell Clinic computer database. Proposal would establish a patient database system that includes patient registration, storage and upkeep of medical records, tracking and reporting of vital statistics and program evaluation.

BOARD OF SUPERVISORS
BUDGET ANALYST

Category III: County Clinic Cooperation

\$85,243

SNAP Funds requested 31,145
Local match 54,098

Communicable Disease Office. Proposal would establish a computerized hepatitis B tracking program targeting infants at risk and ensuring transfer of information between community clinics and the county hospital.

Category IV: Refugee Health Services

\$104,340

SNAP Funds requested 50,000
Local match 54,340

Health Center 4 hepatitis screening project. Proposal would expand the hepatitis B screening project that focuses upon pregnant refugee women, newborns, and all household contacts, and would include the provision of vaccinations to refugee women of child bearing age.

Category V: Elderly Care

\$142,832

SNAP Funds requested 69,982
Local match 72,850

Laguna Honda Hospital hospice care unit. Proposal would provide an emergency level of care to chronically ill patients not normally treatable in non-institutional settings. Funds would also provide for a citywide interagency referral system.

Category VI: Medical Information

Note: No proposals were accepted in this category.

Total SNAP Funds Requested in all
Categories \$219,262
Total County matching funds requested in all
Categories \$202,868

Required Match: The State requires a minimum one for one dollar match except for the distressed county facility category, for which the match can be reduced or waived. DPH has requested a waiver of part of the match for the distressed county facility category. All matching funds are included in the DPH FY 1989-90 budget.

Indirect Costs: None - The State specifically excludes indirect costs.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 5, 1989 Governmental Operations Committee Meeting

Comments: The Electronic Information Processing Steering Committee (EIPSC) has not approved the proposed computer expenditures for the Category II and III programs. The proposed computer expenditures total \$11,725. DPH has begun the process of submitting the expenditure proposals to EIPSC for review and approval.

Recommendation: Amend the proposed resolution by reserving the amount of \$11,725 for computer expenditures pending review and recommendation by EIPSC. Approve the proposed resolution as amended.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 5, 1989 Governmental Operations Committee meeting

Item 10 - File 150-89-1

Department: Recreation and Park Department

Item: Resolution to authorize the Recreation and Park Department to apply for, accept and expend funds for a Senior Activity Program at South Sunset Playground.

Amount: \$250,000

Source of Funds: California Department of Aging Senior Center Bond Act of 1984

Project Description: The proposed grant would be used for construction, alteration, equipment purchase and startup costs for senior activities at the South Sunset Playground. The South Sunset Playground facility, located at 41st Avenue and Vicente, currently contains a small club house. The proposed funds would be used to adapt this facility for elderly and handicapped accessibility, enlarge the main meeting room and expand and upgrade the kitchen and two bathrooms.

The proposed grant application is to be submitted jointly with Self Help for the Elderly, a non-profit agency that serves seniors in San Francisco. Self Help for the Elderly will provide the staff to operate and maintain the senior activities at the South Sunset Playground. Self Help for the Elderly intends to provide lunches five days a week at the South Sunset Playground in addition to their other senior activity programs.

The Recreation and Park Department reports that the construction is proposed to begin in the Summer or Fall of 1989 and is projected to be completed within one year. According to the Department, the work is proposed to be done by Recreation and Park staff, or work ordered through the Department of Public Works. The Department reports that the South Sunset Playground construction schedule will be adjusted in order to minimize the disruption of existing activities at the South Sunset Playground.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 5, 1989 Governmental Operations Committee meeting

Project Budget: The proposed project budget for the South Sunset
Playground Senior Activity Program is as follows:

Architectural Fees \$34,800

Construction Costs

Construction of Additional Space (300 sq. ft. @ \$100/sq. ft.)	30,000
Bathroom & Kitchen Renovation	71,000
Reroofing and Insulation	15,000
Roll-down Doors	45,000
Hazardous Materials Removal	9,000
Front Entrance Ramp	5,000
Relocation of Gardening Equipment	5,000
Construction Supervision	<u>10,440</u>

Subtotal Construction Costs \$190,440

Equipment and Materials

Kitchen:

- Refrigerator/Freezer	\$1,500
- Dishwasher and Disposal	800
- Range, oven and fire supplies	9,000
- Sink (3 Section, Stainless Steel)	1,200
- Table	800

Steam Table (4 Section) \$535

Meeting Room:

- Folding Tables (10 @ \$100/Table)	\$1,000
- Folding Chairs (75 @ \$25/Chair)	1,875
- Audio Visual System	1,650
- Projecting Screen	1,000
- Slide Projector	600

Portable Fire Retardant and Sound Proof Room
Dividers (12 Panels @ \$400/Panel) \$4,800

Subtotal Equipment and Materials \$24,760

Total Project Cost \$250,000

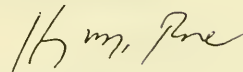
**Local Match
Requirement:**

None

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 5, 1989 Governmental Operations Committee meeting

Recommendation: Approve the proposed resolution.


Harvey M. Rose

cc: Supervisor Gonzalez
Supervisor Hsieh
Supervisor Alioto
President Britt
Supervisor Hallinan
Supervisor Hongisto
Supervisor Kennedy
Supervisor Maher
Supervisor Nelder
Supervisor Walker
Supervisor Ward
Clerk of the Board
Chief Administrative Officer
Controller
Carol Wilkins
Stacy Becker
Ted Lakey

BOARD OF SUPERVISORS
BUDGET ANALYST

SF
S90.32
2
6/5/89

*Action
Taken*

CALENDAR
MEETING OF
GOVERNMENTAL OPERATIONS COMMITTEE
BOARD OF SUPERVISORS
CITY AND COUNTY OF SAN FRANCISCO

MONDAY, JUNE 5, 1989 - 10:00 A.M. ROOM 228, CITY HALL

PRESENT: SUPERVISORS GONZALEZ, HSIEH, ALIOTO

CLERK: GAIL JOHNSON

1. File 162-89-1. Requesting designation of agencies qualified to participate in Annual Fundraising Drive. (Various)

APPLICANTS: International Service Agencies (ISA)
Combined Health Appeal of California (CHA)
The Progressive Way
Bay Area Black United Fund
Environmental Federation of California (EFC)
United Way of the Bay Area

DOCUMENTS DEPT.

JUN 9 1989

SAN FRANCISCO
PUBLIC LIBRARY

(Continued from 5/22/89)

ACTION: Resolution prepared in and reported out of Committee entitled: "Designating those agencies qualified to participate in the 1989 Annual Joint Fundraising Drive for officers and employees of the City and County of San Francisco." Recommended.

2. File 173-89-4. [Termination of Lease] Ordinance approving termination of lease L-9182 between Crowley Maritime Corporation and the City and County of San Francisco, operating by and through the San Francisco Port Commission. (Port Commission)

(Continued from 5/30/89)

ACTION: Hearing held. Continued to June 19, 1989 meeting.

3. File 97-89-19. [Pre-retirement and Survivor Benefits] Ordinance amending Administrative Code by adding Section 16.75-1 to authorize pre-retirement and survivor benefits for former spouses under certain circumstances. (Supervisors Hongisto and Kennedy)

ACTION: Recommended.

4. File 12-89-22. [State Legislation] Resolution urging amendment of Senate Bill 737 (Marks) which would require all local and state governmental agencies to only accept certification of a minority business enterprise and women business enterprises by the Department of Transportation. (Supervisor Kennedy)

ACTION: Amended on page 1, lines 20 through 22, by deleting "WHEREAS, Caltrans certification has previously been based upon self-certification whereas the San Francisco certification process requires more comprehensive and stringent evaluation;" and substituting the following:

"WHEREAS, Caltrans certification process has previously been less comprehensive and less stringent than the process employed in San Francisco; and

"WHEREAS, S. B. 737 may be subject to challenge in view of City of Richmond v. J. A. Croson;"

Recommended as amended.

5. File 47-89-7. [Parking Garage Lease - Sublease and Amendment] Ordinance approving sublease under Golden Gateway Garage lease; authorizing execution of agreement regarding sublease and consent to sublease; approving and authorizing execution of Fifth Amendment of Golden Gateway Garage lease. (Parking Authority)

ACTION: Recommended.

6. File 64-89-18. [Rental of Property] Resolution authorizing extension/renewal of certain existing leases and extension of existing month-to-month licenses for use of real property for various City departments. (Real Estate Department)

ACTION: Recommended.

7. File 65-89-2. [Lease of Commercial Space] Ordinance authorizing negotiated lease of commercial space at the Lombard Street Garage to the United States Postal Service. (Real Estate Department)

ACTION: Amendment of the Whole adopted. Recommended as amended. New title: "Authorizing negotiated lease of commercial space at the Lombard Street Garage, and adopting findings pursuant to City Planning Code Section 101.1."

8. File 146-89-24. [Grant - State Funds] Resolution authorizing the Department of Public Health, Central Administration to apply for, accept and expend a grant of \$5,700,000 from the State Department of Health Services for a Multidisciplinary AIDS Research Center at San Francisco General Hospital. (Mayor)

ACTION: Recommended.

9. File 146-89-25. [Grant - State Funds] Resolution authorizing the Department of Public Health, Central Administration to apply for a grant of \$219,262 from the State Department of Health for various services. (Mayor)

ACTION: Amended. Recommended as amended. Place \$11,725 on reserve. Amended title: "Authorizing the Department of Public Health, Central Administration to apply for a grant of \$219,262 from the State Department of Health for various services; placing \$11,725 on reserve."

10. File 150-89-1. [Government Funding] Resolution authorizing the Recreation and Park Department to apply for, accept and expend \$250,000 in California Department of Aging Senior Center Bond Act of 1984 monies for a senior activity program at South Sunset Playground. (Recreation and Park Department)

ACTION: Recommended.

SF
890.32
H 3
6/12/89

CITY AND COUNTY



Public Library, Documents Dept.
ATTN: *Gerry Roth*
OF SAN FRANCISCO

DOCUMENTS DEPT.

BOARD OF SUPERVISORS

JUN 9 1989

BUDGET ANALYST *Recommendation*

1390 MARKET STREET, SUITE 1025

SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO, CALIFORNIA 94102 • TELEPHONE (415) 554-7642

June 8, 1989

TO: Governmental Operations Committee

FROM: Budget Analyst

SUBJECT: June 12, 1989 Governmental Operations Committee Meeting.

Item 1 - File 153-89-1

Agency: Department of Social Services (DSS)

Item: Resolution authorizing DSS to apply for, accept and expend a \$125,000 grant from the State of California's Department of Social Services.

Source of Funds: Funds appropriated under SB 2076 and administered by the State of California's Department of Social Services.

Local Match: None

Fund Period: July 1, 1989 to June 30, 1991

Project: To establish a pilot program under SB 2076 to recruit foster parents for HIV positive and AIDS diagnosed children up to two years of age.

Description: This proposed resolution would authorize the DSS to apply for, accept, and expend a \$125,000 grant from the State Department of Social Services to establish a pilot program under SB 2076 to recruit foster parents for HIV positive and AIDS diagnosed children up to two years of age.

DSS has estimated the following costs for the project beginning July 1, 1989 and ending June 30, 1991:

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 12, 1989 Governmental Operations Committee Meeting

	<u>1989-90</u>	<u>1990-91</u>
Professional Services:		
Staff Consultant (half time)	\$30,000	\$30,000
Program Coordinator (half time)	18,000	18,000
Data base development & computer time	3,000	
Program review (critical analysis)	1,500	
Development of training plan and curriculum	9,500	
Development and production of training film	12,000	
Travel expenses, conference fees, and materials and supplies	<u>3,000</u>	
Subtotal	\$77,000	\$48,000
Grand Total		\$125,000

SB 2076 was enacted in 1988 and called for the appropriation of \$125,000 to fund the establishment of this pilot project. The intent of the project is to recruit, and provide training and support services to foster parents who will care for children diagnosed as having AIDS, or who have tested positive for HIV antibodies.

Comment: The DSS has applied for and received, but has not begun to spend the grant funds.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 2 - File 103-89-1

Note: This item was continued to the June 12, 1989, Governmental Operations Committee meeting. On May 15, 1989, the Board of Supervisors approved a motion to extend the June 1, 1989, deadline to July 1, 1989 for the Board's final approval of the 1989-90 Salary Standardization Ordinance for Registered Nurses (as required by Charter Section 8.403 paragraph (b)). However, in order to fully comply with Charter requirements, the Salary Standardization Ordinance for Registered Nurses must come before the Board of Supervisors at their regularly scheduled June 19, 1989 meeting for the first of two readings required to enact the ordinance.

1. This communication transmits the report of the Civil Service Commission on Salary Standardization for Registered Nurses. Charter Section 8.403 requires the Civil Service Commission to certify to the Board of Supervisors the highest prevailing maximum salary for acute care staff nurses in effect on April 15 in the public and private sectors in the Counties of Alameda, Contra Costa, Marin, San Mateo, San Francisco and Santa Clara. The salaries paid to registered nurses by San Francisco may not exceed this maximum salary level.

2. The maximum salary level for Registered Nurses certified by the Civil Service Commission effective April 15, 1989 is \$22.73 per hour paid by Stanford University. The City's current one-year agreement with the nurses covering fiscal year 1988-89 provides for a top step salary of \$18.95 per hour (\$39,568 annually). The \$18.95 per hour top step salary for 1988-89 is the same rate as for 1987-88 because 1988-89 rates were frozen at the 1987-88 level. The maximum salary rate paid by Stanford University of \$22.73 per hour (\$47,460 annually) certified by Civil Service Commission is \$3.78 or approximately 19.9 percent greater than the City's 1988-89 (and 1987-88) top step salary rate of \$18.95 per hour. If the maximum salary level approved by the Board of Supervisors, (representing a two-year increase) is granted, this increase in salary rates for nurses would cost the City approximately \$14.9 million annually.

3. Charter Section 8.403 was approved by the voters in November of 1981 and directly affected salaries for nursing classes for the first time in the 1982-83 fiscal year. The cost of Salary Standardization for all nursing classes in 1987-88 was approximately \$4.35 million. The negotiated hourly rate increase for fiscal year 1987-88 was 5.5 percent (\$18.95 or \$0.99 greater than the 1986-87 top step hourly salary rate of \$17.96). As previously noted, the 1988-89 salaries for nurses were frozen at the 1987-88 level as were all salaries of City employees.

4. Charter Section 8.403 also permits the Board of Supervisors to provide additional conditions and benefits of employment, including health and dental benefits, comparable to those provided by the employer used for certification of the highest salary. The maximum contributions for Registered Nurses at Stanford University for health and dental benefits exceed maximum contributions for San Francisco Registered Nurses by \$.32 per hour and \$.06 per hour, respectively.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 12, 1989 Governmental Operations Committee Meeting

Comment

As of the writing of this report, the Employee Relations Division is still in negotiations for fiscal year 1989-90 regarding salaries and related matters pertaining to Registered Nurses, including dental and health benefits.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 4 - File 97-89-20

Item: Ordinance to amend the Administrative Code by adding Chapter 12G relating to the award of subcontracts by City prime construction contractors to small minority and small women business enterprises (SMBE/SWBE).

Description:

1. Based on the United States Supreme Court's decision in City of Richmond v. Croson, the City Attorney in February, 1989, advised departments and contracting awarding authorities to implement a race- and gender-neutral subcontracting program in place of the then existing race- and gender-conscious program, because the statistical basis for the latter had not been a part of the development of the original MBE/WBE/LBE Ordinance.
2. The Board of Supervisors adopted Ordinance No. 175-89, the MBE/WBE/LBE II Ordinance, on May 22, 1989. That Ordinance, which was subsequently signed into law, contains provisions limiting the application of race- and gender-conscious prime contracting remedies to narrowly defined contracting categories. Those contracting categories have been shown to have a statistically significant variance from the amount of contracting dollars that would be expected to go to minorities and women, based on the availability of such firms in particular contracting categories.
3. The proposed ordinance contains the following five findings with respect to the subcontracting practices of the City's prime contractors, based on oral and written testimony submitted in the MBE/WBE/LBE II Ordinance hearings, the 1983 and 1989 reports of the Human Rights Commission, the 1989 reports of the Budget Analyst, the 1989 report of BPA Economics, Inc., and relying upon the Board's knowledge about the City's compliance with the small minority and small women business contracting program:
 - a. The evidence before the Board reflecting that small minority and small women owned businesses are receiving City construction subcontracting dollars that are comparable to the availability of such businesses merely reflects that prime contractors competing for City construction contracts were complying with the City's SMBE/SWBE subcontracting program during FY 1987-88.

BOARD OF SUPERVISORS
BUDGET ANALYST

b. The weight of the testimony and other evidence before the Board indicates that nonminority construction contractors doing business with the City systematically exclude qualified SDBE/SDBE firms from subcontracting opportunities.

c. Race- and gender-neutral measures employed by the City since February 1989 have not prevented the City from being a passive participant in the systematic discrimination against SDBE/SDBE firms.

d. Unless the City takes positive steps to prevent discrimination against SDBE/SDBE firms by the City's prime contractors, the City will become a passive participant in the system of racial- and gender-based exclusion practiced by the City's prime construction contractors.

e. The City's SDBE/SDBE subcontracting program for construction contracts must be continued to prevent the City from once again becoming a passive participant in the systematic exclusion of SDBE/SDBE firms from subcontracting opportunities on City construction contracts.

4. The proposed ordinance contains the following provisions with respect to the policy, scope, definitions, powers and duties of the HRC and its Director, powers and duties of contract awarding authorities, SDBE/SDBE participation goals, monitoring and reporting, compliance, review and implementing instructions:

a. Policy: The City will rely on the relationship between the percentages of SDBE/SDBE firms in the relevant business community sector and their respective shares of City subcontract dollars as a measure of the effectiveness of this proposed ordinance.

b. Scope: The ordinance would apply only to the award of subcontract dollars by the City's prime construction contractors.

BOARD OF SUPERVISORS
BUDGET ANALYST

c. Definitions: Although the wording may be slightly different on a few of the definitions because of the emphasis on subcontracting as opposed to prime contracting, with the following exceptions, the definitions section is a subset of the definitions section of the MBE/WBE/LBE Ordinance II:

- (1) Back Contracting;
- (2) Economically Disadvantaged;
- (3) Small Minority Business Enterprise (SMBE);
- (4) Small Women Business Enterprise (SWBE);
- (5) Small Woman/Minority Man Business Enterprise (SW/MBE);
- (6) Subcontractor.

d. Powers and Duties: The Human Rights Commission would have the following powers and duties:

- (1) Data collection, analysis and reporting;
- (2) Levying sanctions;

(3) Amending existing rules and regulations establishing standards and procedures for administering the ordinance.

e. The Director, Human Rights Commission, in addition to the duties and powers given elsewhere, would certify businesses as bona fide SMBE/SWBE firms and be responsible for providing information and assistance to SMBE/SWBE firms.

f. City Departments or Contract Awarding Authorities would have the following powers and duties:

(1) Impose such sanctions or take such other actions as are designed to ensure compliance with the provisions of the ordinance:

(2) Not award any contract to a person or business who or which is disqualified from doing business with the City under the provisions of the ordinance.

g. All construction contracts would include the following requirements:

(1) Require, where subcontracting is utilized, that the bidder demonstrate every "good faith effort" to subcontract with SMBE/SWBE firms;

BOARD OF SUPERVISORS
BUDGET ANALYST

(2) Require a signed notarized statement declaring the intention to fully comply with the provisions of the Ordinance;

(3) Incorporate the Ordinance by reference and provide that the failure of any bidder, contractor, or subcontractor to comply with any of its requirements shall be deemed a material breach of contract;

(4) Incorporate liquidated damages provisions;

(5) Specify the continuing responsibilities of prime contractors during the term of the contract with respect to fulfilling SMBE/SWBE participation commitments, good faith efforts to utilize SMBE/SWBE firms, urging subcontractors to utilize SMBE/SWBE firms, and maintaining records necessary for monitoring compliance with the provisions of the Ordinance.

(6) Specify that whenever contract amendments are made which cumulatively increase the total dollar value of the contract by more than ten percent, the contractor shall comply with those SMBE and SWBE provisions of the Ordinance that applied to the original contract with respect to the amendment.

(7) Prohibit "back contracting" to the prime contractor or higher tier subcontractor for any purpose inconsistent with the provisions of the Ordinance.

h. SMBE and SWBE participation goals:

(1) Contracts for construction, the estimated cost of which exceeds \$50,000, would be awarded in accordance with the following standards and procedures:

(a) The Director, HRC, would set the SMBE and SWBE participation goals based on the degree to which such goals would contribute to increasing the participation of SMBEs and SWBEs in City contracts, the level of participation of SMBEs and SWBEs in contracts awarded by other governmental agencies in San Francisco, and the availability of SMBEs and SWBEs that are capable of performing the services required.

(b) Bids and proposals shall identify the particular SMBE/SWBE firms to be utilized in performing the contract, specifying for each the dollar value of the participation, the type of work to be performed, and such information as may reasonably be required to determine the responsiveness of the bid or proposal.

(c) During the term of the contract, any willful failure to comply with the levels of SMBE/SWBE participation identified in the bid or proposal shall be deemed a material breach of contract.

(d) A contracting awarding authority or a department may request the Director to waive the requirements with respect to this section, or to reduce the amount of the SMBE/SWBE goals by submitting the reasons therefore to the Director prior to solicitation of bids or proposals. A contractor may request the contracting awarding authority or department to waive or reduce the amount of the SMBE/SWBE goals by submitting the reasons therefore to the contract awarding authority at the time of the bid or proposal. The Director or the contract awarding authority, as the case may be, shall grant such a waiver or reduction of the SMBE/SWBE goal based on the nature of the work or availability of qualified SMBE/SWBE firms capable of performing the work.

i. Monitoring, Reporting, and Compliance: The requirements and responsibilities covering this subject are essentially the same as those in the MBE/WBE/LBE II Ordinance.

j. Review: The Commission shall review and report to the Board of Supervisors, the Chief Administrative Officer, and the Mayor annually on the extent of SMBE and SWBE participation in City prime construction contracts. If in the opinion of the Commission, the objectives of the Ordinance have been achieved in whole or in part, the Commission shall recommend to the Board of Supervisors that those sections be repealed. The Ordinance shall expire three years from its effective date unless extended by the City.

BOARD OF SUPERVISORS
BUDGET ANALYST

k. Implementing Regulations: The HRC shall, within 30 days of the enactment of this Ordinance, establish appropriate amendments to the rules, regulations, and procedures adopted and promulgated by the HRC pursuant to Ordinance 139-84. The public and affected agencies shall have the opportunity to provide input to and comment on the amendment to the regulations prior to their formal adoption. The rules and regulations shall provide for administrative procedures that allow a prime construction contractor to establish that the Ordinance's remedial measures should not be applied to the construction industry at the time that SMBE/SWBE participation in construction contracts has reached parity with the available number of SMBE/SWBE firms in the relevant business community and SMBE/SWBE firms no longer suffer from a competitive disadvantage in the construction industry.

Comments:

1. The proposed Ordinance is in a first draft form.

2 Findings one (point 3a.) and two (point 3b.), which are concerned with the degree of participation SMBE/SWBE firms have experienced in construction contracting in the City, as reflected in testimony before the Board of Supervisors, appear to be contradictory. Finding one states that evidence before the Board shows that SMBE/SWBE firms are awarded subcontract dollars that are comparable to the available numbers of SMBE/SWBE firms in the relevant market. Finding two states that evidence presented to the Board reflects that nonminority construction contractors competing for or doing business with the City systematically exclude qualified SMBE/SWBE firms from subcontracting opportunities on City construction contracts.

Recommendation: Approval of this proposed ordinance is a policy matter for the Board of Supervisors.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 5 - File 97-89-20.1

Item: Resolution urging the Mayor to urge the Human Rights Commission to monitor the participation of small minority-owned and small women-owned business enterprises as subcontractors in City construction, architectural, and engineering contracts.

Description:

1. Based on the United States Supreme Court's decision in City of Richmond v. Croson, the City Attorney in February, 1989, advised departments and contracting awarding authorities to implement a race- and gender-neutral subcontracting program in place of the then existing race- and gender-conscious program, because the statistical basis for the latter had not been a part of the development of the original MBE/WBE/LBE Ordinance.
2. The Board of Supervisors adopted Ordinance No. 175-89, the MBE/WBE/LBE II Ordinance, on May 22, 1989. That Ordinance, which was subsequently signed into law, contains provisions limiting the application of race- and gender-conscious prime contracting remedies to narrowly defined contracting categories. Those contracting categories have been shown to have a statistically significant variance from the amount of contracting dollars that would be expected to go to minorities and women, based on the availability of such firms in particular contracting categories.
3. Statistical evidence gathered and presented to the Governmental Operations Committee during hearings on MBE/WBE/LBE Ordinance II indicate that further data gathering and analysis on the participation of minority and women business enterprises as subcontractors on the City's prime construction, architectural, and engineering contracts is required prior to considering the enactment of a race- or gender-conscious subcontracting program
4. The Human Rights Commission (HRC) is the City agency charged with analyzing contracting data and reporting contracting results to the Mayor, the Board of Supervisors, and the public for purposes of determining the participation of minorities and women in City contracting. Under this proposed resolution, the Mayor would be urged to urge the HRC to monitor the extent of small minority- and small woman-owned businesses in their participation in City prime contracts as subcontractors and to report the results of this monitoring effort to the Board of Supervisors within thirty days from the effective date of this proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Comment: The inclusion of FY 1988-89 subtracting data in the HRC's analysis would be desirable. However, such data would not be available from departments until the first part of July, at the earliest. Thus, the 30 day provision may not afford the HRC sufficient time necessary to gather the data to perform some verifications, and accomplish the analysis.

Recommendation: Approval of this proposed resolution is a policy matter for the Board of Supervisors.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 6 - File 62-89-2

Department: Airport

Item: Ordinance approving the "Duty Free/In-Bond Lease" between Allders International, Ltd., and the City and County of San Francisco, acting by and through its Airports Commission.

Term: This lease is for a five-year period with no options, commencing January 1, 1990, after approval of the lease by the Board of Supervisors and ratification by the Mayor.

Annual Amount: The minimum annual guarantee is \$20,125,000. Allders is to pay the Airport annually the greater of \$20,125,000 or 15 percent of the first \$35 million in sales and 20 percent of sales in excess of \$35 million. The minimum consideration for the five year term of the lease would be \$100,625,000. (The percentage-of-sales method would activate when sales exceed \$109,375,000, annually).

Description:

1. The lessee would occupy a total of approximately 8,904 square feet of retail space at three locations plus approximately 1,444 square feet of warehouse space, all in the International Terminal Building. The space is currently leased to Duty-Free Shoppers, whose five year lease expires September 30, 1989, but who will continue to operate on a lease extension until Allders International, Ltd., is cleared to assume right to the property. The new lessee is given exclusive right to sell all duty-free merchandise at the Airport, which is confined to the three retail locations in the International Terminal Building.

2. The lessee would have a maximum of 90 days to make improvements to the leased retail space, commencing October 1, 1989. The minimum expenditure for such improvements is \$100 per square foot, or a total minimum expenditure of approximately \$890,000.

Comments:

1. This lease was awarded on a competitive bid basis, with a specified gross revenue percentage of 15 percent of the first \$35 million in sales and 20 percent of sales in excess of \$35 million with the minimum annual guaranteed amount being the requested bid item. The Airport established a minimum annual guaranteed

BOARD OF SUPERVISORS
BUDGET ANALYST

rental of \$3 million. Four bids were received. A summary of the bids is listed below:

<u>Bidder</u>	<u>Minimum Annual Guarantee Bid Amount</u>	<u>Bid Preference</u>	<u>Effective Bid</u>
Allders Inter- national, Ltd.	\$20,125,000	None	\$20,125,000
Duty Free Shoppers	13,888,000	LBE=5%	14,582,400
Whitnauer DuFree Cal	13,750,000	LBE=5%	14,437,500
Host International	3,227,000	LBE=5%	3,388,350

2. The current duty-free lessee, Duty Free Shoppers, pays a minimum annual guarantee of \$2,950,000. However, based on the existing percentage-of-sales-formula, Duty Free Shoppers paid the Airport \$5,928,437 in calendar year 1988. The terms of the prospective lease with Allders International would have a minimum annual guarantee approximately 582% greater than the current minimum (\$20,125,000 as compared to \$2,950,000).

3. The Human Rights Commission has approved and certified the Affirmative Action Plan of Allders International. Allders International is neither a minority- or woman-owned business enterprise.

Recommendation: Approve the proposed ordinance.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 7 - File 64-89-20

1. The proposed resolution would authorize the extension of four leases of real property for the Controller's Office for fiscal year 1989-90. The total amount of funds required is \$178,047. The funding availability is subject to approval in the fiscal year 1989-90 budget.

2. Each of the four proposed lease extensions is summarized as follows:

(1) **Location:** 170 Fell Street (Room 6)

Purpose of Lease: Data Processing Training Unit

Lessor: San Francisco Unified School District

No. of Sq. Ft. and Cost/Month: 2,000 sq. ft. @ \$0.63/sq. ft./mo. = \$1,265 rent/mo.

Annual Cost: \$15,180

% Increase over 1988-89: 4.5 percent

Utilities and Janitor Provided by Lessor: Yes

Term of Lease: Same as below (right of renewal).

Right of Renewal: Month-to-month lease beginning July 1, 1989, for a period not to exceed one year, because the lessor wishes to maximize its options.

Source of Funds: Interdepartmental Work Orders

(2) **Location:** 160 South Van Ness Avenue

Purpose of Lease: Payroll and Internal Audits Division

Lessor: Harlee Investment Company

No. of Sq. Ft. and Cost/Month: 15,000 sq. ft. @ \$0.64/sq. ft./mo. = \$9,616 rent/mo.

Annual Cost: \$115,392

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 12, 1989 Governmental Operations Committee Meeting

**% Increase over
1988-89:** 4.5 percent

**Utilities and
Janitor Provided
by Lessor:** No

Term of Lease: July 1, 1989 to June 30, 1990

Right of Renewal: Three, one-year extension options remain.

Source of Funds: General Fund

(3) **Location:** 1212 Market Street, entire third floor and a portion of the
1st floor

Purpose of Lease: Controller's Information Services Division (ISD)

Lessor: Graham Investment Limited

**No. of Sq. Ft. and
Cost/Month:** 5,779 square feet @ \$1.41 sq. ft./mo. = \$8,176/mo.

Annual Cost: \$24,528 (three months)

**%Increase over
Previous Rent:** 5.0 percent increase per square foot.

**Utilities and Janitor
Provided by Lessor:** City pays for electricity only.

Term of Lease: Same as below (right of renewal).

Right of Renewal: Month-to-month lease beginning July 1, 1989, for a period
not to exceed three months, because the ISD offices will be
moving to 1155 Market Street.

Source of Funds: Interdepartmental Work Orders.

BOARD OF SUPERVISORS
BUDGET ANALYST

(4) **Location:** 100 McAllister Street

Purpose of Lease: Controller's Information Services Division.

Lessor: Hastings College

No. of Sq. Ft. and

Cost/Month: 4,524 square feet @:
July 1989 \$1.67/sq. ft./mo. = \$7,574
August 1989 \$1.69/sq. ft./mo. = \$7,649
September 1989 \$1.71/sq. ft./mo. = \$7,724

Annual Cost: \$22,947 (three months)

%Increase over

Previous Rent: July 1989 8 percent
August 1989 1 percent
September 1989 1 percent

Utilities and Janitor

Provided by Lessor: Yes

Term of Lease: Same as below (right of renewal).

Right of Renewal: Month-to-month lease beginning July 1, 1989, for a period not to exceed three months, because the ISD offices will be moving to 1155 Market Street.

Source of Funds: Interdepartmental Work Orders

Comments

1. The Controller and Real Estate Department plan to consolidate the ISD offices, which are now located at 1212 Market Street and 100 McAllister Street, at a new location, 1155 Market Street, in approximately three months. The Real Estate Department reports that the new 1155 Market Street lease has not yet been finalized, and will be the subject of future legislation to be presented to the Board of Supervisors.

2. The Real Estate Department reports that the proposed rentals reflect fair market values.

3. Approval of the proposed lease extensions is requested at this time to permit timely rent payments once the 1989-90 budget is approved.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 12, 1989 Governmental Operations Committee Meeting

Recommendation

Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 12, 1989 Governmental Operations Committee Meeting

Item 8 - File 64-89-19

Department: Real Estate Department
Police Department

Item: Resolution authorizing a license from the U.S. Department of the Navy for the use of real property by the Police Department.

Location: Building 128, Hunters Point Annex

Purpose: Temporary storage of confiscated automobiles seized by the Police Department's Narcotics Bureau during forfeiture proceedings.

Term of License: One year, commencing on July 1, 1989 or as soon thereafter

No. of Sq. Ft. and Cost/Month: \$1,000 rent per month for approximately 5,000 sq. ft. (\$.20 per sq. ft per month)

Annual Cost: \$12,000

Source of Funds: Narcotics Forfeiture and Asset Seizure Fund

Right of Renewal: By mutual agreement between the City and the Navy, this license would be subject to renewal on an annual basis. However, any future agreements will also be subject to the Navy's future plans for Hunters Point.

Comments:

1. The Police Department currently has a license with the Department of the Navy for 1,500 square feet of warehouse space in Building 128 at the Hunter's Point Annex for the storage of confiscated vehicles. However, the Police Department reports that the space is no longer adequate to meet the needs of the Department and that additional space is required. The proposed 5,000 square foot license would increase the existing 1,500 square feet of available space by 3,500 square feet.
2. Under the current license with the Department of the Navy, the Police Department pays \$0.20 per square foot of space, for a monthly rent of \$300 and a total annual cost of \$3,600. The proposed license would not increase the rate per square foot. However, the proposed increase in space would result in an additional expense of \$700 per month (\$1,000 less \$300), for a total additional annual cost of \$8,400.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 12, 1989 Governmental Operations Committee Meeting

3. The Real Estate Department has determined that the proposed license is a fair market rental rate.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 9 - File 82-89-5

Departments: Real Estate
Water Department

Item: Resolution authorizing acceptance of a Grant Deed of Easement from the San Mateo County Flood Control District.

Description: In 1977, the San Mateo County Flood Control District requested condemnation of two City-owned wooden bridges which crossed the Colma Creek located in the City of South San Francisco. The San Francisco Water Department had used the two bridges to access City land that was divided by the Creek. The San Mateo Flood Control District required the condemnation of these bridges in order to proceed with a project involving the rerouting of the Creek and the building of a new bridge. San Francisco agreed to the condemnation of the two bridges, contingent upon the San Mateo Flood Control District granting the San Francisco Water Department permission to use the new bridge after the project was completed.

The San Mateo Flood Control District completed the project in 1978. The San Francisco Water Department has been using the Flood Control District's bridge, on an informal basis, since then. The proposed legislation would authorize the City to accept a Grant Deed of Easement from the San Mateo County Flood Control District, at no cost to the City, which would formalize the Water Department's use of the Flood Control District's bridge which crosses Colma Creek located in South San Francisco (see attached).

This project does not have any affect on the City's Master Plan because it is located in San Mateo County.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 12, 1989 Governmental Operations Committee Meeting

Item 10 - File 152-89-1

Department: Sheriff, Adult Probation and Juvenile Probation

Item: Resolution authorizing the Sheriff, Adult Probation and Juvenile Probation Departments to apply for, accept and expend grant funds.

Amount: \$362,500

Source of Funds: State of California Board of Corrections under Senate Bill (SB) 924 subvention funds.

Project: Standard and Training of Local Corrections and Probation Officers Program

Description:

1. The Standards and Training of Local Corrections and Probation Officers Program is to improve and standardize the skills of Deputy Sheriff jail staff and Probation Officers, from entry-level staff to department heads. SB 924 authorized the State Board of Corrections to establish minimum standards for the selection and training of Deputy Sheriff jail staff and Probation Officers and to certify the training courses to be taken by personnel participating in this Program.

The three departments would be provided with a total of 34,008 training hours to provide training to approximately 656 personnel during 1989-90 fiscal year.

2. The proposed expenditure plan is as follows:

<u>Department</u>	<u>Number Personnel</u>	<u>Training Hour</u>	<u>Tuition</u>	<u>Travel/ Per Diem</u>	<u>Personnel Replacement Cost*</u>	<u>Totals</u>
Sheriff	362	13,648	\$75,415	\$10,335	\$111,500	\$197,250
Adult Probation	101	7,040	31,465	8,785	15,500	55,750
Juvenile Probation	<u>193</u>	<u>13,320</u>	<u>61,000</u>	<u>24,500</u>	<u>24,000</u>	<u>109,500</u>
Totals	656	34,008	\$167,880	\$43,620	\$151,000	\$362,500

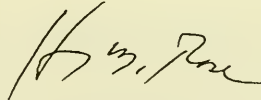
* Costs for other departmental personnel to work on an overtime basis while the departmental training participants are being trained.

BOARD OF SUPERVISORS
BUDGET ANALYST

Comments:

1. Under the terms of the Standards and Training of Local Corrections and Probation Officers Program, the City and County of San Francisco is to adhere to the standards of recruitment and training established by the State Board of Corrections provided the costs of compliance are fully reimbursed by the State of California and no additional costs would be incurred by the City and County. The City would not receive reimbursement for indirect costs or administrative costs for the training program. Reimbursable costs would include travel, per diem, tuition, training fees, training materials and the cost of replacing staff on overtime while in training.
2. The departments have participated in the program for the previous nine years.
3. Training courses would encompass, security, legal considerations, emergency procedures, confidentiality and client rights, supervision, law of evidence, budgeting, community relations and various others subjects.

Recommendation: Approve the proposed resolution.



Harvey M. Rose

cc: Supervisor Gonzalez
Supervisor Hsieh
Supervisor Alioto
President Britt
Supervisor Hallinan
Supervisor Hongisto
Supervisor Kennedy
Supervisor Maher
Supervisor Nelder
Supervisor Walker
Supervisor Ward
Clerk of the Board
Chief Administrative Officer
Controller
Carol Wilkins
Stacy Becker
Ted Lakey

BOARD OF SUPERVISORS
BUDGET ANALYST

JUN 15 1989

SAN FRANCISCO
PUBLIC LIBRARY

Action Taken

CALENDAR
MEETING OF
GOVERNMENTAL OPERATIONS COMMITTEE
BOARD OF SUPERVISORS
CITY AND COUNTY OF SAN FRANCISCO

MONDAY, JUNE 12, 1989 - 10:00 A.M.

ROOM 228, CITY HALL

PRESENT: SUPERVISORS GONZALEZ AND HSIEH

ABSENT: SUPERVISOR ALIOTO

CLERK: GAIL JOHNSON

1. File 153-89-1. [Grant - State Funds] Resolution authorizing the Department of Social Services to apply for, accept and expend a \$125,000 grant from the State Department of Social Services to establish a pilot project under SB 2076 to recruit foster parents for HIV positive and AIDS diagnosed children up to two years of age. (Department of Social Services)

ACTION: Recommended.

2. File 103-89-1. [Salary Standardization - Registered Nurses] Transmitting Civil Service Commission Report No. 2134-89, Salary Standardization for Registered Nurses, certifying to the Board the highest prevailing salary schedule, at the maximum, for acute care nurses granted by collective bargaining agreement in the six bay area counties as of April 15, 1989 and such other information as is required by Charter Section 8.403. (Civil Service Commission)

(Continued from 5/22/89)

ACTION: DRAFT ordinance prepared in Committee entitled: "Fixing, designating, enumerating and providing schedules of compensation for persons employed by the City and County of San Francisco, the San Francisco Community College District, the San Francisco Unified School District, whose compensations are subject to the provisions of Section 8.403 of the Charter and establishing benefits, working schedules, and conditions of employment and methods of payment, effective July 1, 1989." Continued to June 19, 1989 meeting.

3. File 188-88-3. Requesting permission for a street vacation of the dead-end unit block of Napoleon Street at Islais Creek to erect a fence to stop dumping of industrial and household garbage and abandoned vehicles. (William A. Sommers/Bayside Auto Wreckers)

ACTION: Hearing held. Continued to June 19, 1989 meeting.

4. File 97-89-20. [Small Minority and Small Women Business Enterprises] DRAFT ordinance amending the Administrative Code by adding Chapter 12E, relating to the award of subcontracts by City and County prime construction contractors to small minority and small women business enterprises. (Supervisors Kennedy, Ward, Maher)

ACTION: Hearing held. Continued to August 7, 1989 meeting.

5. File 97-89-20.1. [Subcontracting, Small Minority and Women Business Enterprises] Resolution urging the Mayor to urge the Human Rights Commission to monitor the extent of small minority and small women business enterprises' participation as subcontractors in City construction, architectural and engineering contracts. (Supervisors Kennedy, Ward, Maher)

ACTION: Amended on page 2, line 2, by replacing "within thirty (30) from the date of this resolution" with "by September 11, 1989". Recommended as amended.

6. File 62-89-2. [Airport-Concession Lease] Ordinance approving "Duty Free/In-Bond Lease" between Ailders International, Ltd., and the City and County of San Francisco, acting by and through its Airports Commission. (Airports Commission)

ACTION: Recommended. (TO BOARD AS A COMMITTEE REPORT FOR CONSIDERATION ON JUNE 12, 1989.)

7. File 64-89-20. [Lease of Property] Resolution authorizing extension of four existing leases of real property for the Controller's Office. (Real Estate Department)

ACTION: Recommended.

8. File 64-89-19. [License for Use of Property] Resolution authorizing execution of license from the Department of the Navy for the use of real property (warehouse space in Building 128 at Hunters Point Annex) by the Police Department. (Real Estate Department)

ACTION: Hearing held. Continued to June 19, 1989 meeting.

9. File 82-89-5. [Grant Deed of Easement] Resolution authorizing acceptance of a grant deed of easement across Colma Creek from the San Mateo County Flood Control District. (Real Estate Department)

ACTION: Recommended.

10. File 152-89-1. [Grant - State Funds] Resolution authorizing the Sheriff's Department, Adult Probation Department and Juvenile Probation Department of the City and County of San Francisco to apply for, accept and expend \$362,500 in funds from the State of California Board of Corrections for the Standards and Training of Local Corrections and Probation Officers Programs; stipulating adherence to standards of recruitment and training established by the Board of Corrections. (Sheriff's Department)

ACTION: Recommended.

11. File 198-89-4. [Street Vacation] Resolution declaring intention of Board of Supervisors to vacate a portion of Brannan Street at The Embarcadero; setting the hearing date for all persons interested in the proposed vacation; and authorizing the Director of Property to accept quitclaim deeds from the abutting property owners. (Department of Public Works)

(Companion to File 198-89-4.1)

ACTION: Amended on page 2, line 4, by inserting "24th" following "the"; inserting "July" following "of"; and inserting "3:00" following "at". Recommended as amended.

12. File 198-89-4.1. [Street Vacation] Ordinance ordering vacation of a portion of Brannan Street at The Embarcadero; and adopting findings pursuant to City Planning Code Section 101.1. (Department of Public Works)

(Companion to File 198-89-4)

ACTION: To Board Without Recommendation for consideration on July 24, 1989.

SF
590.32
3
6/19/89

CITY AND COUNTY



OF SAN FRANCISCO

Cory Rath
(Abbie L. Long)

BOARD OF SUPERVISORS

Recommendations
BUDGET ANALYST

1390 MARKET STREET, SUITE 1025

SAN FRANCISCO, CALIFORNIA 94102 • TELEPHONE (415) 554-7642

June 15, 1989

DOCUMENTS DEPT.

JUN 19 1989

SAN FRANCISCO
PUBLIC LIBRARY

TO: *Governmental Operations Committee*

FROM: Budget Analyst

SUBJECT: June 19, 1989 Governmental Operations Committee Meeting

Item 1 - File 173-89-4

Note: This proposed ordinance was continued by the Governmental Operations Committee at its meeting of June 5, 1989. The Committee requested that the Port submit documentation to the Committee (a) concerning prospective Port tenants to replace Crowley Maritime Corporation and (b) results of discussions with Crowley to assure that any lost revenues payable from Crowley to the Port would either be eliminated or minimized if the Board of Supervisors were to agree with the Port to approve the proposed lease termination with Crowley.

Department: Port of San Francisco

Proposed Action: Ordinance approving the termination of a lease between Crowley Maritime Corporation and the City and County of San Francisco, operating by and through the San Francisco Port Commission.

Effective Date: May 31, 1989

Description:

1. Crowley Maritime Corporation has requested City approval to terminate its lease at Pier 9 (see attached map) on May 31, 1989, which is 25 months earlier than the termination of their existing 15 year lease which commenced on July 1, 1976, and is scheduled to expire June 30, 1991. Section 7.402.1 of the City Charter governs the lease of real property, or its modification, amendment, or termination, in that Board of Supervisors approval is required for leases which are in excess of ten years or which have an anticipated revenue of \$1,000,000 or more.
2. At the present time, Crowley Maritime Corporation pays \$10,312.99 per month for 82,254 square feet of office, storage, open shed and outdoor apron space for tugboats at approximately \$.125 a square foot. The rent was \$4,623.00 per month beginning July 1, 1976, and has been adjusted each succeeding year commencing with the anniversary date in direct proportion to any increase or decrease in the cost of living index, but never less than \$4,623.00 per month, the original monthly amount of the lease.
3. Crowley Maritime Corporation's request to terminate its lease with the Port is a result of having moved its operation from Pier 9 to Pier 41 and to Alameda, and therefore no longer needing its wharf space and offices at Pier 9.
4. Ms. Dorothy Schimke, Commercial Property Manager, advises that the Port is confident the property can be leased without difficulty to a future tenant at a higher rent per square foot than is currently received from Crowley Maritime Corporation.
5. A comparison of the base monthly rental rates established by the Port Commission for commercial property and the current monthly rent received from Crowley Maritime Corporation indicates what the Port Commission is expecting in additional monthly rent from a new tenancy for Pier 9. The Port staff anticipates obtaining more than the minimum rent.

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

Minimum Monthly Rent Structure Established by Port
Commission Applicable to Pier 9:

Office Space (\$1.00 x 5,072 sq. ft.)	\$5,072.00
Shop and Storage Space (\$.50 x 4,370 sq. ft.)	2,185.00
Open Shed (\$.20 x 44,812 sq. ft.)	8,962.40
Outdoor Apron (\$.10 x 28,000 sq. ft.)	<u>2,800.00</u>
Subtotal (82,254 sq. ft.)	\$19,019.40
Existing Monthly Rent for Pier 9 from Crowley Maritime Corporation	<u>10,312.99</u>
Anticipated Additional Monthly Rent from New Tenancy	\$8,706.41

6. If the termination of the current lease agreement were approved, Ms. Schimke of the Port advises that a portion of Pier 9 totalling 10,526 square feet, or 12.8 percent of the original lease, would be leased back to Crowley Maritime on a month-to-month basis for the water taxi service. Such a lease would not be subject to Board of Supervisors approval per the provisions of Charter Section 7.4021. The month-to-month lease would be based on the Port's current monthly rent structure as follows:

	<u>Sq. Ft.</u>	<u>Monthly Rent</u>
Shop and Storage Space @ \$.50	638	\$319.00
Parking @ \$.25	2,000	500.00
Open Shed @ \$.20	1,888	377.60
Outdoor Apron @ \$.10	<u>6,000</u>	<u>600.00</u>
Total	10,526	\$1,796.60

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

7. The current lease with Crowley Maritime Corporation permits its termination under conditions as may be "fair and equitable" to both the City and Crowley Maritime Corporation. Port staff indicates that an early termination of this lease would result in some lost rent revenue during the period of time which it would take to replace the existing tenant, but the leasing of Pier 9 to a new tenant, based on the Port's minimum monthly rent structure, should eventually exceed income currently received by the Port.

8. Although the Port believes that it will find a replacement tenant for Crowley Maritime Corporation using a base monthly rent structure which will increase lease revenues, the Port has not yet signed a new tenant to a lease. It would be in the City's best interest to approve a lease termination with Crowley Maritime Corporation only after the Port has secured another tenant. This would prevent the City from losing any revenues as the result of the property being vacant.

Comments:

1. Based on discussions with Ms. Schimke, the Budget Analyst was advised of the following additional information:

a. Crowley Maritime vacated the majority of the premises at Pier 9 on or about February of 1988.

b. Although the Port has prospective tenants which could result in increased revenues to the Port, nothing has been finalized with these tenants. However, as long as Crowley has control of the space under the lease, the Port does not have access to fixing up Pier 9.

2. Based on further discussion with Ms. Schimke, the Budget Analyst has been advised that the Port Commission is preparing documentation in support of a marketing plan on how revenues would be replaced were Crowley Maritime granted the proposed lease termination. According to Ms. Schimke, the documentation will include such items as prospective tenants which have expressed interest and projections of when the space would be leased. As of the writing of this report, the Port's documentation was not available to the Budget Analyst.

BOARD OF SUPERVISORS
BUDGET ANALYST

3. However, Ms. Schimke further states that as of the writing of this report, the Department does not have a signed contingent lease with any prospective tenants (other than the Crowley water taxi lease as described in Point 6 above) which would assure no loss of revenues to the Port should the Board of Supervisors approve the proposed lease termination with Crowley Maritime. Further Ms. Schimke also advised that no discussions with Crowley have occurred with the objective of having Crowley pay for any portion of the proposed 25 months lease termination which the Port is requesting the Board of Supervisors approve (note that only 24 months remain as of the writing of this report).

4. If the Board of Supervisors were to approve the proposed lease termination, it could result in a maximum loss of revenues to the Port of \$247,511.76 (24 months x Crowley's present lease payment of \$10,312.99) less the pending license to Crowley which would result in total revenues to the Port of \$43,118.40 over the 24-month period.

Recommendation: The Budget Analyst cannot recommend approval of legislation to forgive Crowley of 24 months of rent without any guaranteed revenue consideration from Crowley to at least minimize the Port's potential lost revenues.

BRIDGE

U.S. WATER

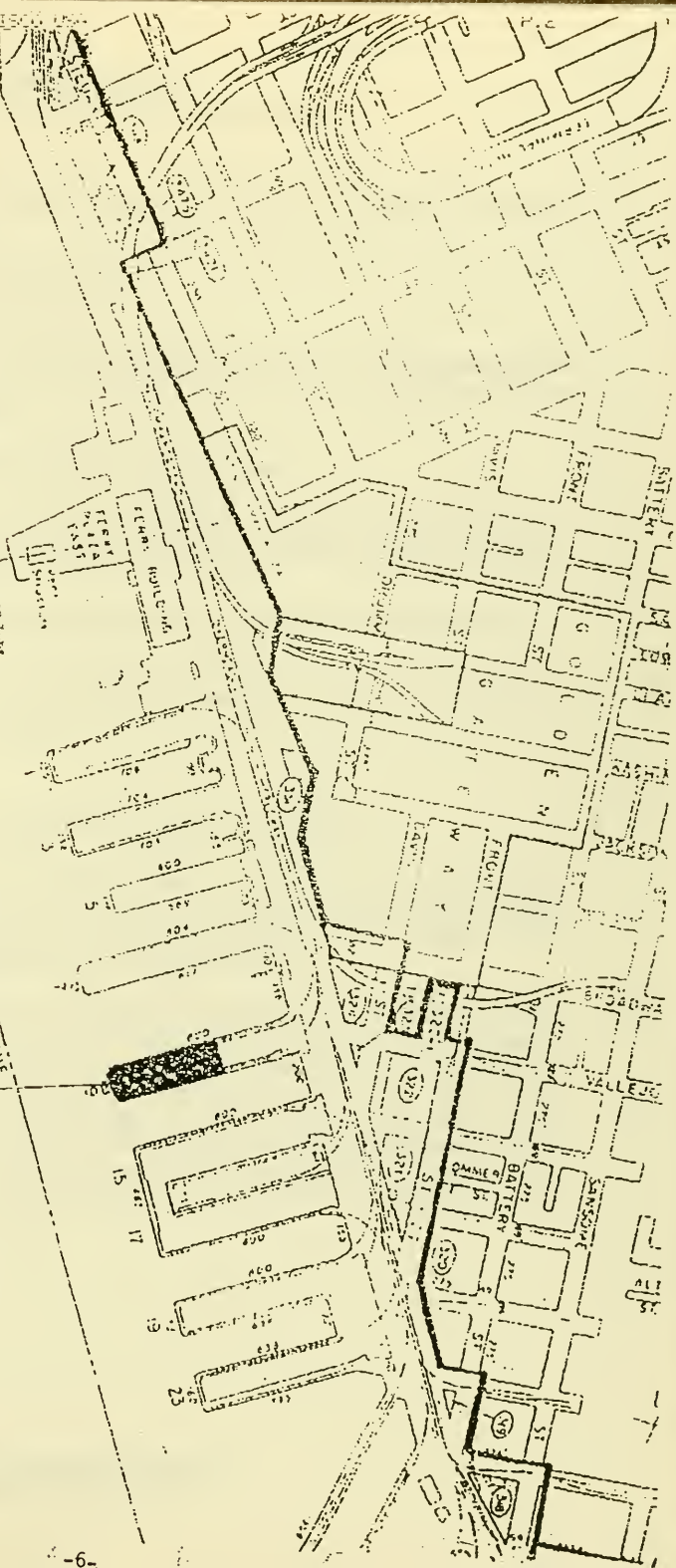
SEVENTH
MEAC

LINE

NO. 10

LINE OF S.E.R.C. JURISDICTION

CROWLEY MARTINE 4-9182



Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

Item 3 - File 64-89-19

Note: This item was continued from the June 12, 1989 Governmental Operations Committee meeting.

Department: Real Estate Department
Police Department

Item: Resolution authorizing a license from the U.S. Department of the Navy for the use of real property by the Police Department.

Location: Building 128, Hunters Point Annex

Purpose: Temporary storage of confiscated automobiles seized by the Police Department's Narcotics Bureau during forfeiture proceedings.

Term of License: One year, commencing on July 1, 1989 or as soon thereafter

No. of Sq. Ft. and Cost/Month: \$1,000 rent per month for approximately 5,000 sq. ft. (\$.20 per sq. ft per month)

Annual Cost: \$12,000

Source of Funds: Narcotics Forfeiture and Asset Seizure Fund

Right of Renewal: By mutual agreement between the City and the Navy, this license would be subject to renewal on an annual basis. However, any future agreements will also be subject to the Navy's future plans for Hunters Point.

Comments: 1. The Police Department currently has a license with the Department of the Navy for 1,500 square feet of warehouse space in Building 128 at the Hunter's Point Annex for the storage of confiscated vehicles. However, the Police Department reports that the space is no longer adequate to meet the needs of the Department and that additional space is required. The proposed 5,000 square foot license would increase the existing 1,500 square feet of available space by 3,500 square feet.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

2. Under the current license with the Department of the Navy, the Police Department pays \$0.20 per square foot of space, for a monthly rent of \$300 and a total annual cost of \$3,600. The proposed license would not increase the rate per square foot. However, the proposed increase in space would result in an additional expense of \$700 per month (\$1,000 less \$300), for a total additional annual cost of \$8,400.

3. The Real Estate Department has determined that the proposed license is a fair market rental rate.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 4 - File 103-89-1

Note: This item was continued to the June 12, 1989, Governmental Operations Committee meeting. On May 15, 1989, the Board of Supervisors approved a motion to extend the June 1, 1989, deadline to July 1, 1989 for the Board's final approval of the 1989-90 Salary Standardization Ordinance for Registered Nurses (as required by Charter Section 8.403 paragraph (b)). However, in order to fully comply with Charter requirements, the Salary Standardization Ordinance for Registered Nurses must come before the Board of Supervisors at their regularly scheduled June 19, 1989 meeting for the first of two readings required to enact the ordinance.

1. This communication transmits the report of the Civil Service Commission on Salary Standardization for Registered Nurses. Charter Section 8.403 requires the Civil Service Commission to certify to the Board of Supervisors the highest prevailing maximum salary for acute care staff nurses in effect on April 15 in the public and private sectors in the Counties of Alameda, Contra Costa, Marin, San Mateo, San Francisco and Santa Clara. The salaries paid to registered nurses by San Francisco may not exceed this maximum salary level.

2. The maximum salary level for Registered Nurses certified by the Civil Service Commission effective April 15, 1989 is \$22.73 per hour paid by Stanford University. The City's current one-year agreement with the nurses covering fiscal year 1988-89 provides for a top step salary of \$18.95 per hour (\$39,568 annually). The \$18.95 per hour top step salary for 1988-89 is the same rate as for 1987-88 because 1988-89 rates were frozen at the 1987-88 level. The maximum salary rate paid by Stanford University of \$22.73 per hour (\$47,460 annually) certified by Civil Service Commission is \$3.78 or approximately 19.9 percent greater than the City's 1988-89 (and 1987-88) top step salary rate of \$18.95 per hour. If the maximum salary level approved by the Board of Supervisors, (representing a two-year increase) is granted, this increase in salary rates for nurses would cost the City approximately \$14.9 million annually.

3. Charter Section 8.403 was approved by the voters in November of 1981 and directly affected salaries for nursing classes for the first time in the 1982-83 fiscal year. The cost of Salary Standardization for all nursing classes in 1987-88 was approximately \$4.35 million. The negotiated hourly rate increase for fiscal year 1987-88 was 5.5 percent (\$18.95 or \$0.99 greater than the 1986-87 top step hourly salary rate of \$17.96). As previously noted, the 1988-89 salaries for nurses were frozen at the 1987-88 level as were all salaries of City employees.

4. Charter Section 8.403 also permits the Board of Supervisors to provide additional conditions and benefits of employment, including health and dental benefits, comparable to those provided by the employer used for certification of the highest salary. The maximum contributions for Registered Nurses at Stanford University for health and dental benefits exceed maximum contributions for San Francisco Registered Nurses by \$.32 per hour and \$.06 per hour, respectively.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

Comment

As of the writing of this report, the Employee Relations Division is still in negotiations for fiscal year 1989-90 regarding salaries and related matters pertaining to Registered Nurses, including dental and health benefits.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

Item 5 - File 106-89-3

Department: Civil Service

Item: Ordinance to amend the 1989-90 Salary Standardization Ordinance (SSO)

Description: The Sections of the 1989-90 Salary Standardization Ordinance to be amended, the classifications affected and the reasons for the proposed changes are as follows:

Section XIV.A. Schedules of Compensation Exclusive of Pay Equity and Section XI Adjustments

Clerical errors in the following classification would be corrected:

4390 Treasurer
7212 Automotive Transit Equipment Supervisor
7224 Car and Auto Painter Supervisor I
7225 Transit Paint Shop Supervisor I
7228 Automotive Transit Shop Supervisor I
7241 Senior Maintenance Controller
7249 Automotive Mechanic Supervisor I
7254 Automotive Machinist Supervisor I
7264 Automotive Body and Fender Worker Supervisor I
7322 Automotive Body and Fender Worker Assistant Supervisor
7340 Maintenance Controller
7382 Automotive Mechanic Assistant Supervisor

Section XIV.B. Schedule of Pay Equity Adjustments
and
Section XI Adjustments

Pay equity computational errors would be corrected for the following classifications:

1739 Computer Operations Supervisor II
1860 Computer Operations Support Supervisor

BOARD OF SUPERVISORS
BUDGET ANALYST

Section XIV.C. Composite Schedule of Compensation
Including Pay Equity and Section XI
Adjustments

Clerical errors in the following classifications would be corrected:

1739 Computer Operations Supervisor II
1809 Administrative Assistant to the Superintendent of
Schools
1860 Computer Operations Support Supervisor
4390 Treasurer
7212 Automotive Transit Equipment Supervisor
7224 Car and Auto Painter Supervisor I
7225 Transit Paint Shop Supervisor I
7228 Automotive Transit Shop Supervisor I
7241 Senior Maintenance Controller
7249 Automotive Mechanic Supervisor I
7254 Automotive Machinist Supervisor I
7264 Automotive Body and Fender Worker Supervisor I
7322 Automotive Body and Fender Worker Assistant
Supervisor
7340 Maintenance Controller
7382 Automotive Mechanic Assistant Supervisor

Comments:

1. The clerical errors in Sections XIV.A. and XIV.C., are the result of a computer malfunction. The computational errors in Sections XIV.B. and XI are due to rounding down instead of rounding up.

2. The proposed corrections would correct clerical and computational errors in biweekly salary rates for these classes as they appear in the SSO, but would not change the total cost estimates of pay equity nor the total cost estimates of salary standardization because the cost estimates were based on the correct biweekly salary rates.

Recommendation: Approve the proposed Ordinance.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

Item 6 - File 10-89-4

Department: Public Works

Item: Resolution granting revocable permission to Koll Construction Company to temporarily close and occupy the south sidewalk of Folsom Street during construction operations at the Hills Plaza Project.

Description: 1. In compliance with the Public Works Code Section 724,724.7 and 724.8, Koll Construction Company is seeking permission to close and occupy temporarily the south sidewalk of Folsom Street. Public Works Code Sections 724, 724.7 and 724.8 require the issuance of permits for occupying any part of the street or sidewalk, issuance of a permit for closures of more than one third of the roadway and more than one-half of the sidewalk, and additional permit fees. The permit fee is calculated on the square footage of the area occupied times a factor based on the allowable height limitation as identified in the Planning Code. The Director of Public Works, per Public Works Code Section 724.8, has established a fee of \$40 per square foot per year per street closure.

2. The Temporary Occupancy of Street Permit for the partial closing of Folsom Street, for the requested time periods, has been calculated as follows:

South Sidewalk (1,100 sq. ft. x \$40)	\$44,000 ÷ <u>4</u>
Per Quarter (Minimum Permit Fee for the period 7/1/89-9/30/89)	\$11,000
Permit period - Two quarter maximum (7/1/89-12/31/89)	x <u>2</u>
Total Maximum Permit Fee	\$22,000

Comments: 1. The request of Koll Construction Company was reviewed by the Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT) on December 22, 1988. There were no objections to the proposed street closure.

2. This resolution would authorize an extension, to the original street closure permit granted by the Department of Public Works under Order No. 150,997, for a minimum of three months to a maximum of six months beginning with the expiration of the current permit on July 1, 1989.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

3. The fee of \$11,000 that is being requested from the permittee is for the first quarter of the extension. If, additional time is needed by Koll subsequent to this three month extension, an additional \$11,000 will be requested from Koll.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

Item 7 - File 64-89-21

Department: Police Department, Senior Escort Services.

Item: Resolution authorizing the amendment of an existing lease of real property.

Location: 1049 Market Street, Suites 605, 607, 609

Purpose of Lease: Offices.

Lessor: 1049 Market Street Associates.

No. of Sq. Ft. and Cost/Month: Suite 607 - 1,973 sq. ft @ \$1.15/sq. ft./mo. = \$2,269

Amendment would add the following suites:

Suite 609 -	789 sq. ft.
<u>Suite 605 -</u>	<u>1,600 sq. ft.</u>
Total Area	2,389 sq. ft.

Total amended lease amount - 4,362 sq. ft. @ \$0.86/sq. ft./mo. = \$3,750

Annual Cost: \$45,000

% Change from 1988-89: 20.3 percent decrease from 1988-89.

Utilities and Janitor Provided by Lessor: Lessor provides utilities and janitorial services.

Term of Lease: July 1, 1989 to June 30, 1990

Right of Renewal: One option to extend for one year.

Source of Funds: General Fund. Funds are budgeted in 1989-90 Police Department budget.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

Comments:

1. The Real Estate Department reports that the terms of this lease are based on fair market value.
2. In 1988-89, the Senior Escort Service program spent \$56,472 on the rental of office space in various locations totalling 5,153 square feet, or \$0.91 per square foot per month. This lease amendment will reduce rental costs by \$11,472 by consolidating the office space into 4,362 square feet at an annual cost of \$45,000, or \$0.86 per square foot per month.

Recommendation:

Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

Item 8 - File 64-89-22

The proposed resolution would authorize the execution of a revocable license and the extension of six existing leases of real property for various departments. The total amount of funds required is \$364,116. The funding availability is subject to approval in the fiscal year 1989-90 budget. Each of the proposed license and lease extensions is summarized below:

(1) **Department:** Police
Location: 450 Seventh Street
Purpose of License: Motor Pool parking for 92 vehicles
Lessor: General Services Administration (GSA)
Annual Cost: \$49,680
% Increase Over 1988-89: 21.7%
Term of License: July 1, 1989 to June 30, 1990
Right of Renewal: By mutual agreement between the City and GSA, this license is subject to renewal on an annual basis.
Source of Funds: General Fund
Comment: The Department has occupied these premises since 1986. GSA has reappraised its parcel and the increase in the rent of 21.7 percent reflects GSA's reappraisal.

(2) **Department:** Police
Location: Sixth and Ahern Streets
Purpose of License: Parking for emergency vehicles
Lessor: State of California
No. of Sq. Ft. and Cost/Month: 23,771 sq. ft. @ \$.07/sq. ft./mo. = \$1,737 rent/month
Annual Cost: \$20,844
% Increase Over 1988-89: 4%

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

Term of License: July 1, 1989 - June 30, 1990

Right of Renewal: None

Source of Funds: General Fund

Comment: The Department has leased this property since 1973.

(3) **Department:** Delinquency Prevention Commission

Location: 170 Fell Street, Room 22

Purpose of License: Offices

Lessor: San Francisco Unified School District

No. of Sq. Ft. and

Cost/Month: 875 sq. ft. @ \$.64/sq. ft./mo. = \$564 rent/month

Annual Cost: \$6,768

% Increase Over

1988-89: 4%

Utilities and Janitor

Provided by Lessor: Yes

Term of License: Month-to-month, commencing July 1, 1989, not to exceed twelve months.

Right of Renewal: Month-to-month

Source of Funds: General Fund

Comment: The Department has occupied these premises since 1978.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

- (4) **Department:** District Attorney
- Location:** 732 Brannan Street, 2nd Floor
- Purpose of License:** Administrative offices
- Lessor:** Robert Wolfe, et al.
- No. of Sq. Ft. and Cost/Month:** 8,000 sq. ft. @ \$1.34/sq. ft./mo. = \$10,738 rent/month
- Annual Cost:** \$128,856
- % Increase Over 1988-89:** .5%
- Utilities and Janitor Provided by Lessor:** Full services exclusive of utilities and scavenger service.
- Term of License:** July 1, 1989 - June 30, 1990
- Right of Renewal:** None
- Source of Funds:** General Fund
- Comment:** The Department has leased these premises since 1984.

- (5) **Department:** Hetch Hetchy
- Location:** 19th Street and Lexington Avenue, (Portion of ground floor)
- Purpose of License:** DC Conversion Facility for Hetch Hetchy Water and Power Transit Power Division
- Lessor:** Pacific Gas and Electric Company
- No. of Sq. Ft. and Cost/Month:** 2,170 sq. ft. @ \$.44/sq. ft./mo. = \$956 rent/month
- Annual Cost:** \$11,472
- % Increase Over 1988-89:** 4.5%

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

Utilities and Janitor
Provided by Lessor: No

Term of License: July 1, 1989 - June 30, 1990

Right of Renewal: Annual-upon approval of funds. Forty-one, one-year options remain.

Source of Funds: Hetch Hetchy Funds

Comment: The Department has leased these premises since 1982.

(6) **Department:** Hetch Hetchy

Location: 222 Leidesdorff Street

Purpose of License: DC Conversion Facility for Hetch Hetchy Water and Power Transit Power Division

Lessor: Pacific Gas and Electric Company

No. of Sq. Ft. and

Cost/Month: 1,750 sq. ft. @ \$.47/sq. ft./mo. = \$821 rent/month

Annual Cost: \$9,852

% Increase Over

1988-89: 4%

Utilities and Janitor
Provided by Lessor: No

Term of License: July 1, 1989 - June 30, 1990

Right of Renewal: Annual - upon approval of funds. Forty-one, one-year options remain

Source of Funds: Hetch Hetchy Funds

Comment: The Department has leased these premises since 1981.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

(7) **Department:** Civil Service Commission
Location: 646 Van Ness Avenue (entire premises)
Purpose of License: Offices
Lessor: Vernon Humber, et. al.
No. of Sq. Ft. and Cost/Month: 8,421 sq. ft. @ \$1.35/sq. ft./mo. = \$11,387 rent/month
Annual Cost: \$136,644
% Increase Over 1988-89: 4.6%
Utilities and Janitor Provided by Lessor: Yes
Term of License: July 1, 1989 - June 30, 1990
Right of Renewal: Two one-year option periods remain.
Source of Funds: General Fund
Comment: The Department has leased these premises since 1981.

Comments

1. Real Estate Department reports that the proposed rentals reflect fair market value.

2. Approval of the proposed execution of the extension of the license and leases is requested at this time to permit timely rent payments once the 1989-90 budget is approved.

Recommendation

Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 9 - File 65-89-3

Department: Public Utilities Commission (PUC)

Item: Ordinance approving and authorizing execution of an amendment to the Sunol Golf Course lease.

Description: This amendment is part of a settlement of litigation between the City and County of San Francisco and the Sunol Valley Golf and Recreation Co. The underlying litigation involves a dispute over the percentage of golf car revenues being paid to the City by the operators of the Sunol Golf Course. The amendment provides for the City to receive five percent of gross revenues from all rentals of Golf Cars at the Golf Course. In addition, Sunol Valley Golf and Recreation Co., the lessee, is being given a choice of supplying the City with a cash security deposit or letter of credit in lieu of the required performance bond. In addition to the amendment, the settlement requires that the Sunol Valley Golf and Recreation Co. pay the City \$57,000 upon final approval of the amendment.

The City entered into the Sunol Golf Course lease in 1965. The term of the lease, with options, runs through 2007. The lease has been formally amended twice before, in 1969 and 1974. Neither the lease nor the previous amendments required approval by the Board of Supervisors because they were executed prior to the passage in 1978, of a Charter Amendment (Section 7.402-1 of the Charter) which requires, among other things, that amendments to leases with terms in excess of ten years, be submitted to the Board of Supervisors for approval.

The PUC reports that aside from the dispute over the golf car revenues, the Department is satisfied with the Sunol Valley Golf and Recreation Company's operation of the Golf Course over the last decade. The PUC anticipates that this proposed amendment will resolve the problem regarding the golf car revenues and will enhance the level of revenues the City derives from the lease.

Recommendation: Approve the proposed ordinance.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

Item 10 - File 94-89-3

Department: Public Utilities Commission (PUC)
Municipal Railway (MUNI)

Item: Resolution to authorize the PUC to apply for, accept and expend up to \$3.4 million of Bridge Toll funds for the San Francisco Municipal Railway Improvement Corporation (SFMRIC) lease payments and \$39.2 million of regional funds such as Transportation Development Act (TDA) Articles 3, 4 and 4.5 revenues, State Transit Assistant (STA) revenues, AB 1107 half-cent sales tax revenues, and up to \$1.5 million of Bay Area Rapid Transit District funds for 1989-90 MUNI operations.

Amount: \$44.1 million

Proposed Expenditure: MUNI operating assistance and capital improvements for fiscal year 1989-90.

Source of Funds:	1989-90 Proposed	1988-89 Actual	Increase (Decrease)
<u>Operations</u>			
TDA Article 3, 4, 4.5	\$20,439,120	\$18,110,675	\$2,328,445
TDA Article 4			
Planning Grant	100,000	80,000	20,000
State Transit Assistance	284,564	125,512	159,052
AB 1107	18,400,416	16,875,000	1,525,416
BART Transfer Payment	<u>1,470,000</u>	<u>1,347,200</u>	<u>122,800</u>
 Total Operations	 \$40,694,100	 \$36,538,387	 \$4,155,713
 <u>Capital Improvements</u>			
SFMRIC Lease			
Payments	<u>3,358,285</u>	<u>3,400,000</u>	<u>(41,715)</u>
 Total Capital			
Improvements	<u>\$3,358,285</u>	<u>\$3,400,000</u>	<u>(\$41,715)</u>
 Total Claim	 <u>\$44,052,385</u>	 <u>\$39,938,387</u>	 <u>\$4,113,998</u>

Comments: 1. This is the annual application for MUNI operating assistance for its share of State funds allocated by the Metropolitan Transportation Commission for 1989-90 MUNI operations and capital improvements.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

2. Authority for the spending of these funds from the Metropolitan Transportation Commission will not be permitted until the expenditures in the 1989-90 MUNI budget are approved by the Board of Supervisors.

3. Because the proposed amount of regional funds totals \$40,694,100, the amounts on line 3 of page 1 and line 10 of page 2 of the proposed Resolution should be changed from \$39.2 million to \$40.7 million to correct a clerical error.

Recommendation: Amend the proposed resolution as identified in Comment 3 above and approve the resolution as amended.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

Item 11 - File 107-89-1

Department: Department of Social Services (DSS).

Item: Resolution authorizing the execution of an agreement between the City and County of San Francisco and the State of California Department of Education.

Amount: \$112,835

Contract Period: July 1, 1989 through June 30, 1990.

Description: This proposed resolution would authorize the continuation of an existing agreement with the State Department of Education that would reimburse DSS for administrative costs associated with the coordination and monitoring of community based childcare services including homemaker services and respite care. Authorization to enter into this proposed agreement is required by the State before DSS is eligible to submit claims for reimbursement to the State Department of Education.

The proposed agreement calls for a reimbursement rate not to exceed \$1.8924 per child per hour of full time attendance in various child care and development programs. The maximum reimbursable amount is \$112,835. Reimbursements are made on a quarterly basis from claims submitted by DSS to the State.

Comment: The \$112,835 anticipated reimbursement for FY 1989-90 represents an increase of \$4,437, or 4.1% over the FY 1988-89 amount of \$108,398.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

Item 12 - File 146-89-28

Department: Department of Public Health

Item: Resolution authorizing the Department of Public Health to apply for, accept and expend a new State grant.

Amount: \$10,200

Source of Grant: State Emergency Medical Services Authority

Grant Period: April 17 through August 31, 1989

Project: Study of the impact of ambulance diversion of patients. (When a hospital is unable to accommodate a new patient enroute to the hospital by ambulance, the new patient is diverted to another hospital.)

Description: The San Francisco Emergency Medical Services (EMS) Agency Hospital Diversion Policy has been in effect since August of 1987. The number of hospitals diverting and the number of patients being diverted has increased over the past year. The total number of patients diverted can only be estimated at this time. The impact of hospital diversion on the patients, on the receiving facilities and on the EMS System concerns all of the involved agencies.

Hospital diversion is directly affected by other more complicated issues such as uncompensated care, the nursing shortage and dwindling emergency care resources. The effect of hospital diversion on system response time and patient outcome is unclear. The types and sources of payment for hospital services, such as insurance, MediCare, MediCal, have not been correlated with the diverted patients.

The EMS Agency, in coordination with the Hospital Conference of Northern California, is committed to conducting a thorough assessment of the impact of diversion in an effort to affect change in the current policy. The purpose of this project is to determine the impact of hospital diversion on the clinical outcome of the patient, the financial factors affecting the receiving facility and its medical staff and the volume and transport factors affecting the EMS system.

**BOARD OF SUPERVISORS
BUDGET ANALYST**

The objectives of the Hospital Diversion Impact Study are to:

1. Determine the patient payor source and disposition of patients transported by ambulance to hospitals for a period of one month.
2. Determine the number of patients transported by ambulance to an actual destination different from the initial destination and the reason.
3. Identify differences of patient payor source, disposition of diverted and undiverted patients by initial destination, actual destination and reason for diversion.
4. Determine the reasons for each patient diversion, patient percentage of occurrence and actual destination per hospital and reason.
5. Determine the payor source on all patients per initial and actual destination.
6. Determine average excess time of transport per diverted patient.
7. Determine the average excess ambulance engagement time.

Grant Budget:

The proposed grant would fund one permanent position and one temporary position as follows:

1440 Medical Transcriber Typist - permanent position (100 hours @ \$18 per hour including fringe benefits)	\$1,800
2320 Registered Nurse - temporary position (400 hours a@ \$21 per hour)	<u>8,400</u>
Total Grant	\$10,200

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

Local Match: The proposed grant would be matched by in-kind services of existing DPH staff as follows:

	<u>FTE</u>	
2323 Quality Assurance Coordinator	0.2	\$6,000
1426 Sr. Clerk Typist	0.1	2,000
Mandatory Fringe Benefits (28%)	<u> </u>	<u>2,240</u>
Total Inkind Match	0.3	\$10,240

Comments:

1. The diversion impact assessment began on April 17, 1989, using Temporary Salaries funding until the proposed grant could be approved. The proposed grant would reimburse the costs already incurred.
2. The local match of inkind personnel services are included in the existing 1988-89 and the proposed 1989-90 budgets.
3. Because the issue of diversion and related policy implications could suggest major budgetary increases, the findings and recommendations of this assessment should be forwarded to the Board of Supervisors for their review.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

Item 13 - File 146-89-29

Department: Department of Public Health (DPH)

Item: Resolution authorizing the Department of Public Health to accept and expend a State allocation.

Amount: Up to \$2,100,000

Source of Funds: Federal State Legalization Impact Assistance Grant (SLIAG) funds provided through the State Department of Health Services Legalized Indigent Medical Assistance (LIMA) Program.

Term of Allocation: July 1, 1988 through June 30, 1989

Description: The proposed State allocation of SLIAG/LIMA funds would reimburse the City for the provision of medically indigent adult (MIA) program health care services to persons who are eligible for aid pursuant to Welfare Institutions Code Section 17000, and who are legalized aliens under the provisions of the Immigration Reform and Control Act of 1986 (IRCA). FY 1988-89 is the second year of this five-year program.

The State would allocate SLIAG/LIMA funds to reimburse the City for the period of July 1, 1988 to June 30, 1989 for the provision of primary care services to eligible medically indigent legalized aliens based on a year-end cost report to be submitted by DPH. Reimbursable costs include health care services which are not covered by Medi-Cal, such as non-emergency services for adults associated with Aid to Families with Dependent Children.

Comments: 1. According to the DPH, the proposed resolution does not include a clause authorizing DPH to apply for the funds, because State allocations, in contrast to State grants, do not require such authorization.

BOARD OF SUPERVISORS
BUDGET ANALYST

2. The DPH reports that the projected **allocation** amount of up to \$2,100,000 is based on actual **reimbursable** costs of \$1,800,000 for primary care services to **legalized** aliens for the nine month period from October, 1987 to June, 1988. The primary care services are largely **provided** through San Francisco General Hospital. The Board of Supervisors has previously authorized the DPH by resolution (File 146-89-10) to accept and expend a separate **allocation** of SLIAG/LIMA funds of up to \$300,000 for FY 1988-89 for public health services for legalized aliens. In **total**, the DPH would receive up to \$2,400,000 of SLIAG/LIMA funds for primary care and public health services to **eligible** legalized aliens. For FY 1988-89, the DPH had **budgeted** \$1,967,000 for SLIAG/LIMA revenues. The DPH reports that the difference between the budgeted SLIAG/LIMA revenues of \$1,967,000 and the actual revenues **received** would accrue to the General Fund.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 14 - File 146-89-31

Agency: Department of Public Health
Communicable Disease Control, Tuberculosis Control Division

Item: Resolution to apply for, accept and expend a continuation grant.

Amount of Grant: \$217,171

Source of Grant: U.S. Department of Health & Human Services

Grant Period: August 1, 1989 through July 31, 1990

Project: Tuberculosis Control Project

Description: The Tuberculosis Control Project would complement existing medical services by increasing the outreach to people who are at high risk of contracting tuberculosis. Major activities to be continued would include:

1. Surveillance - High risk groups, such as people who are in frequent contact with persons having tuberculosis, refugees, immigrants from Asia, the homeless, intravenous drug abusers and homosexual/bisexual men would be screened and treated for tuberculosis.
2. Containment - Containment activities would involve the monitoring of those clients not responding to drugs as well as clients who do not follow the recommended chemotherapy regimens.
3. Preventive Therapy - Preventive therapy would be targeted at those individuals, who are at high risk of developing tuberculosis, such as persons with abnormal x-rays consistent with inactive tuberculosis, insulin-dependent diabetics, or individuals undergoing prolonged steroid therapy.
4. Education - Education to patients is provided by bilingual staff in various languages including Cantonese, Mandarin, Vietnamese, Tagalog and Spanish. The Tuberculosis Control Division would also continue to examine the correlation between tuberculosis and AIDS. San Francisco has the highest rate of tuberculosis cases in California, and the highest case rate nationally for large cities.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

Grant Budget:	Current <u>1988-89</u>	Proposed <u>1989-90</u>	<u>Difference</u>
Personnel	\$100,429	\$117,577	\$17,148
Fringe Benefits	28,857	35,114	6,257
Equipment	0	10,765	10,765
Supplies	0	19,700	19,700
Travel	9,000	9,000	0
Operating Costs	1,500	1,500	0
Indirect Costs	<u>20,086</u>	<u>23,515</u>	<u>3,429</u>
Total	\$159,872	\$217,171	\$57,299

FTE Staff:	Civil Service	
	Disease Control Investigator	1.0
	Health Worker	2.0
	Clerk Typist	1.0
	Bacteriological Lab Assistant	<u>.5</u>
	Total	4.5

Indirect Cost Rate: 20% of personnel costs

Required Match: None

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

Item 15 - File 146-89-32

Department: Department of Public Health

Item: Resolution authorizing the Department of Public Health (DPH) to apply for, accept and expend a new State grant.

Amount: \$10,000

Source of Grant: California Health Facilities Health Financing Authority

Grant Period: May 1, 1989 to April 30, 1990

Project Description: The proposed grant funds would be used to renovate the Gastroenterology Clinic at San Francisco General Hospital. According to DPH, renovation of the clinic is required in order to create two equipment rooms to separate sterile supplies and equipment from those that are contaminated. Modifications to the clinic will include installation of sinks for manual disinfection of equipment and installation of plumbing fixtures for equipment sterilization units. In addition, cabinets and a work surface area will be installed to add storage space and space to process specimens.

Project Budget:

Installation of sinks and plumbing fixtures	\$5,000
Installation of cabinets and work surface area	<u>5,000</u>
Total	\$10,000

Local Match: None

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

Item 16 - File 150-89-2

Department: Recreation and Park Department

Item: Authorize the Department to apply for, accept and expend a \$1.2 million loan.

Source of Funds: Loan from the California State Department of Boating

Purpose: To fund yacht harbor improvements required by the Marina Master Plan.

Description: The Marina Master Plan Budget is as follows:

Year 1

Breakwater Improvements (West Harbor)	\$3,421,000
- Repairing and extending the breakwater	
- Construction of a new breakwater from the Marina Green	
West Harbor Outer Basin Improvements	790,900
- Restripe the parking lot	
- Add new curb barriers	
Landside Improvements (Reconfigure Parking)	<u>137,500</u>
Subtotal	\$4,349,400

Year 2

Breakwater Improvements (East Harbor)	\$2,339,200
- Repair and extend the breakwater	
Facility Replacements (West Harbor)	<u>2,010,100</u>
- Construct approximately 40 new berths	
- Replace half of the existing berths	
Subtotal	\$4,349,300

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

Year 3

Facility Replacements (West Harbor)	<u>\$1,813,000</u>
- Upgrade the electrical, water and fire suppression systems	
Subtotal	\$1,813,000
Construction Management and Engineering	\$1,488,300
Total	<u>\$12,000,000</u>

The Recreation and Park Commission would repay the proposed loan from increased berth fees charged for the use of the City's Marina Yacht Harbor facilities. The Department proposes to increase the Marina Yacht Harbor fees by approximately 28 percent. The Marina Yacht Harbor currently charges between \$4.20 per foot to \$5.00 per foot depending on the size of the boat being berthed. The Recreation and Park Commission authorized to increase the Marina Yacht Harbor berth fees without requesting approval of the Board of Supervisors.

Recommendations: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 17 - File 156-89-1

Agency: Private Industry Council (PIC)

Item: Resolution authorizing acceptance and expenditure of Federal grant funds.

Amount: \$80,000

Local Match: None

Source of Grant: Federal Office of Refugee Resettlement through the State Department of Social Services

Grant Period: October 1, 1988 through September 30, 1989

Project: Refugee Targeted Assistance Program

Description: The proposed resolution would provide up to \$80,000 in additional funding to two organizations: Catholic Charities/Refugee Employment Assistance Program and the International Rescue Committee. The funds would be used to provide additional services to refugees for the period of July 1, 1989 to September 30, 1989.

The Private Industry Council administers three sets of refugee funds on behalf of the City and County of San Francisco. The Refugee Employment Social Services funds and the Refugee Targeted Assistance Program funds are used to provide employment and training services to refugees who are receiving public assistance. The Mutual Assistance Association Incentive funds are used to provide social adjustment and acculturation services to refugees including those who are not receiving public assistance.

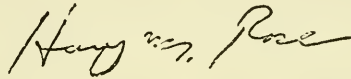
Funds for the Refugee programs are appropriated for a federal fiscal year which begins on October 1 and ends on September 30. However, the funds have not been allocated by the Federal government in time to begin a program on October 1. The proposed \$80,000 is a portion of the funds which San Francisco should have received on October 1, 1988, but which have not yet been officially allocated by the Federal Department of Health and Human Services to the State and in turn by the State to San Francisco. Because the State is certain that these funds will eventually be received, it is allowing up to \$348,228 for San Francisco as an advance which can be used to continue services to refugees. PIC is initially requesting only \$80,000 of the \$348,228 available.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 19, 1989 Governmental Operations Committee Meeting

The amount, not to exceed \$80,000, would be used to continue assessment, testing and referral services through the International Rescue Committee and Employment Services through the Catholic Charities/Refugee Employment Assistance Program for the period of July 1, 1989 to September 30, 1989. Any remaining amount of funds would be carried over to the next program year beginning October 1, 1989.

Recommendation: Approve the proposed resolution.



Harvey M. Rose

cc: Supervisor Gonzalez
Supervisor Hsieh
Supervisor Alioto
President Britt
Supervisor Hallinan
Supervisor Hongisto
Supervisor Kennedy
Supervisor Maher
Supervisor Nelder
Supervisor Walker
Supervisor Ward
Clerk of the Board
Chief Administrative Officer
Controller
Carol Wilkins
Stacy Becker
Ted Lakey

BOARD OF SUPERVISORS
BUDGET ANALYST

Actions Taken

CALENDAR

DOCUMENTS DEPT.

MEETING OF

JUN 19 1989

GOVERNMENTAL OPERATIONS COMMITTEE

SAN FRANCISCO
PUBLIC LIBRARY

BOARD OF SUPERVISORS

CITY AND COUNTY OF SAN FRANCISCO

MONDAY, JUNE 19, 1989 - 10:00 A.M.

ROOM 228, CITY HALL

PRESENT: SUPERVISORS GONZALEZ, HSIEH, ALIOTO

CLERK: GAIL JOHNSON

1. **File 173-89-4. [Termination of Lease] Ordinance approving termination of lease L-9182 between Crowley Maritime Corporation and the City and County of San Francisco, operating by and through the San Francisco Port Commission. (Port Commission)**

(Continued from 6/5/89)

ACTION: Hearing held. Continued to June 26, 1989 meeting.

2. **File 188-88-3. Requesting permission for a street vacation of the dead-end unit block of Napoleon Street at Islais Creek to erect a fence to stop dumping of industrial and household garbage and abandoned vehicles. (William A. Sommers/Bayside Auto Wreckers)**

(Continued from 6/12/89)

ACTION: Hearing held. Continued to Call of the Chair.

3. **File 64-89-19. [License for Use of Property] Resolution authorizing execution of license from the Department of the Navy for the use of real property (warehouse space in Building 128 at Hunters Point Annex) by the Police Department. (Real Estate Department)**

(Continued from 6/12/89)

ACTION: Recommended.

4. **File 103-89-1. [Salary Standardization - Registered Nurses] DRAFT ordinance fixing, designating, enumerating and providing schedules of compensation for persons employed by the City and County of San Francisco, the San Francisco Community College District, the San Francisco Unified School District, whose compensations are subject to the provisions of Section 8.403 of the Charter and establishing benefits, working schedules, and conditions of employment and methods of payment, effective July 1, 1989. (Civil Service Commission)**

(Continued from 6/12/89)

ACTION: Amendment of the Whole (approved as to form) bearing same title adopted. To Board Without Recommendation. (TO BOARD AS A COMMITTEE REPORT FOR CONSIDERATION ON JUNE 19, 1989)

5. **File 106-89-3. [Salary Standardization Ordinance] Ordinance amending Ordinance No. 141-89 (Salary Standardization Ordinance for Fiscal Year 1989-90, Charter Sections 8.400, 8.401 and 8.407) by correcting Section XI.A and B adjustments and correcting clerical errors in establishing rates of pay for various classifications reflected in Section XIV.A, Schedules of Compensation Exclusive of Pay Equity, Section XIV.B, Schedule of Pay Equity Adjustments and in Section XIV.C, Composite Schedule of Compensation Including Pay Equity Adjustments; effective July 1, 1989. (Supervisor Gonzalez)**

ACTION: To Board Without Recommendation. (TO BOARD AS A COMMITTEE REPORT FOR CONSIDERATION ON JUNE 19, 1989)

6. File 10-89-4. [Permit - Koll Construction Company] Resolution granting revocable permission to Koll Construction Company to temporarily close and occupy the south sidewalk of Folsom Street during construction operations at the Hills Plaza Project (Block 3744, Lot 1). (Department of Public Works)

ACTION: Recommended.

7. File 64-89-21. [Lease of Real Property] Resolution authorizing amendment of lease of real property at 1049 Market Street for the Police Department, Senior Escort Program. (Real Estate Department)

ACTION: Recommended.

8. File 64-89-22. [Lease of Property] Resolution authorizing execution of a revocable license and extension of certain existing leases of real property for various departments. (Real Estate Department)

ACTION: Recommended.

9. File 65-89-3. [PUC Lease Amendment] Ordinance approving and authorizing execution of third amendment to Sunol Golf Course Lease. (Public Utilities Commission)

ACTION: Recommended.

10. File 94-89-3. [Grant - Regional Funds] Resolution authorizing the Public Utilities Commission to apply for, accept and expend up to \$3.4 million of Bridge Toll funds for SFMRIC lease payments and \$39.2 million of regional funds such as Transportation Development Act (TDA) Articles 3, 4 and 4.5, State Transit Assistance (STA), AB1107 half-cent sales tax, and up to \$1.5 million of Bay Area Rapid Transit District funds for 1989-90 Municipal Railway Operations. (Public Utilities Commission)

ACTION: Amended on page 1, line 3, and on page 2, line 10, by replacing "\$39.2" with "\$40.7". Recommended as amended. New title: "Authorizing the Public Utilities Commission to apply for, accept and expend up to \$3.4 million of Bridge Toll funds for SFMRIC lease payments and \$40.7 million of regional funds such as Transportation Development Act (TDA) Articles 3, 4 and 4.5, State Transit Assistance (STA), AB1107 half-cent sales tax, and up to \$1.5 million of Bay Area Rapid Transit District funds for 1989-90 Municipal Railway Operations."

11. File 107-89-1. [Contract] Resolution authorizing the execution of an agreement between the City and County of San Francisco and the State of California Department of Education in the amount of \$112,835 for participation by the City and County in the State's Child Care and Development Program for Fiscal Year 1989-90. (Department of Social Services)

ACTION: Continued to June 26, 1989 meeting.

12. File 146-89-28. [Grant - State Funds] Resolution authorizing the Department of Public Health, Emergency Medical Services, to apply for, accept and expend a grant of \$10,200 from the State Emergency Medical Services Authority for a study of the impact of hospital diversion. (Mayor)

ACTION: Amended on line 11, by adding Further Resolved clause as follows: "FURTHER RESOLVED, That the Department of Public Health, Emergency Medical Services, is hereby requested to notify the Board of Supervisors when the study is completed and furnish the Board of Supervisors with any written report that results from the study." Recommended as amended. New title: "Authorizing the Department of Public Health, Emergency Medical Services, to apply for, accept and expend a grant of \$10,200 from the State Emergency Medical Services Authority for a study of the impact of hospital diversion; and requiring report to Board of Supervisors."

13. File 146-89-29. [Grant - State Funds] Resolution authorizing the Department of Public Health, Central Administration, Medically Indigent Adults (MIA) Program, to accept and expend the Fiscal Year 1988-89 allocation of up to \$2,100,000 from the State Department of Health Services for Legalized Indigent Medical Assistance (LIMA) funds under the Immigration and Reform and Control Act (IRCA). (Mayor)

ACTION: Recommended.

14. File 146-89-31. [Grant - Federal Funds] Resolution authorizing the Department of Public Health, Bureau of Communicable Disease Control, Tuberculosis Control Division to apply for, accept and expend a grant of \$217,171 from the Department of Health and Human Services for the Tuberculosis Control Project. (Mayor)

ACTION: Recommended.

15. File 146-89-32. [Grant - State Funds] Resolution authorizing the Department of Public Health, San Francisco General Hospital, to apply for, accept and expend a grant of \$10,000 from the California Health Facilities Health Financing Authority for renovation of the Gastroenterology Clinic. (Mayor)

ACTION: Recommended.

16. File 150-89-2. [Loan - State Funds] Resolution authorizing the Recreation and Park Department to file application for, accept and expend a \$12 million loan from the California State Department of Boating and Waterways to fund implementation of the Marina Master Plan. (Recreation and Park Department)

ACTION: Hearing held. Continued to June 26, 1989 meeting.

17. File 156-89-1. [Federal Funding] Resolution approving the expenditure of Refugee Targeted Assistance Funds and authorizing the President of the Private Industry Council of San Francisco, Inc., to sign, enter into, and execute a contract with the State Department of Social Services. (Private Industry Council)

ACTION: Recommended.

SE
90.32
3
126/89
CITY AND COUNTY



Public Library
Documents Section
Otto Gery Lott
OF SAN FRANCISCO

BOARD OF SUPERVISORS

BUDGET ANALYST

Recommendations

1390 MARKET STREET, SUITE 1025

SAN FRANCISCO, CALIFORNIA 94102 • TELEPHONE (415) 554-7642

June 22, 1989 DOCUMENTS DEPT.

JUN 26 1989

TO: Governmental Operations Committee

FROM: Budget Analyst

SAN FRANCISCO
PUBLIC LIBRARY

SUBJECT: June 26, 1989 Governmental Operations Committee Meeting

Item 1 - File 173-89-4

Note: This proposed ordinance was continued by the Governmental Operations Committee at its meeting of June 19, 1989. The Committee requested that the Port Commission give consideration to obtaining some rental payments from Crowley Maritime Corporation in consideration for permitting Crowley to terminate its lease at Pier 9.

Department: Port of San Francisco

Proposed Action: Ordinance approving the termination of a lease between Crowley Maritime Corporation and the City and County of San Francisco, operating by and through the San Francisco Port Commission.

Effective Date: May 31, 1989

Description: 1. Crowley Maritime Corporation has requested City approval to terminate its lease at Pier 9 (see attached map) on May 31, 1989, which is 25 months earlier than the termination of their existing 15 year lease which commenced on July 1, 1976, and is scheduled to expire June 30, 1991. Section 7.402.1 of the City Charter governs the lease of real property, or its modification, amendment, or termination, in that Board of Supervisors approval is required for leases which are in excess of ten years or which have an anticipated revenue of \$1,000,000 or more.

2. At the present time, Crowley Maritime Corporation pays \$10,312.99 per month for 82,254 square feet of office, storage, open shed and outdoor apron space for tugboats at approximately \$.125 a square foot. The rent was \$4,623.00 per month beginning July 1, 1976, and has been adjusted each succeeding year commencing with the anniversary date in direct proportion to any increase or decrease in the cost of living index, but never less than \$4,623.00 per month, the original monthly amount of the lease.

3. Crowley Maritime Corporation's request to terminate its lease with the Port is a result of having moved its operation from Pier 9 to Pier 41 and to Alameda, and therefore no longer needing its wharf space and offices at Pier 9.

4. Ms. Dorothy Schimke, Commercial Property Manager, advises that the Port is confident the property can be leased without difficulty to a future tenant at a higher rent per square foot than is currently received from Crowley Maritime Corporation.

5. A comparison of the base monthly rental rates established by the Port Commission for commercial property and the current monthly rent received from Crowley Maritime Corporation indicates what the Port Commission is expecting in additional monthly rent from a new tenancy for Pier 9. The Port staff anticipates obtaining more than the minimum rent.

Minimum Monthly Rent Structure Established by Port Commission Applicable to Pier 9:

Office Space		
(\$1.00 x 5,072 sq. ft.)	\$5,072.00	
Shop and Storage Space		
(\$.50 x 4,370 sq. ft.)	2,185.00	
Open Shed		
(\$.20 x 44,812 sq. ft.)	8,962.40	
Outdoor Apron		
(\$.10 x 28,000 sq. ft.)	<u>2,800.00</u>	
Subtotal (82,254 sq. ft.)		\$19,019.40
Existing Monthly Rent for Pier 9 from Crowley Maritime Corporation		<u>10,312.99</u>
Anticipated Additional Monthly Rent from New Tenancy		\$8,706.41

BOARD OF SUPERVISORS
BUDGET ANALYST

6. If the termination of the current lease agreement were approved, Ms. Schimke of the Port advises that a portion of Pier 9 totalling 10,526 square feet, or 12.8 percent of the original lease, would be leased back to Crowley Maritime on a month-to-month basis for the water taxi service. Such a lease would not be subject to Board of Supervisors approval per the provisions of Charter Section 7.4021. The month-to-month lease would be based on the Port's current monthly rent structure as follows:

	<u>Sq. Ft.</u>	<u>Monthly Rent</u>
Shop and Storage Space @ \$.50	638	\$319.00
Parking @ \$.25	2,000	500.00
Open Shed @ \$.20	1,888	377.60
Outdoor Apron @ \$.10	<u>6,000</u>	<u>600.00</u>
Total	10,526	\$1,796.60

7. The current lease with Crowley Maritime Corporation permits its termination under conditions as may be "fair and equitable" to both the City and Crowley Maritime Corporation. Port staff indicates that an early termination of this lease would result in some lost rent revenue during the period of time which it would take to replace the existing tenant, but the leasing of Pier 9 to a new tenant, based on the Port's minimum monthly rent structure, should eventually exceed income currently received by the Port.

8. Although the Port believes that it will find a replacement tenant for Crowley Maritime Corporation using a base monthly rent structure which will increase lease revenues, the Port has not yet signed a new tenant to a lease. It would be in the City's best interest to approve a lease termination with Crowley Maritime Corporation only after the Port has secured another tenant. This would prevent the City from losing any revenues as the result of the property being vacant.

Comments:

1. Based on discussions with Ms. Schimke, the Budget Analyst was advised of the following additional information:

a. Crowley Maritime vacated the majority of the premises at Pier 9 on or about February of 1988.

BOARD OF SUPERVISORS
BUDGET ANALYST

b. Although the Port has prospective tenants which could result in increased revenues to the Port, nothing has been finalized with these tenants. However, as long as Crowley has control of the space under the lease, the Port does not have access to fixing up Pier 9.

2. The Port Commission has prepared documentation in support of a marketing plan on how revenues would be replaced were Crowley Maritime granted the proposed lease termination. The documentation includes such items as prospective tenants which have expressed interest and projections of when the space would be leased. However, the Department does not have a signed contingent lease with any prospective tenants (other than the Crowley water taxi lease as described in Point 6 above) which would assure no loss of revenues to the Port should the Board of Supervisors approve the proposed lease termination with Crowley Maritime.

3. If the Board of Supervisors were to approve the proposed lease termination without any further payments from Crowley, it could result in a maximum loss of revenues to the Port of \$247,511.76 (24 months x Crowley's present lease payment of \$10,312.99) less the pending license to Crowley which would result in total revenues to the Port of \$43,118.40 over the 24-month period.

Ms. Veronica Sanchez of the Port has advised that the Port will request a one month continuance of this item for the purpose of negotiating a new lease termination agreement with Crowley Maritime in order to minimize the Port's projected revenue losses at Pier 9.

Recommendation: Continue the proposed ordinance to terminate the lease of Pier 9 with Crowley Maritime for one month at the request of the Port.

BOARD OF SUPERVISORS
BUDGET ANALYST

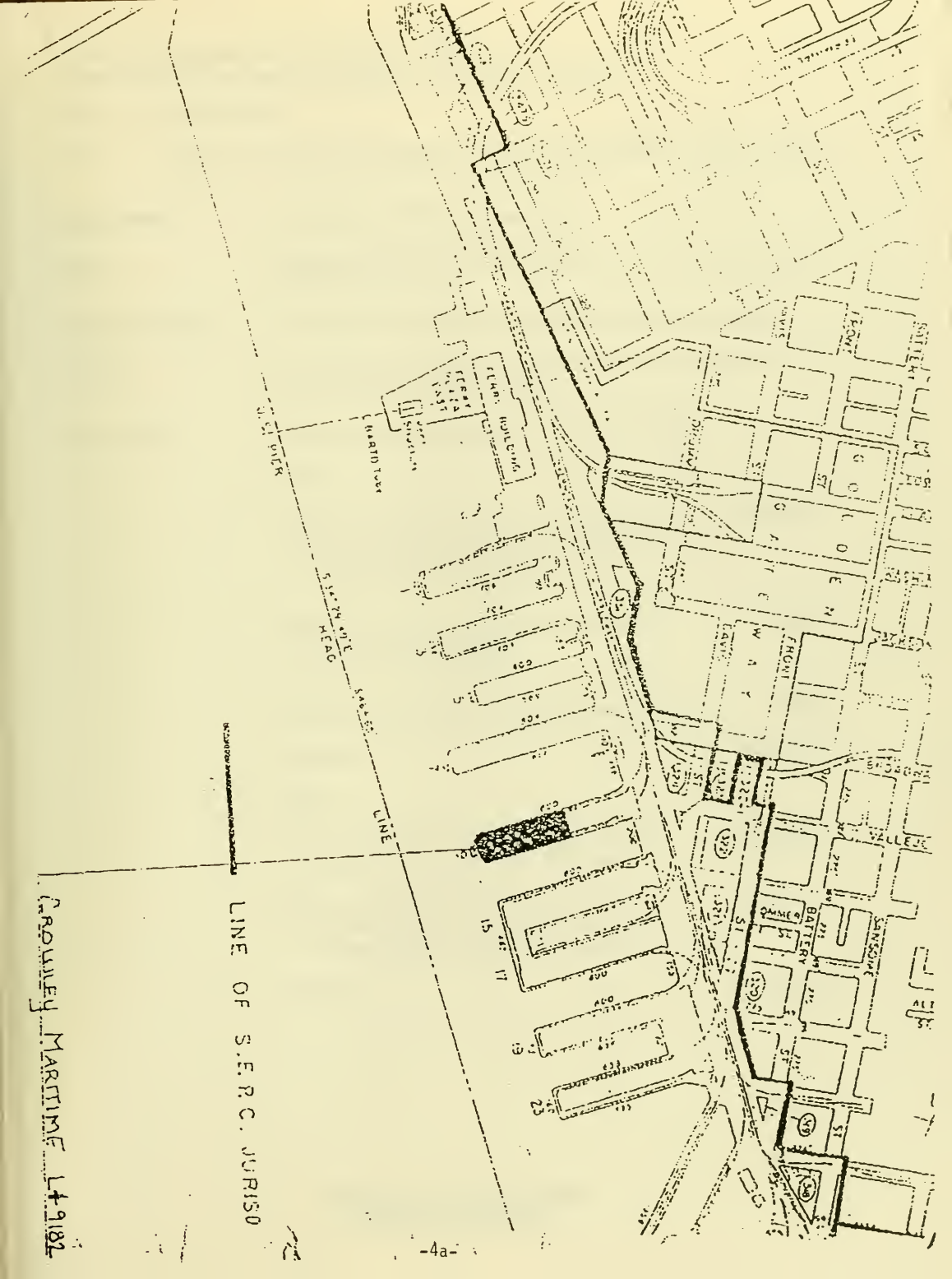
CROWLEY MARTINE L49182

LINE OF S.E.R.C. JURISDICTION

SEASIDE HEAD

LINE

WATER TOWER



Memo to Governmental Operations Committee
June 26, 1989 Governmental Operations Committee Meeting

Item 2 - File 150-89-2

Note: This item has been continued from the Committee's June 19, 1989 meeting.

Department: Recreation and Park Department

Item: Authorize the Department to apply for, accept and expend a \$12 million loan.

Source of Funds: Loan from the California State Department of Boating

Purpose: To fund yacht harbor improvements required by the proposed Marina Master Plan.

Description: The Marina Master Plan Budget is as follows:

Year 1

Breakwater Improvements (West Harbor)	\$3,421,000
- Repairing and extending the breakwater	
- Construction of a new breakwater from the Marina Green	

West Harbor Outer Basin Improvements	790,900
- Restripe the parking lot	
- Add new curb barriers	

Landside Improvements (Reconfigure Parking)	<u>137,500</u>
---	----------------

Subtotal	\$4,349,400
----------	-------------

Year 2

Breakwater Improvements (East Harbor)	\$2,339,200
- Repair and extend the breakwater	

Facility Replacements (West Harbor)	<u>2,010,100</u>
- Construct approximately 40 new berths	
- Replace half of the existing berths	

Subtotal	\$4,349,300
----------	-------------

BOARD OF SUPERVISORS
BUDGET ANALYST

Year 3

Facility Replacements (West Harbor)	<u>\$1,813,000</u>
- Upgrade the electrical, water and fire suppression systems	
Subtotal	\$1,813,000
Construction Management and Engineering	\$1,488,300
Total	<u>\$12,000,000</u>

The proposed Marina Master Plan, and the related expenditures above, generally improves or upgrades the City's Yacht Harbor Marina as it is now. The Department reports that, other than a new breakwater and 40 new berths, there are no additional new facilities, uses or activities within the current scope of the proposed Marina Master Plan and the related proposed expenditures. (See the Department's letter attached). However, the plan includes a dock from which charter boats, which currently use the Marina, could pickup and discharge patrons.

The proposed loan from the State would be repaid over 30 years at an interest rate of 4.7 percent. The Recreation and Park Commission would repay the proposed loan from increased berth fees charged for the use of the City's Marina Yacht Harbor facilities. The Department proposes to increase the Marina Yacht Harbor fees by approximately 25 percent. The Marina Yacht Harbor currently charges between \$4.20 per foot to \$5.00 per foot depending on the size of the boat being berthed. The Recreation and Park Commission is authorized to increase the Marina Yacht Harbor berth fees without requesting approval of the Board of Supervisors.

Comments:

1. The Recreation and Park Commission has approved the Marina Master Plan in concept only.
2. The City Planning Department is currently reviewing the Marina Master Plan for conformance with the City's Master Plan.

BOARD OF SUPERVISORS
BUDGET ANALYST

3. As previously stated above, the proposed Marina Master Plan and the related expenditures above, generally improves or upgrades the City's Yacht Harbor Marina as it is now. The Department reports that, other than the new breakwater and the 40 new berths, there are no additional new facilities, uses or activities within the current scope of the proposed Marina Master Plan and the related proposed expenditures (See the Department's letter attached).

Recommendation: We would normally recommend the approval of a loan as is proposed here. However, because the Marina Master Plan includes new additional facilities, consisting of a new breakwater, 40 new berths and a charter boat pickup dock, we consider approval of the proposed legislation to be a policy matter for the Board of Supervisors.

BOARD OF SUPERVISORS
BUDGET ANALYST

June 20, 1989

Supervisor Jim Gonzalez
Chair, Governmental Operations Committee
Room 235 City Hall
San Francisco, CA 94102

Dear Supervisor Gonzalez:

I am writing this letter to provide you with information about the masterplan for the San Francisco Marina which has been prepared by the Recreation and Park Department. A state loan is available to San Francisco to finance the major elements of this masterplan. A resolution requesting authorization to apply for, accept and expend funds from this loan is pending before the Governmental Operations Committee.

The Marina masterplan is the product of more than a year of effort. This effort has included seven public meetings of which five were held in the Marina. The meetings occurred during the period from October, 1988 through April, 1989. The meetings were publically noticed. The notification list developed by the Recreation and Park Department ultimately included over three hundred individuals and groups. Both of the Marina residential neighborhood associations were included on the notification list.

The Marina masterplan has been conceptually approved by the Recreation and Park Commission. Final approval will be sought once the environmental review of the masterplan has been completed by the Department of City Planning.

The site of the Marina was given to the City by the State for use as a marina. The Marina masterplan does not contemplate any change in the present use of this site. The principal elements of the masterplan include extending breakwaters to protect the Marina from wind and surge, upgrading the utilities in the Marina (water and electrical service) and replacement of docks and gates. Approximately 42 berths would be added within the existing footprint of the Marina.

The Marina masterplan has been endorsed by the Yacht Harbor Tenants Association and the Yacht Harbor Advisory Committee. These two groups are the principal representatives of the boaters in the Marina. Some individual boaters and some Marina residents who do not support the masterplan have testified before the Recreation and Park Commission and the Governmental Operations Committee of the Board of Supervisors. In some cases the opponents' opinions are based on differences of opinion. In other cases, however, their opposition is based on misinformation or a lack of information. Specific examples of such misinformation are as follows:

MARINA EXPANSION - The Marina has approximately 700 berths. The masterplan would add 42 berths within the existing footprint of the Marina. These berths existed previously but were removed when severely damaged by a storm.

TRAFFIC AND CONGESTION - The Traffic Engineering Bureau of the Department of Public Works has reviewed the potential impact of an additional 42 berths on traffic and congestion in the Marina and has determined that the impact would not be significant.

COMMERCIALIZATION OF THE MARINA - The Marina masterplan does not provide for any additional commercial operations. The plan does include a pickup dock for charter boats which now use the Marina and a dry boat storage area adjacent to the existing fuel dock.

OBSTRUCTION OF VIEWS - The Marina masterplan does provide for a new breakwater and extension of existing breakwaters. The new breakwater would be designed for pedestrian access. The breakwater extensions would not obstruct the views of Marina residents. Pedestrians using the Marina Green would be able to see a full view of Alcatraz over the proposed breakwater extension.

TIMING - State loan funds are now available for this project. The application deadline is July 1. Once this deadline passes, the funding may be allocated to other projects.

COST - The cost of implementing the priority projects of the Marina masterplan is estimated at \$12 million. This cost would be supported by a State loan. Over half of the total cost is for breakwater improvements. The other elements of the masterplan include dock replacement, gangway and gate replacement, utility upgrades (including a fire suppression system) and maintenance dredging.

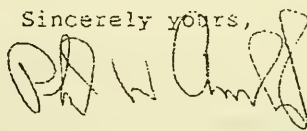
Supervisor Gonzalez
June 20, 1989, page 3

Attachment
Page 3 of 3

PAYMENT - Repayment of the State loan would require berthing fees at the Marina to be increased by approximately 25%. No General Fund dollars would be used because the Marina is entirely supported by revenues generated in the Marina.

I hope that this summary of the Marina masterplan assists you in considering the request from the Recreation and Park Department for authorization to apply for, accept and expend a \$12 million loan from the State to implement the priority elements of the Marina masterplan. If I can be of further assistance on this matter, please do not hesitate to contact me.

Sincerely yours,



Phil W. Arnold
Assistant General
Manager for
Administration, San
Francisco Recreation
and Park Department

cc: Supervisor Alioto
Supervisor Hsieh
Harvey Rose

00560

Item 3 - File 107-89-1

Note: This item was continued from the June 19, 1989 Governmental Operations Committee Meeting. Committee requested that a representative from the DSS be present.

Department: Department of Social Services (DSS).

Item: Resolution authorizing the execution of an agreement between the City and County of San Francisco and the State of California Department of Education.

Amount: \$112,835

Contract Period: July 1, 1989 through June 30, 1990.

Description: This proposed resolution would authorize the continuation of an existing agreement with the State Department of Education that would reimburse DSS for administrative costs associated with the coordination and monitoring of community based childcare services including homemaker services and respite care. Authorization to enter into this proposed agreement is required by the State before DSS is eligible to submit claims for reimbursement to the State Department of Education.

The proposed agreement calls for a reimbursement rate not to exceed \$1.8924 per child per hour of full time attendance in various child care and development programs. The maximum reimbursable amount is \$112,835. Reimbursements are made on a quarterly basis from claims submitted by DSS to the State.

Comment: The \$112,835 anticipated reimbursement for FY 1989-90 represents an increase of \$4,437, or 4.1% over the FY 1988-89 amount of \$108,398.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 26, 1989 Governmental Operations Committee Meeting

Item 5 - File 130-89-4

Agency: Adult Probation

Item: Resolution authorizing the Chief Probation Officer to apply for, accept and expend grant funds for the continuation of a project for fiscal year 1989-90.

Amount: \$41,500

Source of Funds: California Office of Criminal Justice Planning (OCJP), Gang Violence Suppression Funds

Local Match: \$13,833

Project: Gang Caseloads Component of the Intensive Services Unit

Description: This program, with a proposed budget of \$55,333 (\$41,500 plus \$13,833) proposes to provide greater protection to San Francisco communities through intensive supervision and surveillance of Latino males between the ages of 18 and 30 who are on probation for gang-related criminal activity. This program has been in operation since 1986.

Proposed Expenditures	Description	1989-90 Proposed	1988-89 Actual	Increase (Decrease)
	<u>Personnel:</u>			
	Salary			
	1 8440 Probation Officer	\$39,124	\$37,457	\$1,667
	Fringe Benefits	<u>10,186</u>	<u>10,693</u>	<u>(507)</u>
	Total Personnel	<u>\$49,310</u>	<u>\$48,150</u>	<u>\$1,160</u>
	<u>Travel (OCJP Requirement):</u>			
	Use of employee's car for field visits			
	(170 miles/mo. x 12 x 22¢)	\$448	\$1,050	\$(602)
	(350 miles/mo. x 12 x 25¢)			
	1988-89			
	Travel, meals, dues for participation in Statewide Gang Task Force	442	442	0

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 26, 1989 Governmental Operations Committee Meeting

OCJP administered training and meetings (bi-annual, two-day meetings)

<u>Description</u>	<u>1989-90 Proposed</u>	<u>1988-89 Actual</u>	<u>Increase (Decrease)</u>
Registration \$95 and \$75	170	380	(210)
Hotel 3 days @ \$63	189	378	(189)
Meals (estimated)	94	191	(97)
Travel and ground transportation to meetings in Los Angeles and in Sacramento	<u>218</u>	<u>446</u>	<u>(228)</u>
Total Travel Expenses	<u>\$1,561</u>	<u>\$2,887</u>	<u>\$(1,326)</u>
<u>Operating Expenses:</u>			
Annual grant audit	\$ 550	\$ 550	\$ 0
Indirect Costs (10% of direct labor costs)	<u>3,912</u>	<u>3,746</u>	<u>166</u>
Total Operating Expenses	<u>\$4,462</u>	<u>\$4,296</u>	<u>\$166</u>
Total Proposed Program Budget	<u>\$55,333</u>	<u>\$55,333</u>	<u>\$ 0</u>

Comments:

1. This is the second year that a local match has been required for this project. The match requirement of \$13,833 has been included in the Adult Probation's 1989-90 budget.
2. Matching funds requirement of \$13,833 has increased from twenty percent in fiscal year 1988-89 to twenty-five percent in the proposed 1989-90 budget.
3. According to Ms. Kathryn Hile of the Adult Probation Department, the narrow focus based upon ethnic background permits the Probation Officers to develop a greater familiarity with gang structure, membership and behavior patterns.
4. A second Probation Officer, funded by a separate grant, supervises a gang caseload largely comprised of Asians.

Recommendation:

Based on the prior policy decision of the Board of Supervisors to approve this grant program for the past three years, approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 6 - File 133-89-1

1. The proposed resolution would authorize the Chief Administrative Officer (CAO) to accept and expend \$1,370,345 from the Sanitary Fill Company for the Solid Waste Management Program. The Sanitary Fill Company, a partnership of Sunset Scavenger Company and Golden Gate Disposal Company, contracts to operate the City's refuse collection center and to haul refuse to the landfill site in Altamont. The Refuse Collection and Disposal Rate Board requires that the Sanitary Fill Company set aside a certain amount each year from the refuse collection fees charged to San Francisco residents and businesses in an impound account. This set-aside of fees is calculated based on the number of tons of solid waste collected by the refuse contractors. A portion of the impound account is used to finance the City's Solid Waste Management Program budget plus other landfill related costs. This year, the set-aside amount is \$1,370,345, a decrease of \$136,773 or 9.1 percent over the 1988-89 set-aside of \$1,507,118 excluding carryover funds.

2. The 1989-90 funding of \$1,370,345 would be supplemented with \$335,000 in carryover funds from 1988-89. The total 1989-90 budget for the Solid Waste Management Program is \$1,705,345 as shown below:

Recycling Program	783,866
Hazardous Waste Management Programs	534,208
Solid Waste Management Planning	100,000
Solid Waste Management Administration	<u>\$ 287,271</u>
Total	\$1,705,345

A comparison of the 1988-89 and 1989-90 budgets for this program is attached.

3. Goals of the two operating programs of the Solid Waste Management Program and descriptions of the other two divisions are as follows:

Recycling Program

The goal of the Recycling Program is to reduce the amount of garbage generated in the City which will have to be disposed of in the landfill. Programs include waste reduction and reuse, as well as recycling. The City's goals, as adopted in the County Solid Waste Management Plan, are to recycle 32% of the solid waste generated by 1992, 40% by 2002, and 43% by 2012. Activities undertaken to achieve these goals include increasing awareness of existing programs, and planning and implementing new programs where needed.

Hazardous Waste Management Programs

The goal of the Hazardous Waste Management Programs is to keep hazardous waste out of the San Francisco municipal solid waste stream. One of these programs, the Waste Acceptance Control Program (WACP), is specifically required under an agreement that San Francisco has with the

BOARD OF SUPERVISORS
BUDGET ANALYST

Altamont Landfill in the Alameda County, for the disposal of San Francisco's municipal waste. Other Hazardous Waste Reduction Programs will significantly complement the WACP efforts by encouraging toxic waste reduction and proper management by waste generators, including small businesses and households. These programs are incorporated in San Francisco's County Hazardous Waste Management Plan. Such a plan is required for all counties under state legislation, AB 2948 (Tanner). The purpose of the plan is to explain how each county will manage and reduce its hazardous waste to the year 2000. The implementation of the programs below will serve to advance Solid Waste Management staff's ongoing efforts to minimize the amount of hazardous waste which enters the waste stream.

County Solid Waste Management Planning

The purpose of the Planning Program is to identify and implement long range management strategies for the City's solid waste stream and to assist in the analysis of rates for solid waste collection and disposal so as to ensure efficient, reliable and cost effective services to San Francisco's rate payers.

Solid Waste Management Administration

The Solid Waste Management Administration performs overall administrative functions for the Solid Waste Management Program.

4. Major program changes proposed for 1989-90 are as follows:

- Two new full time positions will be added and one full time position will be deleted. The two new positions are as follows:

<u>Program Position</u>	<u>Classification</u>	<u>1989-90 Biweekly Salary</u>	<u>1989-90 Salary</u>
School Education Coordinator (Recycling Program)	9761 Asst. to CAO II	\$1,361	\$35,386
Sr. Project Staff (Hazardous Waste Management Programs)	9764 Asst. to CAO V	1,950	50,700

- Within the Hazardous Waste Management Program two new programs are being added in 1989-90 as follows:

Small Quantity Generator

Hazardous & Infectious Waste Management

\$55,000

PURPOSE: To survey large quantity generators (LQG) and determine if there are techniques they are using that could be useful to small quantity generators (SQG) in reducing their hazardous waste generation. To promote and assist SQGs in the use of Transportable Treatment Units (TTUs). To teach SQG how to properly dispose of infectious waste.

JUSTIFICATION: Hazardous and infectious waste disposal appears to be a problem for SQGs such as doctors and dentist's offices and individuals (e.g., diabetics). While these groups are exempt from infectious waste regulations, these items (used needles, bodily fluids, etc.) need to be kept out of the City's solid waste stream. This would help to meet the City's commitment under the Waste Acceptance Control Program. This program will also assist SQGs to adopt methods used by LQGs in disposing of hazardous waste. This program will inform and encourage SQGs to use cost effective TTUs to reduce the toxicity and volume of hazardous waste sent off site for treatment and disposal.

Household Hazardous Waste Modification Program

\$15,000

PURPOSE: To survey other household hazardous waste collection programs and determine how San Francisco can make its program more cost effective.

JUSTIFICATION: Household hazardous waste collection is an expensive program due to the labor involved and the high cost of disposal. By learning what other communities are doing to manage household waste the City can lower the cost of its program, through increased recycling, re-use, and other operational changes.

Comments:

1. The Refuse Collection and Disposal Rate Board last approved a rate increase of \$1.17 from \$7.32 to \$8.49 per month per can on June 10, 1987 which included a \$0.15 per can set-aside for the solid waste management program. These rates became effective on July 1, 1987 and are currently in effect.

BOARD OF SUPERVISORS
BUDGET ANALYST

2. A total of \$376,500 of the proposed 1989-90 budget would be spent for outside consultant services. Because not all of the consultants have been selected, the proposed budget funding in the amount of \$225,000 for the following consulting services should be reserved pending selection so that information regarding estimated hours, hourly rates and MBE/WBE allocations can be provided:

Recycling Program

Permanent Museum Exhibit Development	\$ 10,000
Recycling Rate Assessment	20,000
Private Sector Recycling Analysis	25,000

Hazardous Waste Management Programs

Small Quantity Generators Hazardous and Infectious Waste Education Program	55,000
Household Hazardous Waste Modification Program	15,000

Solid Waste Management Planning

Rate Procedure Revision Project	<u>100,000</u>
Total Recommended Reserve	\$225,000

Recommendation

Amend the proposed resolution to reserve \$225,000 for outside consulting services and approve the proposed resolution as amended.

BOARD OF SUPERVISORS
BUDGET ANALYST

SOLID WASTE BUDGET
FISCAL YEAR 1989-90

06-08-89 (b)

PROJECT	WORKPHASE	DESCRIPTION	FY 1988-89	FY 1989-90	DIFFERENCE	CAREY FORWARD	TOTAL NEED
010		SOLID WASTE ADMINISTRATION					
	01	SALARIES					
		Program Manager	\$65,165	\$71,662	\$6,517		
		Financial Analyst	\$30,428	\$33,471	\$3,043		
		Senior Accountant	\$16,613	\$18,274	\$1,661		
		Clerical Staff (2.5)	\$44,645	\$61,387	\$16,742		
		Temporary Salaries	\$4,000	\$4,400	\$400		
		Fringes	\$14,955	\$17,557	\$2,602		
		SUBTOTAL	\$175,806	\$206,771	\$30,965	\$0	\$206,771
	03	OFFICE SUPPLIES & EQUIPMENT					
		Materials & Supplies	\$10,000	\$15,000	\$5,000		
		Equipment/DP-WP Maintenance	\$10,000	\$10,000	\$0		
		SUBTOTAL	\$20,000	\$25,000	\$5,000	\$0	\$25,000
	04	CONTRACT SERVICES					
		Subscriptions & Printing	\$14,500	\$5,000	(\$9,500)		
		Communications (Phone & Postage)	\$5,000	\$8,000	\$3,000		
		Professional Services	\$15,000	\$0	(\$15,000)		
		Professional Development	\$5,000	\$10,000	\$5,000		
		SUBTOTAL	\$39,500	\$23,000	(\$16,500)	\$0	\$23,000
	05	SERVICES OF OTHER DEPARTMENTS					
		Reproduction Services	\$2,500	\$2,500	\$0		
		City Attorney	\$25,000	\$25,000	\$0		
		Central Shops & DFW	\$10,000	\$5,000	(\$5,000)		
		SUBTOTAL	\$37,500	\$32,500	(\$5,000)	\$0	\$32,500
		SOLID WASTE ADMINISTRATION TOTAL	\$272,806	\$287,271	\$14,465	\$0	\$287,271

RECYCLING PROGRAMS

020		SALARIES					
		Manager	\$46,320	\$58,080	\$11,760		
		Outreach Coordinator	\$42,690	\$46,959	\$4,269		
		Office Paper Coordinator	\$32,340	\$35,574	\$3,234		
		Asst. Office Paper Coordinator	\$21,706	----	(\$21,706)		
	**	School Education Coordinator	----	\$35,574	\$35,574		
		Fringes	\$3,822	\$4,704	\$882		
		SALARIES TOTAL	\$146,878	\$180,891	\$34,013	\$50,000	\$130,691

**Formerly part of EIP Contract

01	COMMUNITY OUTREACH & EDUCATION SERVICES OF OTHER DEPARTMENTS					
	Reproduction	\$16,000	\$26,000	\$10,000		
		-----	-----	-----		
	SUBTOTAL	\$16,000	\$26,000	\$10,000	\$20,000	\$6,000
02	PUBLIC OUTREACH					
	Public Outreach	\$75,000	\$110,000	\$35,000		
	Video (SFUSD & Paper Project)	----	\$6,500	\$6,500		
	Curriculum Field Test	----	\$2,000	\$2,000		
		-----	-----	-----		
	SUBTOTAL	\$75,000	\$118,500	\$43,500	\$0	\$118,500
03	MATERIALS & SERVICES					
	Publication Ads (Paper Proj ads)	\$10,000	\$14,000	\$4,000		
	Education Programs	\$8,700	\$7,750	(\$950)		
	Curriculum Design	\$5,000	----	(\$5,000)		
	Central Containers	----	\$2,000	\$2,000		
	School Handouts	----	\$12,000	\$12,000		
		-----	-----	-----		
	SUBTOTAL	\$23,700	\$35,750	\$12,050	\$12,000	\$23,750
	COMMUNITY OUTREACH & EDUCATION TOTAL	\$114,700	\$180,250	\$65,550	\$32,000	\$146,250
	DEVELOPMENT FUND					
	Recycling Grant Program	\$160,000	\$155,000	(\$5,000)		
		-----	-----	-----		
	DEVELOPMENT FUND TOTAL	\$160,000	\$155,000	(\$5,000)	\$0	\$155,000
02	PROGRAM SUPPORT					
	INTERN PROGRAM					
	EIF Interns (3)	\$84,000	----	(\$84,000)		
	EIF Fees	\$17,000	----	(\$17,000)		
		-----	-----	-----		
	SUBTOTAL	\$101,000	\$0	(\$101,000)	\$0	\$0
03	SUPPORT SERVICES					
	Recycling Center Support	\$150,000	\$150,000	\$0		
		-----	-----	-----		
	SUBTOTAL	\$150,000	\$150,000	\$0	\$50,000	\$100,000
	PROGRAM SUPPORT TOTAL	\$251,000	\$150,000	(\$101,000)	\$50,000	\$100,000

01	RESEARCH & DEVELOPMENT SERVICES OF OTHER DEPARTMENTS					
	Reproduction	----	\$6,000	\$6,000		
	Recreation & Park	\$1,400	\$2,000	\$600		
		-----	-----	-----		
	SUBTOTAL	\$1,400	\$8,000	\$6,600	\$0	\$8,000
02	SPECIAL PROJECTS					
	Revision of Purchasing Specs	\$5,000	\$5,000	\$0		
	SCRAP	\$20,000	----	(\$20,000)		
	Material Recovery Facility	\$150,000	----	(\$150,000)		
	Christmas Trees	\$1,500	\$3,000	\$1,500		
	Recycling Program Evaluation	----	\$50,000	\$50,000		
		-----	-----	-----		
	SUBTOTAL	\$176,500	\$58,000	(\$118,500)	\$10,000	\$48,000
03	MATERIALS & SERVICES					
	Christmas Tree Recycling	\$2,000	\$600	(\$1,400)		
	Museum Exhibit	\$5,000	----	(\$5,000)		
	Muni Recycling	\$10,000	----	(\$10,000)		
	Batteries	----	\$1,000	\$1,000		
		-----	-----	-----		
	SUBTOTAL	\$17,000	\$1,600	(\$15,400)	\$0	\$1,600
	RESEARCH & DEVELOPMENT TOTAL	\$194,900	\$67,600	(\$127,300)	\$10,000	\$57,600
01	OFFICE PAPER RECYCLING SERVICES OF OTHER DEPARTMENTS					
	Promotional Materials	\$10,000	\$10,000	\$0		
		-----	-----	-----		
	SUBTOTAL	\$10,000	\$10,000	\$0	\$5,000	\$5,000
02	RECYCLING RESEARCH					
	Private Sector Survey	----	\$25,000	\$25,000		
		-----	-----	-----		
	SUBTOTAL	\$0	\$25,000	\$25,000	\$5,000	\$25,000
03	MATERIALS & SERVICES					
	Sorters & Containers	\$15,000	\$6,000	(\$6,000)		
	Central Containers	----	\$6,125	\$6,125		
		-----	-----	-----		
	SUBTOTAL	\$15,000	\$15,125	\$125	\$10,000	\$5,125
	OFFICE PAPER RECYCLING TOTAL	\$25,000	\$50,125	\$25,125	\$20,000	\$30,125
	RECYCLING TOTAL	\$892,478	\$783,866	(\$108,612)	\$162,000	\$621,866

COUNTY SOLID WASTE MANAGEMENT PLANNING

01 RATE REVIEW & LANDFILL PROJECTS

Rate Procedure Revision Proj	\$87,000	\$100,000	\$13,000		
Landfill Search	\$20,000	\$0	(\$20,000)		
	-----	-----	-----		
SOLID WASTE MGMT PLANNING TOTAL	\$107,000	\$100,000	(\$7,000)	\$0	\$100,000

HAZARDOUS WASTE MANAGEMENT PROGRAM

HAZARDOUS WASTE PLANNING

03 HAZARDOUS WASTE SALARIES

Project Manager	\$52,800	\$58,080	\$5,280		
Senior Project Staff	----	\$50,903	\$50,903		
Information Specialist	\$25,300	\$35,515	\$10,215		
Fringes	\$2,548	\$4,711	\$2,163		
	-----	-----	-----		
SUBTOTAL	\$80,648	\$149,208	\$68,560	\$23,000	\$126,208

01 SERVICES OF OTHER DEPARTMENTS

City Attorney Enforcement Program	\$212,000	\$160,000	(\$52,000)		
DPH Services	\$33,000	\$44,000	\$11,000		
Reproduction Bureau	\$10,000	----	(\$10,000)		
	-----	-----	-----		
SUBTOTAL	\$255,000	\$204,000	(\$51,000)	\$150,000	\$54,000

02 HAZARDOUS WASTE REDUCTION PROGRAMS

SO6 Waste Audits and Waste Exchange	\$140,000	----	(\$140,000)		
SO6 Grants	\$50,000	\$6,000	(\$44,000)		
Brown, Vence & Assoc	----	\$5,000	\$5,000		
Bendix	----	\$10,000	\$10,000		
SO6 Haz & Infectious Waste Ed. Prog.	----	\$55,000	\$55,000		
Household Haz Waste Mod. Prog.	----	\$15,000	\$15,000		
	-----	-----	-----		
SUBTOTAL	\$190,000	\$91,000	(\$99,000)	\$0	\$91,000

05 HAZARDOUS WASTE FACILITY OUTREACH & EDUC

Public Outreach	\$30,000	\$70,000	\$40,000		
Material & Services	\$10,000	\$20,000	\$10,000		
	-----	-----	-----		
SUBTOTAL	\$40,000	\$90,000	\$50,000	\$0	\$90,000

HAZARDOUS WASTE TOTAL	\$565,648	\$534,208	(\$31,440)	\$173,000	\$361,208
-----------------------	-----------	-----------	------------	-----------	-----------

SOLID WASTE MANAGEMENT BUDGET TOTAL	\$1,637,932	\$1,705,345	(\$132,587)	\$335,000	\$1,370,345
-------------------------------------	-------------	-------------	-------------	-----------	-------------

Memo to Governmental Operations Committee
June 26, 1989 Governmental Operations Committee Meeting

Item 7 - File 143-89-3

Department Police Department

Item: Resolution authorizing the Chief of Police to apply for, accept and expend funds in the amount of \$36,000 made available through the Office of Criminal Justice Planning to continue a project entitled "San Francisco Drug Education and Abatement".

Amount of Grant: \$36,000

Source of Grant: California Office of Criminal Justice Planning (OCJP)

Grant Period: October 1, 1988 through September 30, 1989.

Local Match Requirement: \$36,000

Project: San Francisco Drug Education and Abatement

Description: This proposed grant would be the third year of funding for the San Francisco Drug Education and Abatement Project in the City's 110 elementary schools (72 public and 38 private schools). There are six program components which identify project objectives and activities targeted for 2nd, 3rd, 4th and 5th grade curriculum as follows:

1. A local Suppression of Drug Abuse in Schools Advisory Committee will ensure completion of grant components, group coordination and development of future funding assumptions presented to the SFPD and SFUSD.
2. The Drug Traffic Intervention Program component includes visits to 110 elementary schools by drug education officers talking with students and addressing students and faculty concerns.
3. School and classroom oriented programs involve five hours of police and eight hours of teacher taught drug education curriculum for 19,570 elementary students. Thirteen police officers will be given three hours of curriculum and classroom management training.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 26, 1989 Governmental Operations Committee Meeting

4. Family oriented programs will be continued during the third year including the recruiting of parent participants, the training of facilitators and the organization of workshops.
5. Use of written and audio-visual aids for training of school and law enforcement staff for handling drug-related problems and offenses.
6. Development of a coordinated intervention system that identifies high risk juveniles or students with chronic drug abuse problems.

Project Budget:

Personnel

Overtime Salaries (3 Police Officers working 150 hours each @ \$29.00/hr.)	\$ 13,050
--	-----------

Operating Expense

Travel	2,500
Consultants	
Maryanne Fleming - Coordination and Co- presentation of Parent Drug Workshops	22,620
Center for Human Development - Support Services for Parent Education Workshops	8,650
Catholic Charities - Coordinating Counselling Services for targeted S. F. Public Elementary Schools	18,830
Curriculum Supplies	1,950
Audit	800
<u>Indirect Cost</u> (5% of total project costs)	<u>3,600</u>
Project Total	\$72,000
Less Required 50% local match	<u>36,000</u>
Proposed OCJP Grant	\$36,000

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 26, 1989 Governmental Operations Committee Meeting

Comments:

1. The required local match of \$36,000 would be funded from the Police Department's Narcotics Forfeiture Fund. The \$36,000 grant represents 50% of the total project budget of \$72,000.

2. This funding request of \$36,000, represents a decrease of \$7,200 (16.67 %) from the \$43,200 level of funds received for FY 1988-89. Officer Dan Lawson of the Police Department reports that generally OCJP funds provide approximately 70% of project costs the first year, 60% the second year and 50% the third year. Therefore, this proposed State grant, which represents 50% of total project costs, is consistent with the OCJP policy. At this time Officer Lawson does not expect that this grant program would be available for a fourth year of funding.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 26, 1989 Governmental Operations Committee Meeting

Item 8 - File 143-89-4

Department: Police Department - San Francisco Safety Awareness For Everyone (SAFE).

Item: Authorizing the Chief of Police of the City and County of San Francisco to apply for, accept, and expend State grant funds to continue San Francisco SAFE's crime prevention program in the City.

Amount:

State Grant	\$ 86,881
Local Match	<u>20,860</u>
Program Total	\$107,741

Source of Funds: State of California's Office of Criminal Justice Planning; Matching local funds are budgeted in the 1989-90 Police Department's Community Services Program Budget.

Funding Period: July 1, 1989 to June 30, 1990.

Description: This proposed resolution is an authorization to continue with a neighborhood crime prevention program administered by San Francisco SAFE. The program includes community organizing of neighborhood watches, community meetings and presentations, a security survey, and establishing a network with other agencies and groups. The estimated expenditures from the OCJP grant for 1989-90 are as follows:

Personnel Costs:

1 Program Director @20%	\$8,055
1 Program Coordinator @ 20%	6,876
1 Office Manager @ 20%	4,843
10 Anti-Crime Specialists @ 20%	<u>52,752</u>
Subtotal Personnel Costs	\$72,526
Fringe Benefits	9,441

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 26, 1989 Governmental Operations Committee Meeting

Travel - Out-of-City:

Calif. Crime Resistance Task	
Force Meetings (2 persons, 2 sessions)	878
Calif. Crime Prevention Officers	
Assoc. meetings (2 persons)	1,684
Other Out-of-City Travel	<u>150</u>
Out-of-City Travel Subtotal	\$2,712

Local Travel	859
Staff Training	2,140
Community Training Workshops	1,954
Contractual Services (bookkeeping)	1,800
Materials & Supplies, Equipment	<u>16,309</u>

TOTAL Project Budget	\$107,741
----------------------	-----------

Comment:

The 1989-90 proposed program budget of \$107,741 represents a decrease of \$860, or 0.8%, from the 1988-89 budget of \$108,601.

The local match has increased from \$10,860 in 1988-89 to \$20,860 in 1989-90. The increase is due to a declining funding policy maintained by the State Office of Criminal Justice Planning for multi-year grant programs. The 1989-90 local match of \$20,860 represents approximately 20% of the total project proposal.

Recommendation:

Approve the proposed resolution

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 9 - File 146-89-33

Department: Department of Public Health (DPH), AIDS Office

Item: Resolution authorizing the DPH to apply for, accept and expend Federal grant funds.

Grant Amount: \$355,952

Source of Grant: Public Health Service, Health Resources and Services Administration.

Grant Period: June 1, 1989 through May 31, 1990

Grant Project: Public Health Service Hospital AIDS/ARC Long-Term Care Renovation Project

Project Description: The proposed grant would fund Phase I of a four-phase renovation project to convert the former U.S. Public Health Service Hospital located at Lake Street and 15th Avenue to a long-term care center for persons with AIDS. Phase I of the project includes architectural and engineering contractual services for planning and design documents and cost estimates for the renovation. The proposed grant would also fund one Senior Clerk Typist for administrative support, and services of the Departments of Public Works (DPW), Bureau of Architecture, and City Planning for administration of the request for qualifications (RFQ) and preparation of the environment impact assessment. During Phase I, furnished offices for the contractors would be established at the U.S. Public Health Service Hospital.

The proposed renovated AIDS long-term care facility would provide skilled nursing care, hospice care, limited acute and ambulatory care, adult day health care and secured skilled nursing care. These services would become available in phases as the various portions of the renovation project are completed.

Project Budget: DPH estimates that the total renovation project would cost approximately \$6,250,000 for the four phases, of which \$5,000,000 would be funded through Federal grant funds and \$1,250,000 would be funded by the City. Estimated Phase I costs are as follows:

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 26, 1989 Governmental Operations Committee Meeting

<u>Phase I Grant Budget</u>	
Contractual Services	\$166,000
Civil Service Personnel (1.0 FTE)	
Senior Clerk Typist	\$24,689
Fringe Benefits	<u>7,024</u>
Equipment for new office (desks, chairs, drafting tables, personal computer, reproduction machine)	\$ 20,000
Services of DPW Bureau of Architecture (administration of RFQ)	25,000
Services of City Planning (environmental assessment)	55,000
Fees for license and permits	10,000
Materials and Supplies for new office	9,952
Other Operating Expenses	<u>38,287</u>
Total Grant Budget	\$355,952

<u>Local Match</u>	
Civil Service Personnel (0.50 FTE)	\$ 34,789
Services of Other Departments - Public Works, Bureau of Architecture, City Planning (soils, asbestos and toxics Testing and feasibility study)	<u>118,509</u>
Total Local Match	\$153,298

Total Project Budget	<u>\$509,250</u>
----------------------	------------------

Indirect Costs: None

Required Match: Required local match of \$153,298 is 30 percent of the project budget, and is included in DPH's 1989-90 budget.

Comments:

1. According to DPH, the facility would be used for other services in addition to patient services for San Francisco residents with AIDS. DPH plans to establish agreements with other Bay Area counties to serve AIDS patients from other counties at the facility, contingent upon development of an appropriate reimbursement mechanism. DPH also proposes to use this facility as a center for training health professionals in HIV long-term care. The renovated hospital would also provide administrative offices for DPH's AIDS Office activities.

2. According to the Bureau of Architecture, the request for qualifications would be issued upon notification of the grant award and would include plans for minority and women business enterprise (MBE/WBE) participation in accordance with the provisions of the new MBE/WBE ordinance. Since the contractors have not yet been selected,

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 26, 1989 Governmental Operations Committee Meeting

the Bureau of Architecture is unable to provide details regarding hourly rates, actual contractual service costs and levels of MBE/WBE participation.

Recommendation: Approve the proposed resolution and reserve \$166,000 for contractual services pending submission of further details regarding the contractor's estimated hours, hourly rates, and MBE/WBE participation.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 10 - File 146-89-34

Department: Department of Public Health

Item: Resolution authorizing the Department of Public Health Division of Mental Health Substance Abuse and Forensic Services to apply for, accept and expend a new Federal grant.

Amount of Grant: \$1,629,000

Source of Grant: United States Department of Housing and Urban Development (HUD)

Grant Period: July 1, 1989 through June 30, 1994 (five years)

Project: Transitional Housing Hotel Project

Description: The proposed grant funds would be used to establish the Transitional Housing Hotel Project, a supportive independent living program, which would be located at 38 and 42 Washburn Street in San Francisco's South of Market area. The project would be a collaborative effort between DPH, Division of Mental Health Services, the San Francisco Redevelopment Agency and Conard House Inc., a non-profit agency. The target population for this project would include chronically mentally ill homeless adults ages 18 and over. The project goals as provided by DPH include providing transitional housing (up to 24 months), advocacy services, money management services and obtaining income for persons who are chronically mentally ill. The project would serve 24 clients at any given time. HUD and the San Francisco Redevelopment Agency will provide funding for the purchase and rehabilitation of the hotel to provide transitional housing for these clients.

Project Budget: July 1, 1989 to June 30, 1994

	Estimated Annual <u>Average Salary</u>	5 Year <u>Total</u>	
<u>Personnel</u>			
Director (.65 FTE)	\$31,578	\$157,888	
Fringe Benefits		<u>37,893</u>	
Subtotal Personnel			\$195,781

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 26, 1989 Governmental Operations Committee Meeting

<u>Operating Expense</u>		
Property Acquisition/		
Rehabilitation		\$400,000
Maintenance/Repair		110,503
Utilities		55,256
Furnishings/Equipment		31,495
Equipment Rental		9,393
Materials and Supplies		<u>16,578</u>
Subtotal Operating Expenses		623,225

		<u>FTE</u>	
<u>Contractual Services</u>			
Conard House, Inc.			
Program Director	.16		33,165
Case Manager II	.65		84,737
Desk Clerk	.98		83,617
(6) Case Manager I	4.20		436,626
Job Developer	.65		74,892
Job Trainer	<u>.65</u>		<u>72,762</u>
Subtotal Contractual			
Services	7.29		785,799

<u>Indirect Costs</u>		<u>24,125</u>
-----------------------	--	---------------

Total		\$1,628,930
-------	--	-------------

Local Match:

The required local match amount for the five-year grant period is \$1,229,009. DPH has budgeted \$222,693 in its 1989-90 departmental budget for the purpose of funding the City's matching share for the first year of the grant.

Comments:

1. DPH is proposing to contract with Conard House, Inc. on a sole source basis for the provision of program services at the Transitional Housing Hotel. Conard House, Inc. is co-applicant for the proposed grant funds. According to DPH, Conard House Inc. is uniquely qualified to provide support services to psychiatrically disabled adults in a transitional housing setting. Conard House, Inc. is currently operating three similar programs for DSS which are located in hotel facilities.

BOARD OF SUPERVISORS
BUDGET ANALYST

2. HUD is providing \$400,000 and the San Francisco Redevelopment Agency is providing \$892,000 for a total of \$1,292,000 to be used for the purchase and rehabilitation of the hotel property at 38 and 42 Washburn Street which is currently privately owned. DPH has issued a Request for Proposal to select a non-profit corporation to assume ownership of the hotel property. The deadline for the RFP is June 30, 1989. The non-profit which is selected will be awarded the \$1,292,000 in funds from HUD and the San Francisco Redevelopment Agency to purchase the property. DPH estimates that the purchase of the property should take place in July of 1989. As a condition to the non-profit agency having ownership of the property, DPH will have a fifty year regulatory agreement and a deed of trust with the non-profit agency. These agreements will guarantee that DPH will have control of the use of the hotel as described in the grant project and that the occupancy of the hotel will be limited to homeless mentally disabled adults.

Recommendation: Approve the proposed resolution.

Item 11 - 146-89-35

Department: Department of Public Health (DPH), San Francisco General Hospital (SFGH).

Item: Resolution authorizing the Department of Public Health, San Francisco General Hospital to apply for, accept and expend a grant of equipment (the proposed legislation should reference the acceptance of a gift and not a grant).

Description: Hewlett Packard (HP) Foundation is proposing to donate to the City a gift of patient monitoring equipment valued at \$67,000 to be used in the Chest Unit at San Francisco General Hospital. The specific equipment to be donated includes six HP 78534C Monitor Terminals, six HP 7855 Dual Pressure/CO Modules and six HP 78636 Non-Invasive BP Modules. This equipment would provide expanded capability for patient monitoring in the Chest Unit. DPH anticipates that the equipment will enhance nursing care in the Unit by alerting the nurse to specific patient needs requiring immediate intervention, and will also assist in prioritizing the simultaneous needs of one or more critically ill patients.

Mr. Edward Walera, Senior Assistant Administrator of San Francisco General, reports that the maintenance costs for the patient monitoring equipment will be absorbed within SFGH's maintenance budget.

- Recommendations:**
1. Amend the proposed legislation to reference the acceptance of a gift of equipment rather than to apply for, accept and expend a grant of equipment.
 2. Approve the proposed legislation as amended.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 12 - File 146-89-36

Department: Department of Public Health (DPH), Division of Mental Health, Substance Abuse and Forensic Services

Item: Resolution authorizing the DPH to apply for, accept and expend State grant funds.

Grant Amount: \$349,995

Source of Grant: State Alcohol and Drug Office

Grant Period: May 1, 1989 through April 30, 1990

Grant Project: Multi-Service Prevention/Intervention and Day Treatment Project

Project Description: The proposed grant would fund prevention, intervention and day treatment services to youths aged 13 to 19 who are at high risk of being substance abusers, including crack-cocaine users, and contracting and transmitting HIV diseases. The prevention and intervention services would provide outreach, contacts and activities to approximately 2,800 youths annually, and peer counselling, workshops, and referral assistance to approximately 800 of the 2,800 youths. These services would be provided through a multi-service center located in a recreation center operated by the City Recreation and Park Department. The DPH and Recreation and Park Department have preliminarily identified the Hamilton Recreation Center, located in the Western Addition, as the site for the multi-service center.

The day treatment services would be provided through a contract with Westside Community Mental Health Center a local, non-profit agency. Day treatment services would provide mental health and support services for 70 to 90 adolescent substance abusers who will be referred from the Prevention/Intervention component of the project or from the San Francisco Unified School District. The project would also coordinate resources from existing youth services, including the City's Recreation and Park Department, Youth Guidance Center, Department of Social Services, Police Department, San Francisco Unified School District, Private Industry Council and community agencies.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 26, 1989 Governmental Operations Committee Meeting

Project Budget:	Contractual Services	\$188,595
	Civil Service Personnel (3.25 FTE)	81,995
	Fringe Benefits	23,779
	Equipment	13,000
	Supplies	16,300
	Travel	3,000
	Consultants (209 hrs. @ \$21.53/hr.)	4,500
	Other Operating Expenses	2,160
	Indirect Costs	<u>16,666</u>
	Total Project Budget	\$349,995

The Contractual Services which total \$188,595 include \$150,095 for the Westside Community Mental Health Center and a total of \$38,500 for 11 peer counselors as follows:

Westside Community Mental Health Center

Personnel (3.0 FTE)	\$101,260
Equipment	2,400
Supplies	8,761
Travel	3,000
Food for Clients (\$1.50/day x 30 clients x 240 days)	10,800
Furniture	9,000
Indirect Costs	<u>14,874</u>
Total Westside Community	\$150,095

Peer Counselors

11 x \$7/hr. x 10 hr./wk. x 50 wks.	<u>\$38,500</u>
Total Contractual Services	\$188,595

Indirect Cost: Five percent of Project Budget

Required Match: None

Comments: 1. According to Dr. Wayne Clark of the DPH, the contract with the Westside Community Mental Health Center would be awarded on a sole-source basis due to time constraints for the grant application process in which the DPH had one month to identify a qualified provider. Dr. Clark indicates that Westside Community is highly qualified and has contracted with the City for the provision of other mental health services for over ten years.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 13 - File 146-89-37

Item: Resolution authorizing the Department of Public Health Emergency Medical Services to apply for, accept and expend a continuation State grant.

Amount of Grant: \$20,140

Source of Grant: State Emergency Medical Services Authority

Grant Period: July 1, 1989 through June 30, 1990

Project Description: In 1988, the Fire Department instituted a Pre-Hospital Emergency Care System Program. The program provides for 43 automatic defibrillators to equip 41 fire engines and 2 rescue squads. The automatic defibrillator is a portable self-contained unit, which has the capability of interpreting and interrupting life threatening erratic heart rhythm and delivering an electrical shock to stimulate the heart to return to a normal rhythm. In addition to the defibrillators, the program also provides for a half-time medical director and a full-time training officer to provide the necessary training, recertification, and quality assurance aspects of the program. The program's goal is to increase the survival rate of San Francisco citizens stricken with life threatening heart attacks through the provision of early defibrillation. Since the inception of the program, the Fire Department has trained approximately 65% of its Firefighters in the use of the defibrillators.

The Board of Supervisors previously approved a request from DPH, Emergency Medical Services to accept and expend State grant funds in the amount of \$59,993, for the period July 1, 1988 to June 30, 1989 to establish a mechanism to evaluate the effects of the above program on citizen survival rate (File 146-88-54). The objectives for this program evaluation include: (1) evaluation of the impact of minimally trained first responders providing early defibrillation on the survival rate from cardiac arrest; (2) establishing the essential data elements of a early defibrillation project, and standardizing this information in a format that can be used by the State to gather information; (3) establishing the safety of early defibrillation provided by minimally trained first responders and identifying any problem area that can be addressed with additional training or modified equipment.

BOARD OF SUPERVISORS
BUDGET ANALYST

The proposed legislation would provide an additional \$20,140 in grant funds to extend the program evaluation in order to compare data previously collected to new data which will be collected over a six month period (November 1, 1989 - April 30, 1990) once the defibrillators are in full use by the Fire Department.

Project Budget:

Operating Expenses

Consultation/Contractual	
U.C. Research Assistant - .61 FTE	\$19,140
Statistical Consultant - 20 hours at \$50/hr.	<u>1,000</u>
Total	\$20,140

Local Match:

\$22,040 (City staff and other costs appropriated in the DPH 1989-90 FY Budget).

Recommendation:

Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 26, 1989 Governmental Operations Committee Meeting

Item 14 - File 146-89-38

Department: Department of Public Health (DPH), AIDS Office

Item: Resolution authorizing the DPH to apply for, accept and expend Federal grant funds.

Grant Amount: \$188,979

Source of Grant: U. S. Department of Health and Human Services

Grant Period: July 1, 1989 to June 30, 1990

Grant Project: AIDS Surveillance/Evaluation

Project Description: The proposed grant would fund a project to evaluate AIDS surveillance and develop alternative surveillance methods for AIDS and HIV infection. The proposed project would evaluate existing AIDS surveillance methods through the use of the National Death Index and hospital discharge data in order to improve the accuracy of AIDS mortality data and to more accurately determine the costs for AIDS services to patients in San Francisco.

Project Budget:

Civil Service Personnel (3.0 FTE)	\$ 98,880
Fringe Benefits	28,675
Equipment	4,962
Supplies	3,835
Travel	2,950
Rental of Space	10,391
Fees for Access to Data	14,950
Other Operating Expenses	4,560
Indirect Costs	<u>19,776</u>
	\$188,979

Indirect Costs: 20 percent of Personnel Costs

Required Match: None

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 15 - File 210-89-4

Department: Juvenile Court

Item: Contract Renewal

Contractor: California Youth Authority

Purpose of Contract: Diagnosis and treatment of juveniles at California Youth Authority facilities, as needed.

Contract Period: 1989-90 fiscal year

Costs: \$3,120 per month per juvenile or 1/30 of that amount (\$104) per day per juvenile for stays of less than one month.

Source Of Funds: General Fund included in the 1989-90 budget

Description:

1. The California Youth Authority (CYA) located in Sacramento County provides diagnostic and treatment services and temporary detention of minors. Juveniles are sent to the CYA by the Juvenile Court because they are in need of more intensive screening or incarceration than available from the City's Juvenile Hall. The CYA conducts psychological testing and diagnosis, evaluates social histories and prepares recommendations for case disposition. According to State law, juveniles can be detained for diagnostic treatment and observation for up to 90 days.
2. The amount spent on this contract depends on the number of juveniles and the duration of each juvenile's stay at the CYA facilities. For the current fiscal year, the cost per day for each juvenile is \$100. Funds totalling \$55,000 are included in the FY 1988-89 budget for CYA services and \$45,000 are included in the proposed FY 1989-90 budget. A \$104 cost per day for each juvenile would allow for approximately 432 days of CYA services based on the 1989-90 budgeted amount of \$45,000.
3. The per placement cost of diagnosis and treatment at CYA facilities is set by the State at a standard rate for all Juvenile Courts in California. The City does not have an opportunity to negotiate with the State regarding the rates charged.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
June 26, 1989 Governmental Operations Committee Meeting

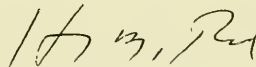
Comments:

1. According to Ms. Jeanne Bailey, Juvenile Court Business Manager, FY 1987-88 CYA expenditures were \$42,680 and for the first seven months of FY 1988-89 (July 1988 through January 1989) the expenditures were \$17,600, and thus projected for the entire FY 1988-89 the expenditures would be \$30,171.

2. Ms. Bailey advises that the Judges of the Juvenile Court are referring cases for diagnosis and treatment to the Department of Public Health and private physicians as well as the California Youth Authority. Although projected expenditures of \$30,171 for the current fiscal year are \$24,829 below the budgeted amount of \$55,000, Ms. Bailey indicates that the need for such services fluctuates greatly from month-to-month

3. The Board of Supervisors previously authorized the Chief Probation Officer of the Juvenile Court to renew the CYA contract for 1989-90 at a monthly rate of \$3,000 (File 210-89-2). The Juvenile Court is submitting an Amendment of the Whole to effect the new monthly rate of \$3,120 (\$104 per day).

Recommendation: Approve the proposed Amendment of the Whole.



Harvey M. Rose

cc: Supervisor Gonzalez
Supervisor Hsieh
Supervisor Alioto
President Britt
Supervisor Hallinan
Supervisor Hongisto
Supervisor Kennedy
Supervisor Maher
Supervisor Nelder
Supervisor Walker
Supervisor Ward
Clerk of the Board
Chief Administrative Officer
Controller
Carol Wilkins
Stacy Becker
Ted Lakey

BOARD OF SUPERVISORS
BUDGET ANALYST

SF
590.32
2
6/26/89

Cautious Taken

DOCUMENTS DEPT.

JUN 29 1989

SAN FRANCISCO
PUBLIC LIBRARY

C A L E N D A R
MEETING OF
GOVERNMENTAL OPERATIONS COMMITTEE
BOARD OF SUPERVISORS
CITY AND COUNTY OF SAN FRANCISCO

MONDAY, JUNE 26, 1989 - 10:00 A.M.

ROOM 228, CITY HALL

MEMBERS: SUPERVISORS GONZALEZ, HSIEH, ALIOTO

CLERK: GAIL JOHNSON

1. File 173-89-4. [Termination of Lease] Ordinance approving termination of lease L-9182 between Crowley Maritime Corporation and the City and County of San Francisco, operating by and through the San Francisco Port Commission. (Port Commission)

(Continued from 6/19/89)

ACTION: Continued to July 24, 1989 meeting.

2. File 150-89-2. [Loan - State Funds] Resolution authorizing the Recreation and Park Department to file application for, accept and expend a \$12 million loan from the California State Department of Boating and Waterways to fund implementation of the Marina Master Plan. (Recreation and Park Department)

(Continued from 6/19/89)

ACTION: Amended as follows: On line 1, after "for", add "and"; on lines 1 and 2, after "accept", delete "and expend"; on line 12,, after "harbors," insert "handicapped access improvements,"; on line 19, delete "and expenditure"; on lines 25 and 26, replace "the completion of this project" with "submittal of the loan application." Recommended as amended. New title: "Authorizing the Recreation and Park Department to file application for and accept a \$12 million loan from the California State Department of Boating and Waterways to fund implementation of the Marina Master Plan." (TO BOARD AS A COMMITTEE REPORT FOR CONSIDERATION ON JUNE 26, 1989.)

3. File 107-89-1. [Contract] Resolution authorizing the execution of an agreement between the City and County of San Francisco and the State of California Department of Education in the amount of \$112,835 for participation by the City and County in the State's Child Care and Development Program for Fiscal Year 1989-90. (Department of Social Services)

(Continued from 6/19/89)

ACTION: Recommended.

4. File 34-89-4. [Width of Sidewalk] Ordinance amending Ordinance No. 1061 entitled "Regulating the Width of Sidewalk", by adding thereto Section 1494 changing the official width of sidewalk on the north side of Commercial Street between Kearny and Montgomery Streets, and making findings pursuant to City Planning Code Section 101.1. (Department of Public Works)

ACTION: Recommended.

5. File 130-89-4. [State Grant] Resolution authorizing the Chief Adult Probation Officer of the City and County of San Francisco to apply for, accept and expend funds in the amount of \$41,500 made available through the Office of Criminal Justice Planning for a project entitled "Gang Caseloads Component of the Intensive Services Unit"; and agreeing to provide matching funds in the amount of \$13,833. (Mayor)

ACTION: Recommended.

6. File 133-89-1. [Solid Waste Management] Resolution authorizing the Chief Administrative Officer of the City and County of San Francisco to accept and expend \$1,370,345 in funds from the Sanitary Fill Company to be used for the Solid Waste Management Program Projects. (Chief Administrative Officer)

ACTION: Amended. Recommended as amended. Place \$380,000 on reserve. Amended title: "Authorizing the Chief Administrative Officer of the City and County of San Francisco to accept and expend \$1,370,345 in funds from the Sanitary Fill Company to be used for the Solid Waste Management Program Projects; placing \$380,000 on reserve."

7. File 143-89-3. [State Anti-Drug Abuse Grant] Resolution authorizing the Chief of Police of the City and County of San Francisco to apply for, accept and expend funds in the amount of \$36,000 made available through the Office of Criminal Justice Planning for a project entitled "San Francisco Drug Education and Abatement"; and agreeing to provide cash match in the amount of \$36,000. (Mayor)

ACTION: Recommended.

8. File 143-89-4. [Office of Criminal Justice Planning Funding] Resolution authorizing the Chief of Police of the City and County of San Francisco to apply for, accept and expend funds in the amount of \$86,881 made available through the Office of Criminal Justice Planning for a project entitled "San Francisco SAFE's Program to Lessen Crimes of Victimization"; and agreeing to provide matching funds of \$20,860. (Mayor)

ACTION: Recommended.

9. File 146-89-33. [Grant - Federal Funds] Resolution authorizing the Department of Public Health, AIDS Office, to apply for, accept and expend a grant of \$355,952 from the Public Health Service, Health Resources and Services Administration, to fund Phase I of the Public Health Service Hospital AIDS/ARC Long-Term Care Renovation Project. (Mayor)

ACTION: Amended. Recommended as amended. Place \$166,000 on reserve. Amended title: "Authorizing the Department of Public Health, AIDS Office, to apply for, accept and expend a grant of \$355,952 from the Public Health Service, Health Resources and Services Administration, to fund Phase I of the Public Health Service Hospital AIDS/ARC Long-Term Care Renovation Project; placing \$166,000 on reserve."

10. File 146-89-34. [Grant - Federal Funds] Resolution authorizing the Department of Public Health, Division of Mental Health, Substance Abuse and Forensic Services, to apply for, accept and expend a grant of \$1,629,000 from the United States Department of Housing and Urban Development to provide transitional housing for chronically mentally ill homeless adults. (Mayor)

ACTION: Recommended.

11. File 146-89-35. [Grant - Private Funds] Resolution authorizing the Department of Public Health, San Francisco General Hospital, to apply for, accept and expend a grant of equipment valued at \$67,000 from the Hewlett Packard Foundation for patient monitoring in the 5R Chest Unit. (Mayor)

ACTION: Amended on lines 4 and 8, by deleting "apply for" and "and expend", and replacing "grant" with "gift". Recommended as amended. New title: "Authorizing the Department of Public Health, San Francisco General Hospital, to accept a gift of equipment valued at \$67,000 from the Hewlett Packard Foundation for patient monitoring in the 5R Chest Unit."

12. File 146-89-36. [Grant - State Funds] Resolution authorizing the Department of Public Health, Division of Mental Health, Substance Abuse and Forensic Services, to apply for, accept and expend a grant of \$349,995 from the State Alcohol and Drug Office for prevention/intervention services to youth at high risk of multiple problems, including substance abuse. (Mayor)

ACTION: Recommended.

13. File 146-89-37. [Grant - State Funds] Resolution authorizing the Department of Public Health, Emergency Medical Services, to apply for, accept and expend a grant of \$20,140 from the State Emergency Medical Services Authority for the continuation of the evaluation of the effect of providing pre-hospital rapid defibrillation on survival from sudden cardiac arrest. (Mayor)

ACTION: Recommended.

14. File 146-89-38. [Grant - Federal Funds] Resolution authorizing the Department of Public Health, AIDS Office, to apply for, accept and expend a grant of \$188,979 from the Department of Health and Human Services, to fund a program to evaluate AIDS surveillance and to develop alternative surveillance methods for AIDS and HIV infection. (Mayor)

ACTION: Recommended.

15. File 210-89-4. [Contract] Resolution authorizing the Chief Probation Officer of the Juvenile Court to renew a contract with the California Youth Authority for diagnostic and treatment services and temporary detention not to exceed 90 days. (Juvenile Court)

ACTION: Amendment of the Whole adopted. Recommended as amended. New title: "Amending Resolution No. 340-89, Authorizing the Chief Probation Officer of the Juvenile Court to renew a contract with the California Youth Authority (CYA) for diagnostic and treatment services and temporary detention not to exceed 90 days, by authorizing an increase in the monthly payment rate for services rendered by the CYA from \$3,000 per month to \$3,120 per month."

SF
90.32
3
-3/89

CITY AND COUNTY



OF SAN FRANCISCO

Public Library, Documents
ATTN: Gerry Roth Dept.

BOARD OF SUPERVISORS

BUDGET ANALYST *Recommendations*

1390 MARKET STREET, SUITE 1025

SAN FRANCISCO, CALIFORNIA 94102 • TELEPHONE (415) 554-7642

June 30, 1989

DOCUMENTS DEPT.

JUL 5 1989

TO: *///* Governmental Operations Committee

FROM: Budget Analyst

SAN FRANCISCO
PUBLIC LIBRARY

SUBJECT: *///* July 3, 1989 Governmental Operations Committee Meeting

Item 1 - File 133-89-2

Department: Chief Administrative Office

Item: Resolution authorizing the Chief Administrative Officer to accept and expend up to \$13,625 in grant funds from the State Hazardous Waste Reduction Grant Awards Program for developing a waste reduction recycling checklist for gasoline service stations.

Amount of Grant: \$13,625

Source of Grant: State of California Department of Health Services Hazardous Waste Management Planning Grant.

Grant Period: September 1, 1989 through June 30, 1990.

Project: Development of a Waste Reduction/Recycling Checklist for Gasoline Service Stations.

Local Match
Requirement: None

Description:

1. This project has the purpose and objective to reduce the amount of hazardous waste being generated and disposed of by San Francisco gasoline service stations. At the present time there are an estimated 190 retail service stations that are located within the City.

2. The project involves on-site interviews of fifty San Francisco gasoline service stations to identify waste reduction measures that have been implemented. Information developed from these interviews will be used to develop a Waste Reduction/Recycling checklist for distribution to all San Francisco gasoline service stations. Prior to this distribution, the checklist will be field-tested among six of the service stations divided equally between businesses that have and have not implemented reduction/recycling measures.

3. The California Service Stations and Automotive Repair Association (CSSARA), a statewide trade association, is supporting this project with a \$4,100 contribution including (a) \$1,000 for clerical support, supplies, telephone, postage and travel, (b) \$1,600 to the consultant for costs of drafting the checklist and (c) \$1,500 to the consultant for the subsequent field testing of the checklist.

Grant Budget:	State Department of Health Services Grant	\$13,625
	California Service Stations and Automotive Repair Association Contribution (CSSARA)	<u>4,100</u>
	Total Project Resources	<u>\$17,725</u>

The specific personnel and operating costs for the proposed grant are as follows:

Personnel

9765 Assistant to CAO VI	
114.9 hours @ \$27.81/hour	\$ 3,195
1450 Executive Secretary	
74.8 hours @ \$16.33/hour	1,221
Fringe Benefits	<u>364</u>
Total Personnel Costs	<u>\$4,780</u>

BOARD OF SUPERVISORS
BUDGET ANALYST

Operating Expenses

Consultant, Seth Ligon, Editor of the CSSARA publication, "Dealers Viewpoint"	\$10,975
CSSARA Support Services to consultant (supplies, telephone, postage, travel and clerical support)	1,000
Travel	500
Telephone	100
Printing	170
Materials and Supplies (work clothes)	<u>200</u>
Total Operating Expenses	<u>\$12,945</u>
Total Project Budget	\$17,725
Less CSSARA Contribution	<u>4,100</u>
Proposed State Grant	\$13,625

Comments:

1. Mr. Seth Ligon, the consultant, will develop the questionnaire, arrange for and conduct the on-site interviews, develop and test the Waste Reduction/Recycling checklist, and write the draft and final reports. Mr. Ligon will receive \$7,875 from the State grant and \$3,100 from the California Service Stations and Automotive Repair Association contribution for a total of \$10,975.

2. Mr. Bill Quan, representing the Chief Administrative Officer, will be Project Director and oversee the development of the questionnaire for the interviews, the draft Waste Reduction/Recycling checklist, and the writing of the draft and final reports.

3. A draft report for the project is to be completed by April of 1990 and a final report is to be issued by June of 1990.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 3, 1989 Governmental Operations Committee Meeting

Item 2 - Files 265-88-2

Note: This item was continued at the March 13, 1989, Governmental Operations Committee meeting.

Department: Department of Public Works (DPW)
Bureau of Building Inspection (BBI)

Item: Ordinance to amend Section 2123 of Appendix B of the San Francisco Mechanical Code relating to regulation of steam and hot water boilers to require that the building official of the City and County of San Francisco (the Superintendent of the Bureau of Building Inspection) continue to perform boiler inspections as may be required by provisions of the Mechanical Code and of State law.

Description: The 6236-Boiler Inspector and 6238-Senior Boiler Inspector positions were not included in the 1988-89 and 1989-90 budgets. DPW used salary savings to temporarily fund the 6236-Boiler Inspector position through December 30, 1988, and the 6238-Senior Boiler Inspector position through June 30, 1989. There are no funds for these positions in the 1989-90 budget.

Mr. Frank Moss, DPW Deputy Director of Engineering, indicates that San Francisco is only one of two cities in California (Los Angeles is the other City) where the City performs boiler inspections on an in-house Civil Service basis. In other cities, CAL/OSHA and insurance company inspectors perform boiler inspections.

Based on boiler inspection fee revenues collected in 1987-88 of \$74,477, the City was not totally recovering the costs of performing these inspections on an in-house Civil Service basis, as follows:

Memo to Governmental Operations Committee
 July 3, 1989 Governmental Operations Committee Meeting

	Approximate Annual Costs
Personnel Costs	
6236-Boiler Inspector	\$51,809
6238-Senior Boiler Inspector	55,724
Mandatory Fringe Benefits	<u>28,877</u>
Subtotal	\$136,410
Overhead Costs (Percentage of Personnel Costs)	
Bureau Overhead @ 20%	\$27,282
DPW Overhead @ 13%	17,733
City Overhead (COWCAP) @ 17%	<u>23,190</u>
Subtotal	<u>\$68,205</u>
Total Civil Service Costs	\$204,615
Less Annual Revenues	<u>74,477</u>
Total Unrecovered City Costs	\$130,138

In order to fully recover the City's actual costs of performing boiler inspections, the City's fees would have to be increased by approximately 175%. ($\$130,138 \div \$74,477$). According to Mr. Moss, such an increase would make the City's fees higher than the State's (CAL/OSHA) fees which would result in more building owners using State and private insurance inspectors rather than paying the City's higher fees.

The proposed amendment to the San Francisco Mechanical Code would require the Department of Public Works to continue performing boiler inspections.

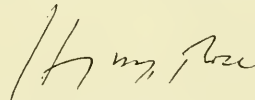
Comments:

1. DPW has submitted the attached report regarding the boiler inspector issues in which it is their opinion that boiler inspections should be performed by outside professionals rather than have such inspections performed by in-house Civil Service staff.

BOARD OF SUPERVISORS
BUDGET ANALYST

2. Should the Board of Supervisors approve the proposed Ordinance to require the DPW to continue performing boiler inspections, the inspection fees should be raised at least to the same level as the CAL/OSHA fees in order to recover as much of the DPW costs as possible. As previously indicated by DPW, a fee higher than CAL/OSHA's would result in fewer requests for boiler inspections to be performed by City inspectors and a corresponding reduction in the recovery of costs of maintaining inspectors.

Recommendation: Approval of this proposed ordinance is a policy matter for the Board of Supervisors.



Harvey M. Rose

cc: Supervisor Gonzalez
Supervisor Hsieh
Supervisor Alioto
President Britt
Supervisor Hallinan
Supervisor Hongisto
Supervisor Kennedy
Supervisor Maher
Supervisor Nelder
Supervisor Walker
Supervisor Ward
Clerk of the Board
Chief Administrative Officer
Controller
Carol Wilkins
Stacy Becker
Ted Lakey



December 11, 1988

Boiler Inspections

Through: Rudolf Nothenberg *RNB*
Chief Administrative Officer

Honorable Bill Maher
Chairperson
Public Works Committee
Board of Supervisors
Room 235, City Hall
San Francisco, CA 94102

Dear Supervisor Maher:

This letter is written to restate the Department's position regarding the Boiler Inspection Program and to bring you up-to-date on our latest findings regarding Boiler Inspections.

The Department's position was to delete the Boiler Inspection Program from the FY 1988-1989 budget for the following reasons:

1. The safety of the citizens of San Francisco would not be reduced because by State law boilers would be inspected by State Certified Boiler Inspectors hired by insurance companies or State inspectors.
2. Only one other city in California performs boiler inspections (Los Angeles) whereas all other cities elect to have boilers inspected by the State or insurance companies.
3. The cost of operating a Boiler Inspection Program at the City level cannot be covered by fees without extremely high fees. (We would have to raise fees 3 to 4 times in order to cover costs.)

These were the primary reasons why the Department had requested to delete the Boiler Inspection Program. This request was reflected in the approved 1988-89 Budget. Since the last hearing regarding the reinstatement of the boiler Inspection Program, two additional problems have been identified, which further complicate the Boiler Inspection activity.

Boiler Inspections
Page.....2

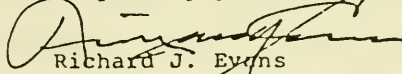
The two items are as follows:

1. Asbestos - Many boiler rooms have asbestos material around the boiler and piping. Often this asbestos may be in a state of disrepair or a friable condition. The Department's policy is that City inspectors are to avoid exposure to asbestos since they are not trained or certified by the State to conduct inspections in an asbestos environment.
2. Confined Spaces - During the inspection of larger boilers, a person must enter the inside of the pressure vessel to make an assessment of the vessel. According to Title 8 Article 108, this is deemed to be work in a confined space. If contaminants are in the vessel, an inspector may be overcome by fumes and suffocate. State law requires various safety measures such as respirators and communication with two people located outside of the vessel. Persons doing this type of inspection must be trained in C.P.R. and certified for this type of exposure. The Department has been conducting inspections with one inspector. This practice can no longer be condoned for this type of inspection since doing so would place an employee in violation of a State work rule.

It is therefore, our opinion that Boiler inspections should be conducted by outside professionals capable of meeting all of the mandates required by this complex inspection. By requiring special inspectors to conduct inspections as required by the various Codes, the safety of the citizens of San Francisco will not be compromised and the inspections can be conducted in a manner prescribed by law.

We would be willing to discuss this issue further with you or the members of this committee. If you need further information, please contact Lawrence Litchfield, Superintendent of the Bureau of Building Inspection at 558-6130.

Very truly yours,


Richard J. Evans
Director of Public Works
and Clean Water Program

cc: John L. Taylor
Clerk of the Board

Budget Analyst

SF
590.32
2
7/3/89

Action Taken

C A L E N D A R

M E E T I N G O F

G O V E R N M E N T A L O P E R A T I O N S C O M M I T T E E

B O A R D O F S U P E R V I S O R S

C I T Y A N D C O U N T Y O F S A N F R A N C I S C O

DOCUMENTS DEPT.

JUL 7 1989

SAN FRANCISCO
PUBLIC LIBRARY

MONDAY, JULY 3, 1989 - 10:00 A.M.

ROOM 228, CITY HALL

P R E S E N T: SUPERVISORS GONZALEZ AND ALIOTO

A B S E N T: SUPERVISOR HSIEH

C L E R K: GAIL JOHNSON

1. File 133-89-2. [Grant Award - State Hazardous Waste Reduction Funds] Resolution authorizing the Chief Administrative Officer to accept and expend up to \$13,625 in grant funds from the State Hazardous Waste Reduction Grant Award Program for developing a waste reduction/recycling checklist for gasoline service stations. (Chief Administrative Officer)

A C T I O N: Recommended.

2. File 265-88-2. [Boiler Inspection Program] Ordinance amending the San Francisco Mechanical Code by amending Appendix B thereof, regulating steam and hot-water boilers, by amending Section 2123 thereof to require that the building official perform boiler inspections as may be requested under provisions of the Mechanical Code of the City and County of San Francisco and of State law. (Supervisor Kennedy)

A C T I O N: Hearing held. Continued to Call of the Chair.

SF
S90.32
2
7/10/89
c2

Actions Taken

DOCUMENTS DEPT.

JUL 18 1989

SAN FRANCISCO
PUBLIC LIBRARY

CALENDAR
MEETING OF
GOVERNMENTAL OPERATIONS COMMITTEE
BOARD OF SUPERVISORS
CITY AND COUNTY OF SAN FRANCISCO

MONDAY, JULY 10, 1989 - 10:00 A.M.

ROOM 228, CITY HALL

PRESENT: SUPERVISORS GONZALEZ AND ALIOTO

ABSENT: SUPERVISOR HSIEH

CLERK: GAIL JOHNSON

1. File 97-89-29. [Special Law Enforcement Services] Ordinance amending Administrative Code, by amending Section 10B.2, relating to the payment for special law enforcement services. (Police Commission)

ACTION: Hearing held. Continued to July 31, 1989 meeting.

2. File 186-89-15. [County Alcohol Program Report for Fiscal 1988-89] Resolution approving the San Francisco County Report for Alcohol Programs in Fiscal Year 1988-89 prepared and submitted by the Department of Public Health, Community Substance Abuse Services for submission to the State of California, Department of Alcohol and Drug Programs; and authorizing and directing the President of the Board to certify said report. (Department of Public Health, Community Substance Abuse Services)

ACTION: Recommended.

3. File 186-89-16. [Substance Abuse Demonstration Program] Resolution consenting to the establishment of a Demonstration Program within the City and County San Francisco, through its Department of Public Health, Community Substance Abuse Services for joint administration of the San Francisco County Drug and Alcohol Programs under the terms and provisions of State of California Assembly Bill No. 2904 (Speier) which adds Section 11798.1 to the Health and Safety Code. (Department of Public Health, Community Substance Abuse Services)

ACTION: Recommended.

4. File 193-89-5. [California State Park Bond Act Monies] Resolution authorizing the Recreation and Park Department to accept and expend \$2,293,000 in California State Park Bond Act monies for the acquisition and development of a recreation center in the Tenderloin. (Recreation and Park Department)

ACTION: Recommended.

5. File 199-89-2. [Conveyance of Real Property] Resolution authorizing acceptance of a grant deed from the San Francisco Redevelopment Agency of Block 4591A, Lot 12; and adopting findings pursuant to City Planning Code Section 101.1. (Real Estate Department)

ACTION: Recommended.

6. File 27-89-7. [Airport Lease and Use Agreement] Ordinance approving the "Modification to Lease and Use Agreement No. 82-0126" between United Air Lines, Inc., and the City and County of San Francisco acting by and through its Airports Commission. (Airports Commission)

ACTION: Recommended.

F
10.32
3
7/89

CITY AND COUNTY



OF SAN FRANCISCO

*Greg Roth
Public Library*

BOARD OF SUPERVISORS

BUDGET ANALYST

Recommendations

1390 MARKET STREET, SUITE 1025

SAN FRANCISCO, CALIFORNIA 94102 • TELEPHONE (415) 554-7642

July 13, 1989

TO: Governmental Operations Committee
FROM: Budget Analyst
SUBJECT: July 17, 1989 Governmental Operations Committee Meeting

Item 1 - File 64-89-23

DOCUMENTS DEPT.

Department: Real Estate Department
Recreation and Park Department

JUL 18 1989

Item: Renewal of an existing lease

SAN FRANCISCO
PUBLIC LIBRARY

Location: 133 Golden Gate Avenue

Purpose of Lease: To provide space for the operation of the Tenderloin Outreach Program (a children's recreation center).

Lessor: St. Boniface Neighborhood Center, Inc.

Term of Lease: Lease shall commence July 1, 1989 and would end on June 30, 1990.

**# of Sq. Ft. and
Cost/Month:**

Approximately 8,780 sq. ft. (including 2,016 sq. ft. of fenced yard space) at an average rate of \$.26/sq. ft./mo. = \$2,280 (see attached area plan).

Annual Cost: \$27,360

**% Increase over
1987-88:**

None

Memo to Governmental Operations Committee
July 17, 1989 Governmental Operations Committee Meeting

Right of Renewal: Two one-year options at a 3% increase for each succeeding year.

**Utilities and
Janitor Provided
by Lessor:**

All utilities and janitorial services provided by lessor.

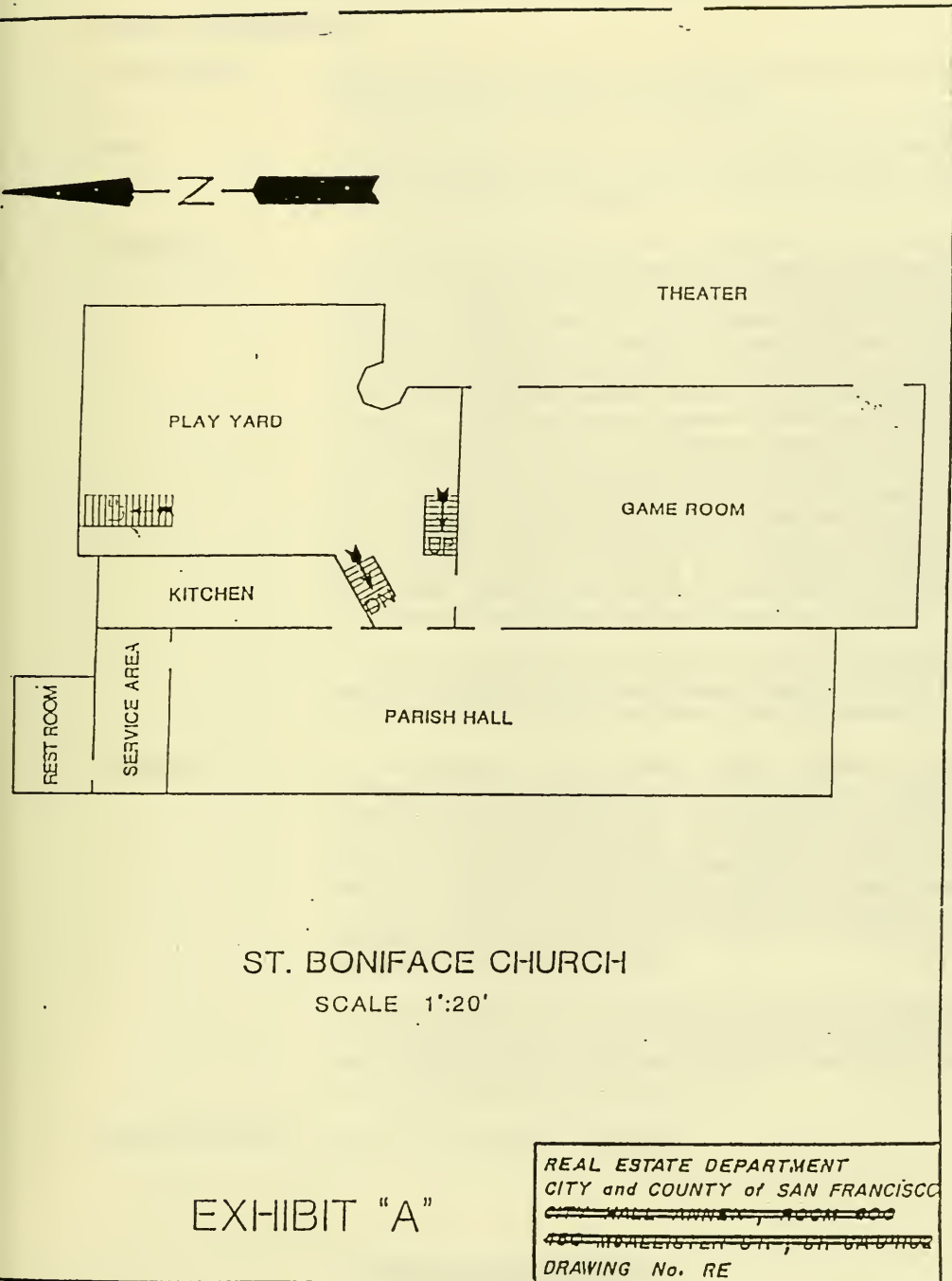
Source of Funds: Special Recreation and Park Department Revenue Fund

Comments:

1. The Tenderloin Outreach Program has provided educational and recreational services to school age children in the North of Market area over the past seven years.
2. The Real Estate Department reports that the proposed monthly rental amount of \$2,280 represents the fair market rental of the space to be leased.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST



Item 2 - File 186-89-17

Department: Department of Public Health (DPH) Division of Mental Health, Substance Abuse and Forensics.

Item: Resolution authorizing the DPH to extend the terms of certain existing one-year health services contracts on an interim month-to-month basis.

Description: 1. The proposed resolution would authorize on an interim basis the extension of 54 existing one year health services contracts which are being renewed for Fiscal Year 1989-90. The same 1988-89 interim terms of these 1989-90 contracts would be extended on a month-to-month basis and paid at the 1988-89 monthly rates until the Controller has certified the contract renewals or December 31, 1989, whichever date is earlier. When the contract renewals have been certified, or beginning December 31, 1989, the contractor whose 1989-90 rates are greater than the 1988-89 rates would bill the City retroactively for the difference between the two rates; the contractors whose 1989-90 rates are less than the 1988-89 rate would reduce their next bill to the City to reflect the lower 1989-90 rates. According to Ms. Monique Zmuda of DPH, some 1989-90 rates would be lower than the 1988-89 rates because some of the contracts have been reduced.

2. Of the 54 health services contracts, 24 are mental health services contracts, 17 are alcohol treatment services contracts and 13 are drug treatment services contracts.

Comments: 1. According to Ms. Zmuda, interim month-to-month extensions of the 54 health services contracts are required to allow for continual provision of services while the contract renewals are being processed. Ms. Zmuda indicates that interim extensions are not being requested for other health services contracts for the Division of Mental Health, Substance Abuse and Forensics that have already been certified by the Controller or are larger institutions that do not have cash-flow constraints.

2. Since the City and the contractors eventually reconcile the difference between the interim 1988-89 rates and the actual 1989-90 rates, the proposed resolution would not have any additional fiscal impact to the City.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 17, 1989 Governmental Operations Committee Meeting

Item 3 - File 10-89-6

Department: Department of Public Works (DPW)

Item: Resolution granting revocable permission to Mosten Management, Incorporated to close and occupy temporarily the east sidewalk, and occupy a portion temporarily of Leidesdorff Street during asbestos abatement operations of 475 Sansome Street.

Description: 1. The Department of Public Works is seeking Board of Supervisors approval to extend a street occupation and sidewalk closure permit up to an additional six months for a portion of Leidesdorff Street, between Commercial and Clay Streets. Under provisions of the Public Works Code Section 724, the Director of Public Works may permit street occupations and closures up to six months for construction on abutting properties, but additional time for such permits requires approval by the Board of Supervisors. The initial permit granted by the Director of Public Works was for the six-month period, February 1989 through July 1989.

2. The permit is required to close off more than one-third of the pavement width and more than one-half of the sidewalk of which the permit fee is calculated on actual square footage needed times a factor based on the allowable height set forth in the Planning Code. The factor for this particular street is \$40 per sq. ft. per year as determined by the Director of Property.

3. The Department of Public Works has determined that a total of 725.03 sq. ft. was needed from February, 1989 through July, 1989 and a total of 531.28 sq.ft. is needed after August, 1989 by Mosten Management, Inc. in the partial closure of Leidesdorff Street. The anticipated fees from the street occupation and closure based on an anticipated need of eight months (2/3 year) are as follows:

Permit Processing	\$ 500.00
Street Space Permit (.001 x \$1,706,612 renovation cost)	1,706.61
Temporary Occupancy of Street Permit	
(725.03 sq. ft. x \$40 x 1/2 year)	14,500.60
(531.28 sq.ft. x \$40 x 1/6 year)	<u>3,541.86</u>
Total Anticipated Fees	\$20,249.07

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 17, 1989 Governmental Operations Committee Meeting

4. In addition Mosten Management, Inc. has deposited \$6,000 with the Department of Public Works as security that all requirements of the permits will be followed during the course of the street closures.

Comments:

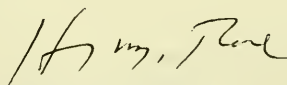
1. Mr. James Hawald, Mosten Management, Inc. Construction Manager, advises that strict environmental standards are in force during this asbestos abatement project including a separate daily monitoring of EPA standards by an independent contractor, Entek Environmental Services.

2. The request to close a portion of Leidesdorff Street by Mosten Management, Inc. was reviewed by the Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT) on November 10, 1988, and there was no objection to the street closure.

3. According to Mr. Ted Pedersen, DPW Bureau of Engineering, the contract work should be completed and the street reopened by the end of September, 1989. Under these circumstances the street would be partially closed for a total of approximately eight months (February 1989 through September 1989).

4. At the present time, a total of \$16,707.21 in permit fees has been paid by Mosten Management, Inc. to DPW covering the first six months of the subject street closure.

Recommendation: Approve the proposed resolution.



Harvey M. Rose

cc: Supervisor Gonzalez	Clerk of the Board
Supervisor Hsieh	Chief Administrative Officer
Supervisor Alioto	Controller
President Britt	Carol Wilkins
Supervisor Hallinan	Stacy Becker
Supervisor Hongisto	Ted Lakey
Supervisor Kennedy	
Supervisor Maher	
Supervisor Nelder	
Supervisor Walker	
Supervisor Ward	

BOARD OF SUPERVISORS
BUDGET ANALYST

5F
890.32
3
10/89
CITY AND COUNTY



Library Document Center
OF SAN FRANCISCO

BOARD OF SUPERVISORS

DOCUMENTS DEPT.

BUDGET ANALYST *Recommendation*

JUL 10 1989

1390 MARKET STREET, SUITE 1025

SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO, CALIFORNIA 94102 • TELEPHONE (415) 554-7642

July 6, 1989

TO: Governmental Operations Committee
FROM: Budget Analyst
SUBJECT: *///* July 10, 1989 Governmental Operations Committee Meeting

Item 1 - File 97-89-29

1. The proposed ordinance would amend Section 10B.2 of the San Francisco Administrative Code relating to the payment for special law enforcement services provided by the Police Department to individuals or organizations requesting such services. Currently, Section 10B.2 provides that the amount of the payment is the sum of (1) the rate paid or payable to the uniformed officers performing the additional services for the actual time they perform such duties, (2) the costs of additional equipment and materials, and (3) administrative costs of 22.5 percent of personnel, equipment and materials costs. Section 10B.2 also provides that the payments received for the special law enforcement services be deposited in a special account for Police Department public facilities overtime, except for the payment for the 22.5 percent overhead costs which is deposited to the General Fund.

2. The proposed ordinance would amend Section 10B.2 to provide the 22.5 percent overhead payments also be deposited into the public facilities overtime account rather than to the General Fund. At the end of each fiscal year, any funds remaining in the public facilities overtime account would be deposited to the General Fund.

3. According to Lt. John Robinson of the Police Department, the 22.5 percent overhead costs for FY 1988-89 which were deposited to the General Fund totalled approximately \$145,000.

Comments

1. According to Lt. Robinson, uniformed officers who participate in special law enforcement services perform these additional duties on an overtime basis and therefore are paid at a rate of time-and-a-half. Lt. Robinson indicates that the Police Department budget does not include funds for overtime for these special services. The Police Officers are paid from the special account, which is administered by the Treasurer. The Police Officers are paid after the individual or organization using the services have paid for the services.

2. Lt. Robinson reports that the additional 22.5 percent overhead costs are needed for the special public facilities overtime account because some organizations that use the special law enforcement services do not pay for the entire amount of the actual costs. For example, the existing lease with the San Francisco Giants does not require the Giants to pay for law enforcement services provided at Candlestick Park. The Giants, based on an informal agreement with the City, however, have agreed to pay straight time rather than time-and-a-half for the officers provided. Therefore, the current amount deposited to the special account for rates paid to the officers and for equipment and materials are insufficient to cover the Police Department's actual costs. According to Lt. Robinson, in FY 1988-89, the special public facilities overtime account incurred a shortage of \$78,753 for services provided to the Giants. Lt. Robinson reports that the shortage was funded through a transfer of funds from the Police Department's budgeted overtime funds. Lt. Robinson advises that the additional 22.5 percent overhead costs in the special account would allow the Police Department to use the monies collected for the special law enforcement services to cover the Department's actual costs for providing the services, rather than using funds which have been budgeted for other purposes. Lt. Robinson indicates that the proposed ordinance would decrease the amount of the overtime budget shortfall which the Department encounters at the end of the fiscal year.

3. According to Lt. Robinson, the proposed ordinance would allow the Police Department to pay the officers for the special law enforcement duties in a more timely manner. Lt. Robinson advises that the City is currently not in compliance with Section 9 of the Salary Standardization Ordinance for Police and Fire, which stipulates that the uniformed officers must be paid for overtime within 14 days after performing the duties. Lt. Robinson indicates that some of these officers currently wait up to three months to be paid for these additional duties. Lt. Robinson indicates that adding the amount for 22.5 percent overhead costs to the special overtime account would create a temporary surplus in the account and allow the Department to pay the officers for the special overtime duties in a timely manner. Lt. Robinson indicates that funds remaining in the special overtime account at the end of the fiscal year would be forwarded to the General Fund.

4. The Budget Analyst believes that the 22.5 percent for overhead costs should not be available for additional Police overtime costs, but rather should continue to be deposited to the General Fund in order to cover the City's overhead

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 10, 1989 Governmental Operations Committee Meeting

costs of providing the special law enforcement services. If the Police Department requires additional overtime funds, the Department should request the funds through the regular budgetary process or supplemental appropriation process. Therefore, the Budget Analyst believes the proposed ordinance should not be approved.

Recommendation

Do not approve the proposed ordinance.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 10, 1989 Governmental Operations Committee Meeting

Item 2 - File 186-89-15

Department: Department of Public Health (DPH) Community Substance Abuse Services

Item: Resolution approving the San Francisco County report for Alcohol Programs in fiscal year 1988-89 as prepared by DPH, Community Substance Abuse Services for submission to the State of California, Department of Alcohol and Drug Programs and authorizing the President of the Board of Supervisors to certify said report.

Description: The goals of DPH Community Substance Abuse Services/ Division of Alcohol Programs are as follows:

- (1) Assess need for alcohol abuse prevention/education and treatment;
- (2) Provide a comprehensive network of culturally relevant community-based alcohol services; and
- (3) Reduce the social, health and economic consequences of alcohol abuse in San Francisco.

The programs' objectives include:

- (1) To maintain continuous surveillance of alcohol abuse in the community and to evaluate, at regular intervals, the effectiveness of our programs;
- (2) To provide a continuum of quality alcohol services; and
- (3) To increase the level of community awareness regarding alcohol, alcohol abuse and alcoholism.

The ten program priorities highlighted in the San Francisco Alcohol Programs report are outlined below:

1. To re-establish the level of alcohol abuse related services to clients currently being served that have deteriorated due to reduced funding and to continue to focus efforts on serving those persons who are not eligible for alcohol services in the private sector.
2. To respond to critical existing needs of alcohol services providers in order to enhance program quality and improve program functioning.

3. To engage in AIDS prevention activities for persons at risk for HIV exposure due to alcohol/substance abuse. To provide treatment for HIV positive persons and persons with AIDS/ARC.
4. Specific services for persons at risk for HIV due to alcohol/substance abuse.
5. Specific alcohol treatment services for persons with HIV abuse and AIDS/ARC.
6. To identify needs and develop plans for provision of services to underserved persons with alcohol problems, their families, and co-dependents who are impacted by alcohol abuse.
7. To prevent alcohol related problems and alcoholism through educational, environmental and public policy approaches, with particular focus on youth, seniors, and persons at risk for AIDS/ARC.
8. To continue to provide ongoing and regular training opportunities on alcohol, drug and AIDS to alcohol staff and health and human service providers, that are designed to increase the quality of care, knowledge and skills about substance abuse and AIDS.
9. To encourage a cooperative working relationship between private and public funding agencies in order to provide diverse funding support and greater self-sufficiency for publicly-funded programs.
10. To continue to establish cooperative working relationships among alcohol and drug abuse providers and in addition to promote and maintain networks with Mental Health, Public Health, the Health Commission, the Board of Supervisors and other related public and private agencies.

Recommendation: Approve the proposed resolution.

Memo to Governmental Operations Committee
July 10, 1989 Governmental Operations Committee Meeting

Item 3 - File 186-89-16

Department: Department of Public Health, Community Substance Abuse Services

Item: Resolution consenting to the establishment of a Demonstration Program through the Department of Public Health (DPH), Community Substance Abuse Services for joint administration of the San Francisco County Drug and Alcohol Programs under the terms and provisions of State of California Assembly Bill No. 2904.

Description: Under current law, the State of California, Department of Alcohol and Drug Programs administers funds through its separate alcohol and drug divisions. These State divisions award funds to San Francisco in separate allocations and require the City's Department of Public Health (DPH) to maintain separate accounting for drug and alcohol programs. In addition, separate local community advisory boards are also required.

Assembly Bill 2904 authorizes the State Director of Alcohol and Drug programs to establish demonstration programs in San Mateo County, Fresno County and San Francisco County which would allow joint administration of the County's drug and alcohol programs provided that the Board of Supervisors of the respective counties adopt a resolution consenting to the establishment of a demonstration program within their county. AB 2904 provides that the demonstration programs would be in effect July 1, 1989 through January 1, 1993.

Under the demonstration program, the City would jointly administer its drug and alcohol programs, including developing joint plans and joint budgets. In addition, the City would be permitted to combine its alcohol and drug advisory boards. If the City decides to combine treatment programs for persons with both alcohol and drug problems, AB 2904 requires that the City first submit its plan and program standards for the consolidated drug and alcohol treatment programs to the State Department of Alcohol and Drug Programs for approval.

The City would be required, under AB 2904, to submit an annual report, to the State, outlining the status of the demonstration program. This report would include, but not necessarily be limited to, the following information:

Memo to Governmental Operations Committee
July 10, 1989 Governmental Operations Committee Meeting

1. The extent of savings in administrative costs as a result of consolidation of the drug and alcohol programs.
2. The extent of any shift of resources from administrative support to service delivery.
3. The impact of this demonstration program on service delivery and program effectiveness, including social model programs and the achievement of outcomes identified in the county's plans.
4. The impact of this demonstration program on the availability of federal funds.
5. The extent to which individuals with primary alcohol problems decline services because of this demonstration program.
6. Ability of the demonstration program to incorporate effective prevention efforts.
7. Survey of participant attitudes regarding satisfaction with services to assure that the unique problems of drug abusers and persons inappropriately using alcohol are adequately addressed.
8. Recovery rates compared with similar counties.
9. The impact of this demonstration program on consolidated unit costs of drug and alcohol programs as compared to previous service costs for drug and alcohol services provided separately.
10. The extent of training provided for consolidated alcohol and drug recovery program staff.

Comment:

DPH reports that many clients in treatment for substance abuse use both alcohol and drugs. According to DPH the proposed demonstration program would be advantageous because it would offer a method of providing comprehensive substance abuse treatment services rather than limiting services to either primary alcohol or primary drug treatment. DPH adds that it is too early to estimate what the fiscal impact would be from the joint administration of the alcohol and drug programs.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 10, 1989 Governmental Operations Committee Meeting

Item 4 - File 193-89-5

Department: Recreation and Park Department (RPD)

Proposed Action: Resolution authorizing the RPD to accept and expend State funds.

Amount :	1986 State Park Bond Act funds	\$1,073,000
	1988 California Wildlife, Coastal and Park Land Conservation Act Funds	<u>1,220,000</u>
	Total	\$2,293,000

Source of Funds: State Department of Parks and Recreation.

Project: Acquisition and Development of a Tenderloin Playground and Community Center.

Description: 1. The Board of Supervisors, by two resolutions, has previously authorized the RPD to apply for California Wildlife, Coastal and Park Land Conservation Act of 1988 grant monies of \$1,220,000 (File 150-88-5) and State Park Bond Act of 1986 monies of \$1,073,000 (File 150-87-1.1), for a total of \$2,293,000, for the acquisition and development of a playground and community center in the Tenderloin area. The proposed resolution would authorize the RPD to accept and expend the \$2,293,000 in State funds.

2. The funds totalling \$2,293,000 would be used to acquire property at 570 Ellis Street in the Tenderloin to develop recreational facilities at this site. The existing building on the land is a garage. The property is currently privately owned and is being leased to the State for the State's motor pool. The RPD reports that the type of facility to be developed will depend on the Department of Public Works' findings regarding the existing building's ability to meet the City's earthquake safety standards. According to the RPD, the Department of Public Works will test the building after the building has been acquired.

Memo to Governmental Operations Committee
July 10, 1989 Governmental Operations Committee Meeting

Project Budget: Available Funds

City's Open Space Fund	\$1,500,000
Proposed State Funds (This Resolution)	<u>2,293,000</u>
Total Available Funds	\$3,793,000
 <u>Less Acquisition Costs</u>	 <u>2,962,000*</u>
 <u>Remaining Available Funds for Development and Other Costs</u>	 \$831,000

*Acquisition costs are based on a purchase price negotiated in October, 1988.

According to RPD, development costs have not yet been determined and would depend on whether the existing building can be converted into a recreational facility or whether a new facility would need to be constructed due to earthquake safety requirements. The RPD estimates that the budget for development costs could range from \$500,000 to \$4,500,000 depending on the existing building's structural soundness and the type of recreational facility developed.

Indirect Cost: None.

Required Match: None.

- Comments:**
1. As noted above, the acquisition costs of \$2,962,000 are based on a purchase price that was negotiated by the Real Estate Department and the property owner in October of 1988. According to Mr. Harry Quinn of the Real Estate Department, the acquisition of the property has been delayed due to questions regarding the removal of hazardous materials from the site. Mr. Quinn indicates that, due to the delay, the Real Estate Department is renegotiating the purchase price of the property, which may increase to reflect the property's current fair market value.
 2. According to Mr. Tim Lillyquist of RPD, any increase in the renegotiated price would be funded by the remaining available funds of \$831,000 for development and other costs.
 3. The RPD indicates that the project has received a Negative Declaration from the City Planning Department.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 5 - File 199-89-2

Department: Real Estate Department

Proposed Action: Resolution authorizing the City to accept a grant deed from the San Francisco Redevelopment Agency of Block 4591A, Lot 12 and adopting findings pursuant to City Planning Code Section 101.1.

Location: A public street to be re-dedicated and to become portions of Jerrold Avenue and Donahue Street separating Mariners Village on the south side of Jerrold Avenue and Morgan Heights housing on the north side of Jerrold Avenue. The additional street area extends Jerrold Avenue southeasterly from Earl Street meeting Donahue Street as extended northeasterly of Kirkwood Avenue (see attached map).

Purpose: The area will be re-dedicated for street purposes and will become portions of Jerrold Avenue and Donahue Street. These were existing City streets prior to the acquisition of the general area by the Federal Government during the 1940's for the development of the Hunters Point Naval Shipyard. In 1980 the Federal Government conveyed a portion of the Hunters Point Naval Shipyard, including the street area, and existing naval housing, known as Solomon and Inchon Villages, bordering north and south of the streets respectively, to the San Francisco Redevelopment Agency for the development of low-to-moderate income housing.

Inchon Village, renamed Mariners Village, is a 100 unit rehabilitation project completed in 1981 and subsidized under Sections 234(d) and 235 of the National Housing Act providing HUD mortgage insurance and interest reduction subsidies respectively, as well as having received housing development funds under the City's Community Development Block Grant Program. Solomon Village, renamed Morgan Heights, is a 63 unit newly constructed town house development subsidized under the City's Mortgage Revenue Bond Program.

Size: The property to be conveyed is approximately 43,314 square feet in area.

Grant Deed

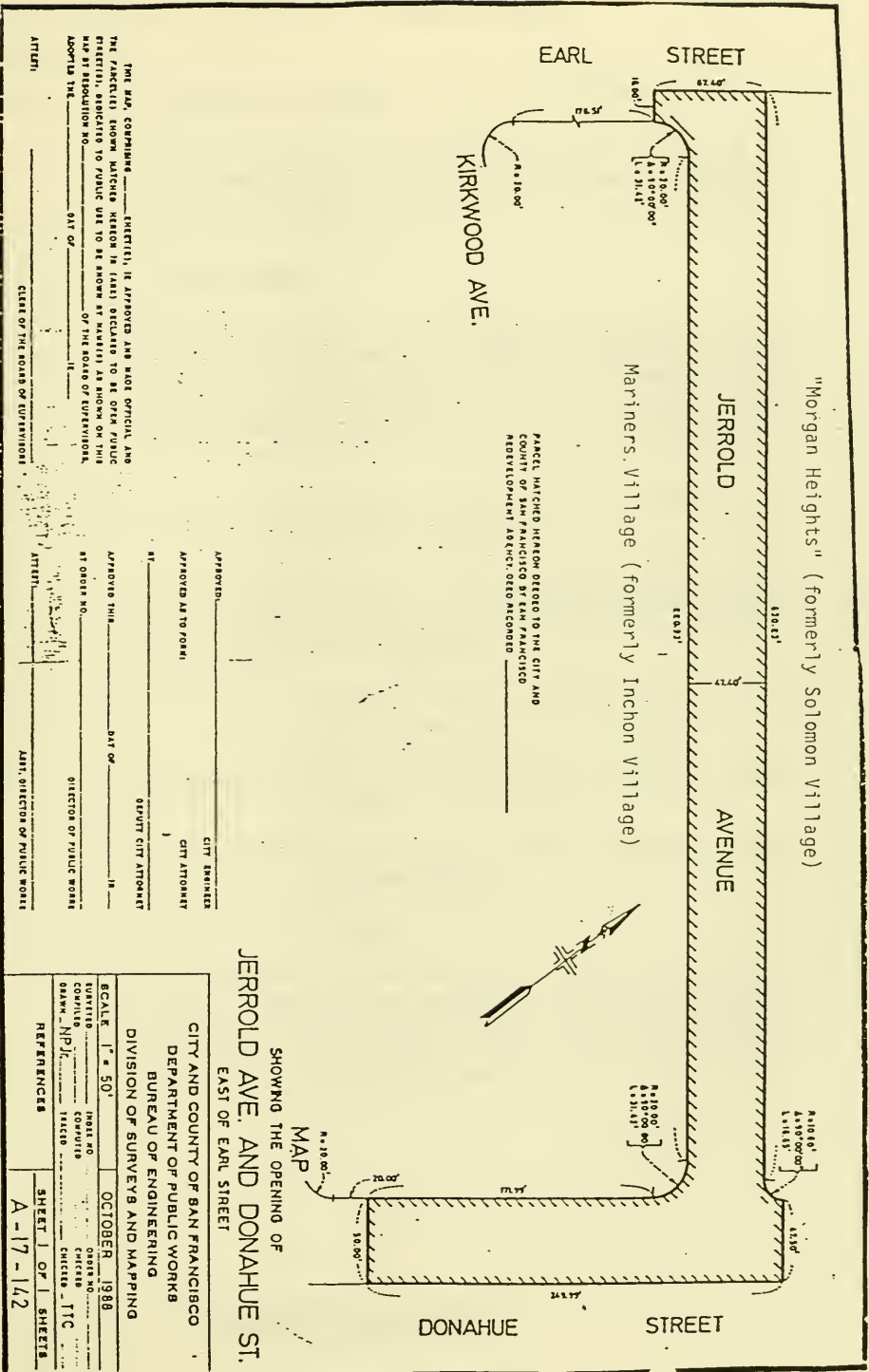
Purchase Price: No cost to the City since the Federal Government agreed to transfer the subject streets without cost as part of an agreement with the City in 1979 to transfer surplus naval shipyard property for the development of subsidized housing at Inchon and Solomon Villages.

Comments:

1. The subject property is currently owned by the San Francisco Redevelopment Agency and the Redevelopment Agency has executed a deed conveying the area involved at no cost to the City for use as public streets upon completion of the subsidized housing on adjoining property. The Redevelopment Agency has improved the street area to meet the standards and specifications of the Department of Public Works for acceptance by the City as public streets and for their future maintenance. The cost of upgrading the streets including new pavement, sidewalks, curbs, gutters and catch basins as recently completed was \$75,837. Such costs were part of the Redevelopment Agency's site improvements budget for the Hunters Point Redevelopment Project.

2. The City Planning Department reported on January 19, 1989, that the proposed acceptance and dedication of the streets to be conveyed is in conformity with the Master Plan and has reviewed this matter for consistency with the Eight Priority Policies of Planning Code Section 101.1.

Recommendation: Approve the proposed resolution.



Item 6 - File 27-89-7

Department: Airports Commission

Item: Ordinance approving the Modification to Lease and Use Agreement between United Air Lines, Inc., and the City and County of San Francisco acting by and through its Airports Commission.

Lease: United Airlines

Term: Modifications Nos. 7 and 8 to United Air Lines, Inc. Lease and Use Agreement No. 82-0126, transferring former Eastern Airlines' space which has previously been assigned to United Airlines as effective on August 1, 1988. Eastern Airlines is no longer a tenant of the San Francisco International Airport.

Description: 1. The existing lease with United Airlines is for a 30-year term from July 1, 1981 to June 30, 2011.

2. Modifications Nos. 7 and 8 to the United Airlines lease would transfer 21,956 sq. ft. of former Eastern Airlines space to United Airlines in the North Terminal as described below in these space categories:

Category I: Ticket counters and hold rooms (waiting areas by gates).

Category II: Ticket counter back offices, VIP clubs, baggage claim lobbies.

Category III: Administrative and operations offices (basement level).

Category IV: Baggage handling areas.

3. A summary of the proposed increase in the United Airlines' leased space, which will result in increased revenues to the Airport from United Airlines of approximately \$460,348 annually at current rental rates (however, see comment 1), is as follows:

Memo to Governmental Operations Committee
July 10, 1989 Governmental Operations Committee Meeting

<u>Exclusive Use Areas</u>	<u>Current Space (sq. ft.)</u>	<u>Modified Space (sq. ft.)</u>	<u>Change</u>
Category I	68,950	69,593	643
Category II	71,039	77,400	6,361
Category III	46,146	51,308	5,162
Category IV	<u>124,557</u>	<u>134,347</u>	<u>9,790</u>
Total Exclusive Use	310,692	332,648	21,956

4. Modification No. 7 would transfer 24,110 sq. ft. to United Airlines and Modification No. 8 would, at the same time, require United Airlines to relinquish 2,154 sq. ft. of that total space to the City, leaving United Airlines with a net of 21,956 sq. ft. of additional space.

5. Per Modification No. 8, United Airlines is required to relinquish a total of 2,154 sq. ft. of Category II space on the second floor of Boarding Areas "F" in the North Terminal to the City. This space will be leased by the City as a free standing concessionaire entitled Pacific Bazarre to be developed by late August 1989. The concessionaire will offer for sale antiques and other products of moderate and high value from the Pacific Rim and Latin American countries.

Comments:

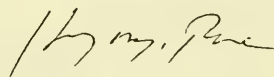
1. The proposed modifications are requested to permit the Airport to complete the transfer of unused space from Eastern Airlines to United Airlines. Therefore, there would be no net change in revenues as the result of these proposed modifications.

2. The United Air Lines, Inc. Lease and Use Agreement Modification Nos. 7 and 8 were approved and authorized by the Airports Commission on June 6, 1989. The resolution which approved these modifications to the Lease and Use Agreement makes reference to a Letter of Agreement between United Airlines and the City dated May 15, 1989, which also provides that the City has the option to require United Airlines to relinquish 16,794 sq. ft. of the 21,956 sq. ft. back to the City after June 30, 1992. Under these circumstances, United Airlines would be left with 5,162 sq. ft. of Category III space in the North Terminal from the original amount of space transferred from Eastern Airlines.

Memo to Governmental Operations Committee
July 10, 1989 Governmental Operations Committee Meeting

3. According to Ms. Angela Gittens, Deputy Director of Airports, Business and Finance, the City would exercise its option to require United Airlines to relinquish the 16,794 sq. ft. of space in the North Terminal only if another airline needed such space. United Airlines would have a total of 332,648 sq. ft. of exclusive use space at that time and would need to make an assessment of their total space needs in 1992 if the City exercised its option to reduce their total space by 16,794 sq. ft., or by 5% of their total space.

Recommendation: Approve the proposed ordinance.


Harvey M. Rose

cc: Supervisor Gonzalez
Supervisor Hsieh
Supervisor Alioto
President Britt
Supervisor Hallinan
Supervisor Hongisto
Supervisor Kennedy
Supervisor Maher
Supervisor Nelder
Supervisor Walker
Supervisor Ward
Clerk of the Board
Chief Administrative Officer
Controller
Carol Wilkins
Stacy Becker
Ted Lakey

GF
90.32
2
17/89

Active Table

DOCUMENTS DEPT.

JUL 19 1989

SAN FRANCISCO
PUBLIC LIBRARY

CALENDAR
MEETING OF
GOVERNMENTAL OPERATIONS COMMITTEE
BOARD OF SUPERVISORS
CITY AND COUNTY OF SAN FRANCISCO

MONDAY, JULY 17, 1989 - 10:00 A.M.

ROOM 228, CITY HALL

PRESENT: SUPERVISORS GONZALEZ, HSIEH, ALIOTO

CLERK: GAIL JOHNSON

1. File 64-89-23. [Lease Renewal of Real Property] Resolution authorizing execution of renewal lease with St. Boniface Neighborhood Center Inc., for a portion of the basement and playground area at 133 Golden Gate Avenue, required by the Recreation and Park Department. (Real Estate Department)

ACTION: Recommended.

2. File 186-89-17. [Contract] Resolution authorizing the Department of Public Health, Division of Mental Health, Substance Abuse and Forensics to extend the terms of certain health service contracts on an interim month-to-month basis. (Department of Public Health)

ACTION: Amended on page 3, line 24, by inserting "Horizons Unlimited of San Francisco, Inc." following "Project". Recommended as amended. (TO BOARD AS A COMMITTEE REPORT FOR CONSIDERATION ON JULY 17, 1989.)

3. File 10-89-6. [Permit] Resolution granting revocable permission to Mosten Management, Incorporated to temporarily close and occupy the east sidewalk and occupy a portion of Leidesdorff Street during asbestos abatement operations at the 475 Sansome Street Building (Block 228, Lot 39). (Department of Public Works)

ACTION: Recommended.

SF
S90.32
"1
7/24/89

CALENDAR
MEETING OF
GOVERNMENTAL OPERATIONS COMMITTEE
BOARD OF SUPERVISORS
CITY AND COUNTY OF SAN FRANCISCO

DOCUMENTS DEPT.

JUL 20 1989

SAN FRANCISCO
CITY AND COUNTY

MONDAY, JULY 24, 1989 - 10:00 A.M.

ROOM 228, CITY HALL

MEMBERS: SUPERVISORS GONZALEZ, HSIEH, ALIOTO

CLERK: GAIL JOHNSON

1. File 173-89-4. [Termination of Lease] Ordinance approving termination of lease L-9182 between Crowley Maritime Corporation and the City and County of San Francisco, operating by and through the San Francisco Port Commission. (Port Commission)

(Continued from 6/26/89)

ACTION:

2. File 27-89-8. [Airport Financing] Resolution authorizing Airports Commission to file application and accept grant of \$12,215,372 from Federal Aviation Administration for assistance in improvement at the Airport (A.I.P. No. 10). (Airports Commission)

ACTION:

3. File 64-89-24. [Lease of Property] Resolution authorizing extension of certain existing leases with Saint Francis Memorial Hospital for real property located at 900 Hyde Street, for the Employees' Retirement System and the City Attorney's Office. (Real Estate Department)

ACTION:

4. File 148-89-3. [Sewer Construction Financing] Resolution finding and determining that the southeast area combined sewer overflow control facilities will protect and preserve the environment and that the use of loan funds is the most cost-effective method of financing the project; authorizing the Director of Public Works to apply for and enter into loan agreements not to exceed approximately \$7.1 million. (Supervisor Walker)

ACTION:

5. File 10-89-7. [Permit] Resolution granting revocable permission to Stolte Incorporated to temporarily close and occupy Jessie Street during construction operations at the Sheraton Palace Hotel (Block 3707, Lot 52). (Department of Public Works)

ACTION:

5F
90.32
3
24/89
CITY AND COUNTY



Public Library, Document
ATTN: Gary Roth Dept.
OF SAN FRANCISCO

BOARD OF SUPERVISORS

BUDGET ANALYST *Recommendation*

1390 MARKET STREET, SUITE 1025



SAN FRANCISCO, CALIFORNIA 94102 • TELEPHONE (415) 554-7642

July 21, 1989

DOCUMENTS DEPT.

JUL 24 1989

SAN FRANCISCO
PUBLIC LIBRARY

TO:  Governmental Operations Committee
FROM: Budget Analyst
SUBJECT:  July 24, 1989 Governmental Operations Committee Meeting

Item 1 - File 173-89-4

Note: This proposed ordinance was continued by the Governmental Operations Committee at its meeting of June 26, 1989. The Committee requested that the Port Commission give consideration to obtaining some rental payments from Crowley Maritime Corporation in return for permitting Crowley to terminate its lease at Pier 9.

Department: Port of San Francisco

Proposed Action: Ordinance approving the termination of a lease between Crowley Maritime Corporation and the City and County of San Francisco, operating by and through the San Francisco Port Commission.

Effective Date: July 1, 1989

Description:

1. Crowley Maritime Corporation has requested City approval to terminate its lease consisting of 82,254 square feet at Pier 9 (see attached map) effective July 1, 1989, which is 24 months earlier than the termination of their existing 15 year lease which commenced on July 1, 1976, and is scheduled to expire June 30, 1991. In consideration for the Port's acceptance of the termination offer, Crowley would pay to the Port the sum of \$30,938.37, which represents the rental income which would have been received by the Port for the three-month period July 1, 1989, through September 30, 1989 (3 months times \$10,312.99 per month). The consideration sum of \$30,938.37 would be reduced, dollar for dollar, by any rental income that the Port realizes from Pier 9 during the period of July 1, 1989 through September 30, 1989, including rental income of \$1,796.60 per month which the Port would receive from the continued rental of 10,526 square feet of space to Crowley Maritime for its water taxi service.

2. At the present time, Crowley Maritime Corporation pays \$10,312.99 per month for 82,254 square feet of office, storage, open shed and outdoor apron space for tugboats at approximately \$.125 a square foot. The rent was \$4,623.00 per month beginning July 1, 1976, and has been adjusted each succeeding year commencing with the anniversary date in direct proportion to any increase or decrease in the cost of living index, but never less than \$4,623.00 per month, the original monthly amount of the lease.

3. Crowley Maritime Corporation's request to terminate its lease with the Port is a result of having moved its operation from Pier 9 to Pier 41 and to Alameda. The current lease with Crowley Maritime Corporation permits its termination under conditions as may be "fair and equitable" to both the City and Crowley Maritime Corporation.

4. Ms. Dorothy Schimke, Commercial Property Manager, advises that the Port is confident the property can be leased without difficulty to a future tenant at a higher rent per square foot than is currently received from Crowley Maritime Corporation.

Memo to Governmental Operations Committee
July 24, 1989 Governmental Operations Committee Meeting

5. A comparison of the base monthly rental rates established by the Port Commission for commercial property and the current monthly rent received from Crowley Maritime Corporation indicates what the Port Commission is expecting in additional monthly rent from a new tenancy for Pier 9. The Port staff anticipates obtaining more than the minimum rent. The minimum monthly rent structure established by the Port Commission applicable to Pier 9 is as follows:

Office Space		
(\$1.00 x 5,072 sq. ft.)	\$5,072.00	
Shop and Storage Space		
(\$.50 x 4,370 sq. ft.)	2,185.00	
Open Shed		
(\$.20 x 44,812 sq. ft.)	8,962.40	
Outdoor Apron		
(\$.10 x 28,000 sq. ft.)	<u>2,800.00</u>	
Subtotal (82,254 sq. ft.)		\$19,019.40
Existing Monthly Rent for Pier 9 from Crowley Maritime Corporation		<u>10,312.99</u>
Anticipated Additional Monthly Rent from New Tenancy		\$8,706.41

Comments: The ordinance incorporates provisions into the requested lease termination that reduce the risk of revenue loss to the Port resulting from the proposed lease termination with Crowley. In the Budget Analyst's judgment, the proposed lease termination provisions are consistent with the prior requests of the Governmental Operations Committee.

Recommendation: Approve the proposed ordinance.

BOARD OF SUPERVISORS
BUDGET ANALYST

[illegible]

LINE OF S.E.R.C. SURFISD

Memo to Governmental Operations Committee
 July 24, 1989 Governmental Operations Committee Meeting

Item 2 - File 27-89-8

Department Airports Commission

Item: Resolution authorizing the Airports Commission to apply for and accept a grant from the Federal Aviation Administration (FAA) for Airport improvements.

Amount:	Federal Grant (75%)	\$12,215,372
	Local Match from Airport 1982 and 1983	
	Revenue Bonds (25%)	<u>4,071,791</u>
	Total	\$16,287,163

Source of Funds: FAA's Airport Improvement Program (AIP) Project No. 10 grant funds.

Proposed Expenditures:

<u>Project</u>	<u>Construction Estimate</u>	<u>Architectural Engineering and Inspection</u>	<u>Contingency</u>	<u>Total</u>	<u>FAA Share</u>
Field Lighting Raceway Phase III	\$ 9,400,000	\$1,763,000	\$587,000	\$11,750,000	\$8,812,500
Taxiway Repair and Reconstruction	2,300,000	431,000	144,000	2,875,000	2,156,250
Reconstruction of Airfield Perimeter Dike Phase VI	<u>1,330,000</u>	<u>250,000</u>	<u>82,163</u>	<u>1,662,163</u>	<u>1,246,622</u>
	\$13,030,000	\$2,444,000	\$813,163	\$16,287,163	\$12,215,372

Description: 1. Field Lighting Raceway Systems Parallel to Existing Runways - Phase III

This project will improve and facilitate the airfield electrical maintenance procedures so that shutdown time for runways and taxiways may be reduced or eliminated. The project requires the revision of the existing field lighting distribution system with no more than one field lighting circuit occupying a single raceway or box. Components of these circuits will be relocated to non-restricted areas where access is not limited by operational runways and taxiways.

BOARD OF SUPERVISORS
BUDGET ANALYST

This project provides for the installation of the following:

(a) Field lighting raceway systems between the source and the location of loads and at taxiway and runway crossings for fifty (50) individual field lighting circuits; (b) other raceway systems within accessible areas (FAA, navigational aids, communications, controls, etc.); (c) service roads to location of new facilities in accessible areas; and (d) raceway systems and conductors to relocate components of runway and taxiway circuits to accessible areas.

2. Taxiway Repair and Reconstruction, Taxiways A, B, & E.

The existing pavements in the above-mentioned taxiways are showing signs of sub-surface failure causing cracking of the pavement surfaces. The failure is caused by differential settlement of the airfield which induces pavement base failures. Reconstruction and/or overlaying will bring those pavements up to their required structural capacity. Under this project, taxiways would be repaired and reconstructed on a priority basis dependent on need and usage.

This project consists of partial reconstruction and/or overlay of Taxiway A, B, & E. Work will include the excavation of areas where the sub-surfaces must be strengthened and the placement of new sub-base and base materials along with construction of the asphaltic concrete surface course. Anticipated construction duration for each taxiway is three months.

3. Reconstruction of Airfield Perimeter Dike - Phase VI

The existing Airfield Perimeter Dike has been continuously undergoing various degrees of deterioration due to settlement and wave erosion. To minimize this problem, a design study was conducted to develop a design criteria and specification for perimeter dike slope protection. Having been completed, the engineered design will be utilized in implementing a multi-phased program of perimeter dike reconstruction. This project is intended to provide for the sixth phase of the total program.

This project provides for removal of all debris and unsuitable material that do not meet the criteria of slope protection and placement of filter material in accordance with engineered slope protection design. All perimeter dike reconstruction will be done at the existing dike location and will not create any additional land fill areas. This phase of the multi-phase dike reconstruction is located at the north side of the Airport. Anticipated duration for construction is four months.

4. The Airport Improvement Program (AIP), enacted in 1982, provides for Federal reimbursement of 75% or \$12,215,372 of the cost of eligible Airport improvements. To be eligible for the Federal reimbursement funds, airports are required to submit project applications to the FAA.

5. FAA funding in the amount of \$28,432,824 has been previously requested for nine AIP projects in 1986, 1987 and 1988 from FAA for a total project cost of \$37,910,432. This proposed item would increase the number of AIP projects from nine to twelve, and increase FAA funding to \$40,648,196 for a total project cost of \$54,197,595.

6. FAA is currently withholding the Airport's prior requests of \$28,432,824 for the 1986, 1987 and 1988 projects because of what it considers to be discriminatory action taken by the Airports Commission in not permitting 707 (Q model) passenger aircraft to take off and land at the airport. Those type aircraft exceed the noise threshold of the Airports Commission regulations, which are more stringent than the FAA's noise thresholds. The City is appealing to the current FAA Administrator for reconsideration of an unfavorable decision by the previous FAA Administrator who agreed with a ruling made previously by an Administrative Law Judge against the City's action.

7. Attachment 1 itemizes the nine projects previously requested in 1986, 1987 and 1988 for which FAA funding is being withheld. Attachment 2 is an Airport map showing the location of the three additional projects currently proposed.

Memo to Governmental Operations Committee
July 24, 1989 Governmental Operations Committee Meeting

Comments:

1. Mr. John Martin, of the Airport, advises that the required 25% matching funds of \$4,071,791 for the proposed 1989 projects are available from interest earning Airport revenue bond funds and from unexpended funds from completed capital project appropriations. These monies have not yet been appropriated to fund the proposed projects but the Airport plans to submit a supplemental appropriation in September of 1989 according to Mr. Martin.

2. Mr. Don Garibaldi, of the City Attorney's Office reports that the City has filed a petition with the new FAA Administrator to reconsider his predecessor's decision agreeing with a ruling by an Administrative Law Judge that ruled against the City. Mr. Garibaldi further reports that, while the City cannot be certain that the FAA will not continue to withhold grant funds, the City should continue to apply for Federal grant funds on all eligible projects.

3. The proposed resolution should be amended on line 13 after the phrase "A.I.P. No. 10," with the phrase, "to accept the resulting grant agreement and any subsequent amendment". This amendment is necessary because the appropriate language to accept the grant was omitted from the proposed resolution.

Recommendation:

Amend the proposed resolution as identified in Comment 3 above, and approve the proposed resolution as amended.

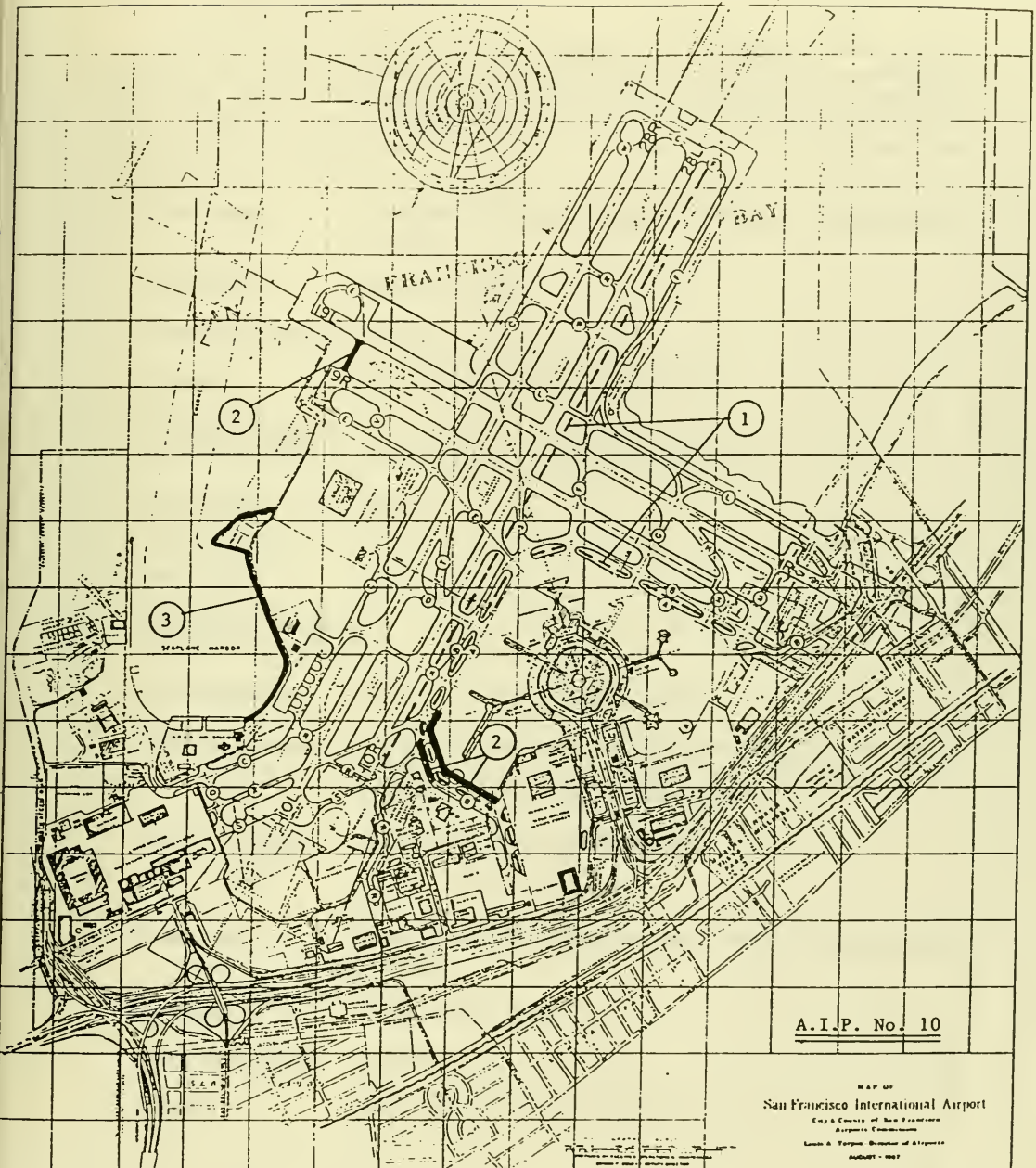
BOARD OF SUPERVISORS
BUDGET ANALYST

Prior 1986, 1987 and 1988 Project Requests

<u>Description</u>	<u>Construction Estimate</u>	<u>Architectural Engineering and Inspection</u>	<u>Contingency</u>	<u>Total</u>	<u>FAA Share</u>
<u>1986 Projects</u>					
Extension of Taxiway "L" to Runway 19L	\$4,000,000	\$600,000	\$200,000	\$4,800,000	\$3,600,000
Extension of Taxiway "V" to Taxiway "L"	1,500,000	225,000	75,000	1,800,000	1,350,000
Taxiway Repairs & Reconstruction (Taxiways DWHP & T)	3,000,000	450,000	115,289	3,565,289	2,673,967
Runway Distance Indicator Signs	600,000	90,000	30,000	720,000	540,000
<u>1987 Projects</u>					
High-Speed Exit Taxiway, Runway 19L at Taxiway F	4,000,000	600,000	140,000	4,740,000	3,555,000
Security Door System	2,000,000	300,000	70,000	2,370,000	1,777,500
Taxiway Repairs & Reconstruction of Taxiways PRB, &N	1,750,000	262,500	62,567	2,075,067	1,556,300
Field Lighting Raceway System Parallel to Existing Runways - Phase I	<u>3,000,000</u>	<u>450,000</u>	<u>150,000</u>	<u>3,600,000</u>	<u>2,700,000</u>
Total	\$19,850,000	\$2,977,500	\$842,856	\$23,670,356	\$17,752,767
<u>1988 Project</u>					
Field Lighting Raceway System Parallel to Existing Runways - Phase II	<u>11,534,000</u>	<u>2,136,000</u>	<u>570,076</u>	<u>14,240,076</u>	<u>10,680,057</u>
Total	\$31,384,000	\$5,113,500	\$1,412,932	\$37,910,432	\$28,432,824

BOARD OF SUPERVISORS
BUDGET ANALYST

A B C D E F G H I J K L M N O P



1. 1896C FIELD LIGHTING RACEWAY SYSTEM - PHASE III
2. 1559D TAXIWAY REPAIR & RECONSTRUCTION - T/W A,B,&E
3. 1721 RECONSTRUCTION OF AIRFIELD PERIMETER DIKE - PHASE VI

Item 3 - File 64-89-24

1. The proposed resolution would authorize the extension of three existing leases of real property on a month-to-month basis for a period not to exceed four months for use by the Employees' Retirement System and the City Attorney's Office during fiscal year 1989-90. The total amount of funds required for four months in FY 1989-90 would be \$19,321. Descriptions of the proposed lease extensions are as follows:

(1) **Department:** Employees' Retirement System, Workers' Compensation Division

Location: 900 Hyde Street

Purpose of Lease: Offices

Lessor: Saint Francis Memorial Hospital

Number of Sq. Ft. and Cost/Month: 4,456 sq.ft., at approx. \$0.08 rent/month

Annual Cost: \$1.00

% Increase Over 1988-89: None

Utilities and Janitor Provided by Lessor: Yes

Term of Lease: Same as right of renewal (below)

Right of Renewal: Month-to-month lease beginning July 1, 1989 for a period not to exceed four months, in anticipation of the Division's move to 1155 Market Street.

Source of Funds: General Fund in 1989-90 budget

(2) **Department:** Employees' Retirement System, Workers' Compensation Division

Location: 900 Hyde Street

Purpose of Lease: Offices

Lessor: Saint Francis Memorial Hospital

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 24, 1989 Governmental Operations Committee Meeting

Number of Sq. Ft. and Cost/Month: 1,620 sq.ft. @ \$1.52/sq.ft./month = \$2,456 rent/month

Annual Cost: \$9,824 for four months, \$29,472 annualized

% Increase Over 1988-89: 8%

Utilities and Janitor Provided by Lessor: Yes

Term of Lease: Same as right of renewal (below).

Right of Renewal: Month-to-month lease beginning July 1, 1989 for a period not to exceed four months, in anticipation of the Division's move to 1155 Market Street.

Source of Funds: General Fund in 1989-90 budget

(3) Department: City Attorney's Office

Location: 900 Hyde Street

Purpose of Lease: Offices for the Workers' Compensation Staff of the City Attorney's Office

Lessor: Saint Francis Memorial Hospital

Number of Sq. Ft. and Cost/Month: 1,830 sq.ft. @ \$1.30/sq.ft./month = \$2,374 rent/month

Annual Cost: \$9,496 for four months, \$28,488 annualized

% Increase Over 1988-89: 8%

Utilities and Janitor Provided by Lessor: Yes

Term of Lease: Same as right of renewal (below)

Right of Renewal: Month-to-month lease beginning July 1, 1989 for a period not to exceed four months, in anticipation of the City Attorney's Workers' Compensation staff's move to 1390 Market Street.

BOARD OF SUPERVISORS
BUDGET ANALYST

Source of Funds: General Fund in 1989-90 budget

Comments

1. The Employees' Retirement System and the City Attorney's Office lease a total of 7,906 square feet of office space at 900 Hyde Street. At a total cost of \$4,830 per month for the three leases, the average rent is approximately \$0.60 per square foot per month. According to Mr. Gerald Romani of the Real Estate Department, the fair market value of office space rental in a hospital is difficult to determine, because few examples of this type of lease exist.

2. According to Mr. Romani, the Employee's Retirement System has been leasing the 4,456 square feet of office space at a rental rate of \$1.00 per year because St. Francis Memorial Hospital views the Workers' Compensation Division's use of the space as beneficial to the Hospital's business. Mr. Romani indicates that the Employee's Retirement System and the City Attorney's staff will be moving to 1155 Market Street and 1390 Market Street, respectively, in order to consolidate Employee's Retirement System and City Attorney operations that already exist in those buildings.

Recommendation

Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 24, 1989 Governmental Operations Committee Meeting

Item 4 - File 148-89-3

Department Department of Public Works (DPW)
Clean Water Program (CWP)

Item: The proposed resolution would find and determine that the Southeast Area Combined Sewer Overflow Control Facilities will protect and preserve the environment and that the use of State loan funds is the most cost-effective method of financing these facilities.

The proposed resolution would also authorize the Director of Public Works to apply for and enter into loan agreements with the State of California not to exceed \$7.1 million to finance a portion of the construction of the Southeast Area Combined Sewer Overflow Control Facilities.

Amount: \$7.1 million in State Loan Funds

Source of Funds: State of California
Water Resource Control Board

Project: Construction of the Southeast Area Combined Sewer Overflow Control Facilities includes the Griffith Pump Station, the Yosemite-Fitch Outfall Consolidation and the Sunnydale Facilities.

Description: The purpose of the Southeast Area Combined Sewer Overflow Control Facilities is to correct the problem of wet weather combined sewage and rainwater overflow into the San Francisco Bay in the southeast portion of the City.

The latest revised budget for construction and related costs for the Southeast Area Combined Sewer Overflow Control Facilities is as follows:

Construction Costs

Construction	\$51,312,963
Non-Construction	6,293,865
Contingency	<u>2,711,422</u>
Total Estimated Construction Costs	\$60,318,250

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 24, 1989 Governmental Operations Committee Meeting

The total estimated construction costs of \$60.3 million, which have been appropriated pursuant to Ordinance 523-85 and 186-87, will be paid in part with \$31.0 million in Federal and State grants, with the balance of \$29.3 million to be paid from the proposed State loan funds and from proceeds from previously issued revenue bonds, as follows:

Total Construction Costs	\$60,318,250
Less: Federal Grant	(25,293,466)
State Grant	<u>(5,748,515)</u>
Current Balance to be Financed	\$29,276,269
Less Proposed State Loan Funds	<u>7,100,000</u>
Balance to be Financed from 1976 Sewer Revenue Bonds	\$22,176,269

The City, in accordance with City Charter Section 7.300(b), may seek State loan funds for such purposes as protecting and preserving the environment (which is the purpose of the Southeast Area Combined Sewer Overflow Control Facilities project) if such a borrowing would be the most cost-effective method of financing. Charter Section 7.300(b) requires that the Board of Supervisors determine that obtaining a State loan is the most cost effective financing method based on a recommendation by the Chief Administrative Officer (CAO).

The CAO has advised the Board of Supervisors that a State loan of up to \$7.1 million may be available from the California Clean Water Bond Law of 1984 which would provide a low interest rate estimated at 3.4%. This loan program is different from a State Revolving Fund established by the Federal Clean Water Act. Regarding this latter Fund, the City will receive up to \$60 million to finance construction of the Oceanside Treatment Plant pursuant to the previously approved Board of Supervisors Resolution 97-89.

Based on a twenty-five year amortization schedule prepared by the CAO, comparing a State loan bearing a 3.4% interest rate with a City General Obligation bond at an interest rate of 7.4%, the City would save approximately \$5.2 million by obtaining the State loan over a 25-year period. On an annual basis, the CAO estimates that substituting the \$7.1 million State loan at 3.4% interest for General Obligation bonds at 7.4% would save \$208,209 in debt service.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 24, 1989 Governmental Operations Committee Meeting

The City is required to pay back this State loan in the amount of \$426,123 annually upon completion of construction. The source of this loan repayment would be the sewer service charge.

Comments:

1. This resolution is a continuing step in the Board of Supervisors previously approved plans to construct the Southeast Area Combined Sewer Overflow Control Facilities.

2. Based on our review of the CAO's analysis to use a State loan for this program, we concur that such a loan program would be the most cost-effective method to secure financing for this project.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 5 - File 10-89-7

Department

Department of Public Works (DPW)

Item:

Resolution granting revocable permission to Stolte Incorporated to close and occupy Jessie Street during construction operations of the Sheraton Palace Hotel.

Description:

1. Stolte Incorporated has requested permission to close and occupy a portion of Jessie Street for a period of approximately two months in order to allow the operation of a crane for the movement of steel in the renovation of the Sheraton Palace Hotel. Under the proposed legislation, the permit would allow the temporary closure for a period of up to six months from the approval date of this resolution.

2. The closure of a portion of Jessie Street is for a total area of 1,836 sq.ft. (153' of Jessie Street from the east curb line of Annie Street toward New Montgomery Street x 12' in depth). The Department of Public Works has calculated an occupancy fee of \$12,240 based on an anticipated actual closing of two months, as follows:

Jessie Street

153' x 12' = 1,836 sq.ft. x \$40* divided by 12 times
two months

\$12,240

*Fee of \$40 per sq.ft. per year as determined by the Director of Property for street closures with abutting properties zoned 80 feet or higher.

For each additional month up to six months Stolte Incorporated would pay a monthly fee of \$6,120 for this requested street closure.

3. With the prior approval of Board of Supervisors Resolution 415-89, Stolte Incorporation already has permission to close other portions of Jessie Street and portions of Annie Street for the renovation of the Sheraton Palace Hotel which is currently not occupied. The renovation will include the rehabilitation of all 560 guest rooms and suites, reconstruction of the mechanical, electrical and plumbing systems, new construction of the basement area and meeting rooms and the demolition of an existing two-story building on Jessie Street. The total amount of renovation work is estimated at \$50 million. That portion of the street closure required a separate street space permit calculated at one-tenth of one percent of total estimated cost of the proposed construction.

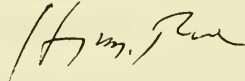
BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 24, 1989 Governmental Operations Committee Meeting

Comments:

1. Including the proposed temporary fee of \$12,240, according to Mr. Alex Pederson, DPW Bureau of Engineering, Stolte Incorporated is expected to occupy portions of Jessie and Annie Streets and pay total fees of approximately \$420,551, through September 23, 1990.
2. The request of Stolte Incorporated was reviewed by the Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT) on July 13, 1989. There was no objection to the additional closure on Jessie Street between Annie and New Montgomery Streets.

Recommendation: Approve the proposed resolution.



Harvey M. Rose

cc: Supervisor Gonzalez
Supervisor Hsieh
Supervisor Alioto
President Britt
Supervisor Hallinan
Supervisor Hongisto
Supervisor Kennedy
Supervisor Maher
Supervisor Nelder
Supervisor Walker
Supervisor Ward
Clerk of the Board
Chief Administrative Officer
Controller
Carol Wilkins
Stacy Becker
Ted Lakey

BOARD OF SUPERVISORS
BUDGET ANALYST

-SF
BOARD of SUPERVISORS



City Hall
San Francisco 94102
554-5184

DOCUMENTS DEPT.

July 25, 1989

JUL 31 1989
SAN FRANCISCO
PUBLIC LIBRARY

NOTICE OF CANCELLED MEETINGS

GOVERNMENTAL OPERATIONS COMMITTEE

NOTICE IS HEREBY GIVEN that the regularly scheduled meetings of the Governmental Operations Committee for Monday, August 7, and Monday, August 14, 1989, at 10:00 a.m., have been cancelled.

The next regular meetings of the Governmental Operations Committee will be held on Monday, July 31, 1989, and Monday, August 21, 1989, at 10:00 a.m., in Room 228, City Hall.

A handwritten signature in cursive script that reads "John L. Taylor".
John L. Taylor
Clerk of the Board

POSTED: JULY 25, 1989

GOVERNMENTAL OPERATIONS COMMITTEE
BOARD OF SUPERVISORS
ROOM 235 CITY HALL
SAN FRANCISCO, CALIFORNIA 94102

IMPORTANT
HEARING NOTICE

CITY AND COUNTY



OF SAN FRANCISCO

*Public Library, Documents
Dept.*

*ATTN: Jerry
Roth*

BOARD OF SUPERVISORS

BUDGET ANALYST

1390 MARKET STREET, SUITE 1025

SAN FRANCISCO, CALIFORNIA 94102 • TELEPHONE (415) 554-7642

July 31, 1989

DOCUMENTS DEPT.

JUL 31 1989

SAN FRANCISCO
PUBLIC LIBRARY

TO: Governmental Operations Committee
FROM: Budget Analyst
SUBJECT: July 31, 1989 Governmental Operations Committee Meeting

Item 1 - File 64-89-21

Department: Police Department, Senior Escort Services.
Item: Resolution authorizing the amendment of an existing lease of real property.
Location: 1049 Market Street, Suites 605 and 609
Purpose of Lease: Offices
Lessor: 1049 Market Street Associates.
No. of Sq. Ft. and Cost/Month: Amendment would add the following suites:

Suite 605 - 1,600 sq. ft.

Suite 609 - 789 sq. ft.

Total Area 2,389 sq. ft.

The office space, including 1,973 existing square feet in Suite 607*, totals 4,362 square feet.

Total amended lease amount - 4,362 sq. ft. @
\$0.86/sq. ft./mo. =

\$3,750

* The existing lease in Suite 607 consists of 1,973 sq. ft @
\$1.15/sq. ft./mo. for a total rent of \$2,269.

Memo to Governmental Operations Committee
July 31, 1989 Governmental Operations Committee Meeting

Annual Cost: \$45,000

**% Change from
1988-89:** 20.3 percent decrease from 1988-89.

**Utilities and Janitor
Provided by Lessor:** Lessor provides utilities and janitorial services.

Term of Lease: July 1, 1989 to June 30, 1990

Right of Renewal: One option to extend for one year.

Source of Funds: General Fund. Funds are budgeted in 1989-90 Police Department budget.

Comments: 1. The Real Estate Department reports that the terms of this lease are based on fair market value.

2. In 1988-89, the Senior Escort Service program spent \$56,472 on the rental of office space in various locations totalling 5,153 square feet, or \$0.91 per square foot per month. This lease amendment will reduce rental costs by \$11,472 by consolidating the office space into 4,362 square feet at an annual cost of \$45,000, or \$0.86 per square foot per month.

3. The office space at 1049 Market Street represents a consolidation of the Senior Escort Program's office space now spread out among various locations. The consolidation will result in the closure of the Mission (3384 - 26th St.), Chinatown (948 Pacific Ave.), and Western Addition (1220 Fillmore) offices. A fourth office, the Bayview-Hunter's Point office, will be reduced in size to accommodate one worker to provide drop-in service (See Comment No. 4 below). The Senior Escort Program will continue to assign one Escort Worker each to existing free office space located in Chinatown at 777 Stockton, and the Western Addition at 1240 Fillmore. The consolidation is in progress, pending completion of the improvements to Suites 605 and 609 at 1049 Market St., scheduled for completion September 1, 1989. The Mission Street office closed July 27, 1989.

4. At the request of the Finance Committee, the Mayor amended the 1989-90 budget in the amount of \$5,972 to restore 12 months rent for the Senior Escort Program to allow continued operation of the Program's Bayview-Hunter's Point office for Fiscal Year 1989-90, and to pay rent for the existing offices while the Senior Escort Program completes its plan for consolidation of the district offices.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 31, 1989 Governmental Operations Committee Meeting

The Senior Escort Program reports that it plans to continue operating the Bayview-Hunter's Point office with a staff of one person and reduced office space. The Real Estate Department further reports that the estimated rental cost of the reduced Bayview-Hunters Point office space should not exceed \$700, annually.

Recommendation: Based upon the fact that a consolidation of the Senior Escort Program's office space is being implemented, we consider approval of the proposed lease amendment to be a policy decision for the Board of Supervisors.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 2 - File 143-89-5

Department: Police Department

Item: Resolution authorizing the Chief of Police to apply for, accept and expend a State grant to expand existing senior escort patrol services.

Source of Grant: California Office of Criminal Justice Planning
Community Crime Resistance Program

Amount: \$85,122

Grant Period: July 1, 1989 through June 30, 1990

Project: Expansion of Services for the Senior Escort Patrol Project

Project Description: The Police Department's Senior Escort Program (SEP) would establish four "Escort Patrols" in the Tenderloin (4 teams), South of Market (2 teams), Western Addition (2 teams), and San Francisco General Hospital (1 team). The sum of nine teams, each staffed with two patrol persons, equals a total of eighteen patrol persons. The patrols would provide a combination of services including a "safety watch" over specific routes which are heavily traveled by seniors and the "pick-up" of clients from their homes and escorting them to destinations within their neighborhoods. Equipped with hand held portable radios, the patrols would have the ability to call for emergency services, to report crimes and to maintain contact with a base station.

According to the Senior Escort Program, an existing escort patrol working in the Western Addition has proven to be a significant crime deterrent as evidenced by a substantial reduction in crime during its hours of operation. Similar operations in the Tenderloin and South of Market would enable hundreds of senior citizens to move about freely. The patrol in San Francisco General Hospital would be designed to assist older adults through the maze of clinics and services which are often confusing and stressful for senior citizens.

Memo to Governmental Operations Committee
 July 31, 1989 Governmental Operations Committee Meeting

The proposed grant will principally fund (1) a Patrol Director who will oversee the patrol operations and the crime prevention activities of the Escort Patrol Division, (2) the purchasing of radio equipment to establish a radio base station with a range for the entire City and 25 portable radios for a patrol staff to be in constant contact with the Senior Escort Patrol Administration, and (3) sponsorship of "Crime Prevention Workshops" on a City-wide basis for community senior citizen programs, organizations and housing complexes.

Project Budget:	<u>Personnel</u>	<u>FTE</u>	<u>Amount</u>	
	Patrol Director	1.0	\$36,000	
	Fringe Benefits	---	<u>10,350</u>	
	Subtotal - Personnel	1.0		\$46,350
	<u>Operating Expenses</u>			
	Travel (2 grant related conferences for 2 staff persons to Los Angeles, and Patrol Director's mileage)			\$2,768
	Training (CPR, First-Aide, Personnel and Time Management, Budget Preparation, Grant Writing, Operation of Base Station)		1,430	
	Clothing (Raincoats, pants and boots)		1,400	
	Newsletters		1,000	
	Audit		<u>1,011</u>	
	Subtotal - Operating Expenses			7,609
	<u>Equipment</u>			
	25 Hand Held Portable Radios		\$32,988	
	Base Station		1,427	
	Related Costs (Microphones, radio cases, batteries, battery chargers, etc.)		<u>9,882</u>	
	Subtotal Equipment			44,297

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 31, 1989 Governmental Operations Committee Meeting

<u>Indirect Costs (5% of total project less equipment and indirect costs)</u>	<u>2,840</u>
Total	\$101,096
Less Local Match	<u>15,974</u>
Requested Grant	<u>\$85,122</u>

Local Match:	Cash Match	\$12,249
	In-kind services	<u>3,725</u>
	Total	\$15,974

- Comments:**
1. With the prior approval of Ordinance 240-89, the Board of Supervisors has authorized the transfer of \$26,000 from Police Department Permanent Salaries to provide a cash match for the proposed State grant. According to Lt. John Robinson the residual amount of \$13,751 (\$26,000 less the required \$12,249) not needed for the local cash match will be returned to the General Fund.
 2. The original grant application was made in the amount of \$94,579. The final amount available has been reduced by \$9,457 to \$85,122.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 3 - File 97-89-29

Note: This item was continued from the July 10, 1989 Governmental Operations Committee Meeting.

1. The proposed ordinance would amend Section 10B.2 of the San Francisco Administrative Code relating to the payment for special law enforcement services provided by the Police Department to individuals or organizations requesting such services. Currently, Section 10B.2 provides that the amount of the payment is the sum of (1) the rate paid or payable to the uniformed officers performing the additional services for the actual time they perform such duties, (2) the costs of additional equipment and materials, and (3) administrative costs of 22.5 percent of personnel, equipment and materials costs. Section 10B.2 also provides that the payments received for the special law enforcement services be deposited in a special account for Police Department public facilities overtime, except for the payment for the 22.5 percent overhead costs which is deposited to the General Fund.

2. The proposed ordinance would amend Section 10B.2 to provide the 22.5 percent overhead payments also be deposited into the public facilities overtime account rather than to the General Fund. At the end of each fiscal year, any funds remaining in the public facilities overtime account would be deposited to the General Fund.

3. According to Lt. John Robinson of the Police Department, the 22.5 percent overhead costs for FY 1988-89 which were deposited to the General Fund totalled approximately \$145,000.

Comments

1. According to Lt. Robinson, uniformed officers who participate in special law enforcement services perform these additional duties on an overtime basis and therefore are paid at a rate of time-and-a-half. Lt. Robinson indicates that the Police Department budget does not include funds for overtime for these special services. The Police Officers are paid from the special account, which is administered by the Treasurer. The Police Officers are paid after the individual or organization using the services have paid for the services.

2. Lt. Robinson reports that the additional 22.5 percent overhead costs are needed for the special public facilities overtime account because some organizations that use the special law enforcement services do not pay for the entire amount of the actual costs. For example, the existing lease with the San Francisco Giants does not require the Giants to pay for law enforcement services provided at Candlestick Park. The Giants, based on an informal agreement with the City, however, have agreed to pay straight time rather than time-and-a-half for the officers provided. Therefore, the current amount deposited to the special account for rates paid to the officers and for equipment and materials are insufficient to cover the Police Department's actual costs. According to Lt. Robinson, in FY 1988-89, the special public facilities overtime account incurred a

shortage of \$78,753 for services provided to the Giants. Lt. Robinson reports that the shortage was funded through a transfer of funds from the Police Department's budgeted overtime funds. Lt. Robinson advises that the additional 22.5 percent overhead costs in the special account would allow the Police Department to use the monies collected for the special law enforcement services to cover the Department's actual costs for providing the services, rather than using funds which have been budgeted for other purposes. Lt. Robinson indicates that the proposed ordinance would decrease the amount of the overtime budget shortfall which the Department encounters at the end of the fiscal year.

3. According to Lt. Robinson, the proposed ordinance would allow the Police Department to pay the officers for the special law enforcement duties in a more timely manner. Lt. Robinson advises that the City is currently not in compliance with Section 9 of the Salary Standardization Ordinance for Police and Fire, which stipulates that the uniformed officers must be paid for overtime within 14 days after performing the duties. Lt. Robinson indicates that some of these officers currently wait up to three months to be paid for these additional duties. Lt. Robinson indicates that adding the amount for 22.5 percent overhead costs to the special overtime account would create a temporary surplus in the account and allow the Department to pay the officers for the special overtime duties in a timely manner. Lt. Robinson indicates that funds remaining in the special overtime account at the end of the fiscal year would be forwarded to the General Fund.

4. The Budget Analyst believes that the 22.5 percent for overhead costs should not be available for additional Police overtime costs, but rather should continue to be deposited to the General Fund in order to cover the City's overhead costs of providing the special law enforcement services. If the Police Department requires additional overtime funds, the Department should request the funds through the regular budgetary process or supplemental appropriation process. Therefore, the Budget Analyst believes the proposed ordinance should not be approved.

5. Based on subsequent discussion with Lt. Robinson, the Police Department wishes to withdraw the proposed ordinance. Lt. Robinson reports that the Police Department will work with the Controller's Office to improve the Police Department's accountability for each overtime assignment. Overtime services provided to the Giants would be separately accounted for to enable overtime expenditures to be funded through the Police Department's overtime account.

Recommendation

Table the proposed ordinance, based on the request of the Police Department.

Memo to Governmental Operations Committee
July 31, 1989 Governmental Operations Committee Meeting

Item 4 - File 62-89-6

Department: Airports Commission

Item: Ordinance approving the five-year North Terminal Hub Principal Concession Lease for Retail Merchandise Sales between Host International, Inc. and the City and County of San Francisco.

Description:

1. The proposed ordinance would approve a five-year lease agreement between Host International, Inc. and the City for three locations in the North Terminal of the Airport containing a total of 4,523 square feet for retail merchandise sales. The five-year lease would begin upon the Mayor's approval of the lease and upon realization of the earlier of the following cases: 1) 120 days thereafter, or 2.) the tenant completes the necessary remodeling. The proposed lease would provide that the tenant pay an annual rent of either 20 percent of gross revenues or a minimum annual rent, whichever is greater.
2. The Airports Commission received four bids for the lease, with Host International offering the highest effective bid of a minimum annual rent of \$1,305,000 or \$6,525,000 over the five-year term. The minimum annual rent of \$1,305,000 represents an increase of \$179,568 over the minimum annual rent of \$1,125,432 guaranteed under the current lease agreement. According to the Airport, the current tenant (Duty-Free Shoppers) generated \$3.3 million gross revenues in 1988 which resulted in the minimum rentals of \$1,125,432 being paid to the Airport. The Airport estimates that the first year of the proposed lease would generate the new minimum of \$1,305,000 in rentals to the Airport.

3. The four bids received are as follows:

<u>Bidder</u>	<u>Minimum Annual Rent Bid</u>	<u>Preference</u>	<u>Effective Minimum Annual Rent Bid</u>
Host International	\$1,305,000	LBE (5%)	\$1,370,250 *
Hachette	1,310,000	-	1,310,000
Eastern Lobby Shops	1,100,000	MBE/LBE (10%)	1,210,000
Duty Free Shoppers	1,010,000	LBE (5%)	1,060,500

*High Bid

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 31, 1989 Governmental Operations Committee Meeting

4. The Airport reports that under the proposed lease agreement, Host International would be required to use its best efforts to sublease 25 percent of the premises to a minority business enterprise (MBE) and 10 percent to a woman business enterprise (WBE).

Comments:

1. The award of the proposed lease to Host International was approved by the Airports Commission at its meeting on June 27, 1989.

2. The Human Rights Commission has verified the LBE status of Host International and has negotiated an employee affirmative action plan with Host International.

Recommendation: Approve the proposed ordinance.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 31, 1989 Governmental Operations Committee Meeting

Item 5 - File 62-89-7

Department: Airports Commission

Item: Ordinance approving the five-year North Terminal Bookstore Lease between Host International, Inc., and the City and County of San Francisco.

Description: 1. The proposed ordinance would approve a five-year lease agreement between Host International, Inc., and the City for a bookstore and warehouse space in the North Terminal Building totalling 3,277 square feet. The five-year lease would begin upon the Mayor's approval of the lease, and after the current tenant vacates the premises on January 1, 1990, and upon realization of the earlier of the following cases: 1.) 90 days thereafter, or 2.) the tenant completes the necessary remodelling. The proposed lease would provide that the tenant pay an annual rent of either 20 percent of gross revenues or a minimum annual rent, whichever is greater.

2. The Airports Commission received three bids, with Host International offering the highest effective bid of a minimum annual rent of \$2,030,000, or \$10,150,000 over the five-year term. The minimum annual rent of \$2,030,000 represents an increase of \$812,033 over the minimum annual rent of \$1,217,967 under the current lease agreement with ABC Cigar, which specifies that the space be used as a gift shop and newsstand, rather than a bookstore.

Annual revenues payable by ABC Cigar to the Airport in FY 1988-89 were \$1,217,967. The Airport estimates that the first year of the proposed lease would generate \$2,030,000 in rentals to the Airport. In both instances, these payments represent the annual minimum.

3. The three bids received are as follows:

<u>Bidder</u>	<u>Minimum Annual Rent Paid</u>	<u>Preference</u>	<u>Effective Minimum Annual Rent Bid</u>
Host International	\$2,030,000	LBE (5%)	\$2,131,500 *
ABC Cigar	1,487,500	MBE/LBE (10%)	1,636,250
W. H. Smith	962,000	LBE (5%)	1,010,100

*High Bid

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 31, 1989 Governmental Operations Committee Meeting

- Comments:**
1. The award of the proposed lease to Host International was approved by the Airports Commission at its meeting on June 27, 1989.
 2. The Human Rights Commission has verified the LBE status of Host International and has negotiated an employee affirmative action plan with Host International.

Recommendation: Approve the proposed ordinance.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 6 - File 64-89-25

Department: Employees' Retirement System

Item: Ordinance authorizing the extension of an existing lease of real property.

Location: 1155 Market Street, entire 2nd Floor

Purpose of Lease: Office space

Lessor: Continental Savings of America

Number of Sq. Ft. and Cost/Month: Year 1: 11,980 sq.ft. @ \$1.00/sq.ft./mo. = \$11,980 rent/month
Years 2-5: 11,980 sq. ft. @ \$1.31/sq. ft./mo. = \$15,693.80 rent/month

Annual Cost: Year 1: \$143,760.00
Years 2-5: \$188,325.60

% Decrease Over 1988-89: 52 percent

Utilities and Janitor Provided by Lessor: City pays for electricity only

Term of Lease: Five-year lease beginning July 1, 1989 and ending June 30, 1994, subject to funds being appropriated in fiscal years 1990-91, 1991-92, 1992-93 and 1993-94.

Right of Renewal: The lease would be renegotiated at the end of the five-year period (June 30, 1994).

Source of Funds: General Fund in the 1989-90 budget.

Comments: 1. Mr. Gerald Romani of the Real Estate Department reports that the 1989-90 rent of \$143,760 per year is 52 percent less than the 1988-89 rent of \$300,458 per year because the 1988-89 rent was based on a five-year lease agreement negotiated in 1984. Mr. Romani indicates that the real estate market has since changed and that the rents for the proposed five-year lease represent fair market value.

BOARD OF SUPERVISORS
BUDGET ANALYST

2. According to the Real Estate Department, the proposed lease agreement provides that the City would occupy the office space for the entire five-year term unless funds are not appropriated for the rental payments, at which time the City may terminate the lease with 90 days prior written notice to the lessor. The Real Estate Department reports that the lessor has agreed to repaint and recarpet the office space at the lessor's expense.

Recommendation: Approve the proposed resolution.

Memo to Governmental Operations Committee
July 31, 1989 Governmental Operations Committee Meeting

Item 7 - File 64-89-27

Department: Public Utilities Commission (PUC)

Location: 100 McAllister Street (Fourth Floor)
Rooms 401, 402 and 403

Purpose of Lease: Office Space for PUC Bureau of Energy Conservation

Lessor: Hastings College (University of California)

Number of Sq. Ft. and Cost/Month: 1,276 sq. ft. @ \$1.29/sq. ft./mo. = \$1,645 rent/month

Annual Cost: \$19,740

% Increase Over 1988-89: 3.2% based on cost per sq. ft.

Utilities and Janitor Provided by Lessor: Yes

Term of Lease: July 1, 1989 through June 30, 1990

Right of Renewal: Yes - 3 one year options remain through June 30, 1993

Source of Funds: Hetch Hetchy Funds

Comment: The lease of property at 100 McAllister Street for PUC's Bureau of Energy Conservation has been increased by 276 sq. ft. from 1,000 sq. ft. to 1,276 sq. ft. or 27.6%. According to John Deekin, two additional employees, increasing the staff from 7 to 9, have been added as the result of grants from the U.S. Department of Energy which Mr. Deekin anticipates to be renewed in subsequent years.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 8 - File 64-89-28

Item: Resolution authorizing the extension of two leases of real property for use by the Controller's Office and the Health Service System. The total four month-extension for the two leases amounts to \$64,108 or \$16,027 per month.

Descriptions: Descriptions of the proposed leases are as follows:

(1) Department: **Controller's Office, Information Service Division (ISD)**

Location: 1212 Market Street, entire third floor and a portion of the first floor

Purpose of Lease: Office space

Lessor: Graham Investment Limited

No. of Sq. Ft. and Cost/Month: 5,779 sq.ft. @ \$1.415/sq.ft. = \$8,176

Cost for Four-Month Extension: \$32,704 (\$8,176 x 4 months)

% Increase over Present Lease: 5.0% increase in total monthly rent

Utilities and Janitor Provided by Lessor: All except electricity

Term of Lease: July 1, 1989 - October 31, 1989

Right of Renewal: None. ISD plans to move to 1155 Market Street prior to the end of the proposed lease extension.

Source of Funds: 100% work orders from other City Departments in 1989-90 budget (the amount of General Fund varies depending on projects being accomplished by Controller's ISD).

2) Department: **Health Service System (HSS)**

Location: 1212 Market Street, entire second floor and a portion of mezzanine, and Suite D in the lower arcade.

Purpose of Lease: Office space and storage space

Lessor: Graham Investment Limited

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 31, 1989 Governmental Operations Committee Meeting

**No. of Sq. Ft. and
Cost/Month:**

5,350 sq.ft. @ \$1.415/sq.ft. = \$7,570 (office space)

421 sq.ft. @ \$0.67/sq.ft. = \$281 per month (storage space)

Total is \$7,851 per month

**Cost for Four-Month
Extension:**

\$31,404 (\$7,851 x 4 months)

**% Increase/Decrease
over Present Lease:**

18.6% decrease in total monthly rent to space reduction.

5.0% increase in rate per square foot.

**Utilities and Janitor
Provided by Lessor:**

All except electricity

Term of Lease:

July 1, 1989 - October 31, 1989

Right of Renewal:

None. HSS plans to move to 1155 Market Street prior to the end of the proposed lease extension.

Source of Funds:

Recoveries from other city Departments in 1989-90 budget (approximately 47% from General Fund departments and 53% from Special Fund departments).

Comments:

1. The Information Services Division (ISD) of the Controller's Office has leased space in this building since April 1981 and the Health Service System has leased space since July 1982. Beginning on July 1, 1989, HSS reduced the amount of office space they had occupied by 1,575 sq.ft., from 6,925 sq.ft. to 5,350 sq.ft., which was the portion of the first floor that HSS occupied. As the result of this space reduction, the total rent for HSS will decrease by \$1,952 monthly from \$9,522 monthly to \$7,570 monthly for the proposed four month extension for office space.

2. Both the ISD and HSS plan to move their offices to 1155 Market Street prior to October 31, 1989. Mr. Jerry Romani of the Real Estate Department reports that this move will enable the consolidation of related City offices. The move will occur when renovations at 1155 Market Street are completed.

Recommendation:

Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 9 - File 64-89-29

Department Real Estate Department

Item: Resolution authorizing an amendment to a lease of real property at 1390 Market Street for the City Attorney's Office to increase the maximum cost to the City for leasehold improvements by \$21,306 from \$5,000 to \$26,306.

Amount: \$21,306 in addition to the previously approved \$5,000 for a total of \$26,306.

Description: 1. The Board of Supervisors previously approved Resolution No. 353-89 (File 64-89-8), a new lease of office space on the Mezzanine of the Fox Plaza at 1390 Market Street for the relocation of 41 City Attorney, 11 Bureau of Building Inspection and 4 Mayor's Employees Relations Division staff for a total relocation of 56 City staff. The lease agreement included an allowance not to exceed \$5,000 to be paid by the City to the lessor, Calfox, Inc. The \$5,000 was to cover improvements including the installation of interior windows for an infant day care center and connecting the City Attorney's computers between the Mezzanine and the City Attorney's offices on the 6th Floor of Fox Plaza. The lessor is to pay \$200,000 for renovations to improve the existing Mezzanine space to be used by the City Attorney, Bureau of Building Inspection and the Mayor's Employees Relation Division.

2. The City would reimburse the lessor \$26,306 for the following leasehold improvements:

Office Partitions (both full and low height)	\$13,866
Infant Care Center (glass, sound partitioning, shelving)	3,650
Kitchen area (counters and sink)	1,700
Electrical (for computers)	3,450
Exhaust Fan	500
Carpentry (Dutch door, alcoves, open closets)	1,640
Architectural Drawings	<u>1,500</u>
Total	<u>\$26,306</u>

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 31, 1989 Governmental Operations Committee Meeting

3. The proposed amendment to the current lease would also change the commencement date of the lease from July 1, 1989 to September 11, 1989 or as soon thereafter as alterations are completed by the lessor and accepted by the City, and would provide for an indemnity provision for the area to be used as an infant care facility. The indemnity provision would hold the lessor harmless from any lawsuit occurring as the result of the child care activity.

Comments:

1. The source of funds for the additional \$21,306 requested for the proposed alterations would be the amount of funds saved from delaying the commencement date of the lease from July 1, 1989 to September 11, 1989. The City Attorney's monthly cost for the rental of 8,067 sq.ft. of Mezzanine space at 1390 Market Street is \$10,084. For the period July 1, 1989 to September 11, 1989, the total savings would be \$23,865. The \$23,865 rental savings would be used to offset the additional \$21,306 in proposed leasehold improvements.

2. According to Mr. Jerry Romani of the Real Estate Department, the City's total costs of \$26,306 for leasehold improvements would be in addition to the \$200,000 in improvements to be paid by the lessor.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 31, 1989 Governmental Operations Committee Meeting

Item 10 - File 68-89-7

Department Mayor's Criminal Justice Council (MCJC)

Item: Resolution authorizing the Mayor to apply for, accept and expend federal grant funds.

Amount: \$25,000

Source of Grant: National Highway Traffic Safety Administration

Grant Period: July 1, 1989 through June 30, 1990

Grant Project: Bay Area Coalition/Driving Under the Influence Project

Description: The proposed grant would fund a project to coordinate the development of a community-based group comprised of public and private sector representatives to promote alcohol highway safety efforts in the San Francisco Bay Area. The project would focus on interaction with the hospitality industry, including bars, hotels, taxicabs, and sports and entertainment arenas.

Grant Budget:

MCJC Contract Personnel (0.50 FTE)	\$19,596
Intern (one @ \$6.50/hr. for 25 hrs./wk for 12 weeks)	1,950
Travel	1,000
Supplies	700
Indirect Costs	<u>1,754</u>
Total Grant	\$25,000

Indirect Costs: 8 percent

Required Match: None

Comment: The MCJC currently operates a State-funded Driving Under the Influence Project which focuses on coordinating public and private sector agencies to reduce drunk driving in San Francisco. The National Highway Traffic Safety Administration has identified the City's efforts as a model program for reducing drunk driving and proposes that the City expand its efforts to work with the public and private sectors around the Bay Area. According to Ms. Jo Anne Sanzeri of the MCJC, MCJC believes these expanded efforts would benefit the City because many

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 31, 1989 Governmental Operations Committee Meeting

of the drunk drivers that are apprehended in San Francisco reside in other Bay Area cities.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 11 - File 68-89-8

Agency: Mayor's Office

Item: Resolution authorizing application for, acceptance and expenditure of grant funds.

Amount: \$100,000

Local Match: None

Source of Grant: San Francisco Foundation

Grant Period: Twelve months beginning after grant approval

Project: To develop a Child Care Plan for San Francisco

Description: The objective of the San Francisco Child Care Plan Project is to develop an effective, comprehensive strategy for the City and County of San Francisco to address and respond to child care issues and problems through the collaborative efforts of the Mayor's Office, the Department of City Planning and the Child Care Law Center.

It is envisioned that part of the Child Care Plan will be incorporated into the City's Master Plan document which guides land use. Since zoning ordinances must be compatible with the general plan, the incorporation of child care policies in the master plan may require zoning ordinance amendments.

Further, the project is intended to be a framework to guide the City in its future efforts on child care. It would include recommendations which are planned to be incorporated into City policy by whatever means are appropriate, such as legislation, inter-agency agreements, etc.

Another objective of the project is to stimulate community awareness regarding the child care, particularly by affected constituencies which have been neglected and underserved.

Memo to Governmental Operations Committee
July 31, 1989 Governmental Operations Committee Meeting

Project Budget: The Child Care Law Center, a San Francisco-based nonprofit agency, has been selected as the agency believed to be best qualified to perform the proposed project. The details of the proposed contract with the Child Care Law Center have not yet been finalized, but a preliminary budget has been prepared, assuming the approval of the grant at the requested amount of \$100,000. The preliminary budget details are as follows:

Contractor Personnel - Child Care Law Center

1 Attorney	\$35,692
1 Administrative Assistant	24,616
1 Paralegal	16,615
Fringe Benefits	<u>15,384</u>
Subtotal	\$92,307
Other Operating Expenses	<u>7,693</u>
Total	\$100,000

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 12 - File 89-89-5

1. The proposed resolution would authorize employees in various classifications to enroll in the State Disability Insurance (SDI) Program. The cost of SDI coverage would be paid by the employees through normal payroll deductions. The proposed legislation would not involve significant cost to the City as the Controller's payroll/personnel system is programmed to include this deduction.

2. SDI pays disability benefits to employees who suffer a non-industrial injury or illness. SDI-eligible employees have been paying into the SDI system since July 1, 1981. Currently, the payroll deduction is 0.9% of the first \$21,900 of gross salary for each employee (maximum of \$197.10 annually). While SDI coverage is mandatory for all employees within bargaining units enrolled in the SDI program, it is not mandatory that employee classifications which are not represented by a bargaining unit be included in the SDI program unless a majority of employees within the classification requests coverage.

3. The following classifications which are not represented by a bargaining unit would be authorized to enroll in the State Disability Program under this proposed ordinance.

<u>Position</u>	<u>Classification</u>	<u>No. of Employees</u>
7395	Ornamental Iron Worker	9
9342	Ornamental Iron Worker Supervisor I	1
9770	Community Development Assistant	1
2116	Associate Director, Medical Records	3
3650	Medical Records Librarian	1
8152	Senior Claims Investigator	1
1812	Assistant Retirement Analyst	16

4. The Employee Relations Division (ERD) reports that it has received individual letters requesting coverage signed by the Ornamental Iron Worker Supervisor I, the Community Development Assistant, the Medical Records Librarian and the Senior Claims Investigator, and individual letters signed by the majority of employees in the Ornamental Iron Workers, Associate Director of Medical Records and Assistant Retirement Analyst classifications.

Comments

The Employee Relations Division indicates that the Ornamental Iron Worker classification, which is shown in the proposed legislation as a 7396 class, should be shown as a 7395 class.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 31, 1989 Governmental Operations Committee Meeting

Recommendation

Amend the proposed legislation to change the Ornamental Iron Worker class from 7396 to the correct class of 7395 and approve the proposed resolution as amended.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 13 - File 89-89-6

1. The proposed resolution would authorize employees in various classifications to enroll in the State Disability Insurance (SDI) Program. The cost of SDI coverage would be paid by the employees through normal payroll deductions. The proposed legislation would not involve significant cost to the City as the Controller's payroll/personnel system is programmed to include this deduction.

2. SDI pays disability benefits to employees who suffer a non-industrial injury or illness. SDI-eligible employees have been paying into the SDI system since July 1, 1981. Currently, the payroll deduction is 0.9% of the first \$21,900 of gross salary for each employee (maximum, of \$197.10 annually). While SDI coverage is mandatory for all employees within bargaining units enrolled in the SDI program, it is not mandatory that employee classifications which are not represented by a bargaining unit be included in the SDI program unless a majority of employees within the classification request coverage.

3. The following classifications of the San Francisco Public Library which are not represented by a bargaining unit would be authorized to enroll in the State Disability Program under this proposed ordinance.

<u>Position Number</u>	<u>Position Classification</u>	<u>No. of Employees</u>
1544	Secretary, Library Commission	1
3642	Coordinator, Adult Library Services	1
3640	Coordinator, Childrens Library Activities	1
3668	Assistant City Librarian	1
3670	City Librarian	1

4. The Employee Relations Division reports that it has received letters from the employees in each of these single position classifications requesting inclusion in the SDI program.

Recommendation

Approve the proposed resolution.

Memo to Governmental Operations Committee
July 31, 1989 Governmental Operations Committee Meeting

Item 14 - File 138-89-5

Department: District Attorney

Item: Resolution authorizing the District Attorney to apply for, accept and expend continuation State grant funds.

Source of Grant: California Office of Criminal Justice Planning

Amount: \$233,617

Grant Period: July 1, 1989 through June 30, 1990

Project: Victim Witness Assistance Center

Project Description: This would be the (13th) year of State funding for this project. The project provides a broad range of services to victims of crime including the following: (1) crisis intervention and emergency services (e.g., counseling, financial assistance); (2) information and referral services; (3) the filing of Victim of Crime Claim forms for compensation through the State Board of Control; (4) training and public awareness programs (e.g., presentations to community groups and public safety agencies); and (5) orientation to the criminal justice system (e.g., provision of verbal or printed information to victims/witnesses on the location, procedures and functions of the local criminal justice agencies).

Project Budget:	<u>Personnel</u>	<u>FTE</u>	<u>Amount</u>
	Executive Director (8454)	.64	\$34,927
	Victim Witness Specialists II	3.00	120,822
	Victim Witness Specialist I	.75	23,234
	Senior Clerk Typist	.70	16,818
	Bookkeeper	.10	3,067
	Fringe Benefits		<u>13,237</u>
	Subtotal Personnel	<u>5.19</u>	\$212,105

Operating Expenses

Travel (4 grant-related conferences	
- northern (3) and southern (1)	
California)	\$1,588
Telephone	2,106
Postage	278
Copying	1,610
Office Supplies	1,523
Office Machine Rentals	294
Emergency Assistance Funds	96

BOARD OF SUPERVISORS
BUDGET ANALYST



Memo to Governmental Operations Committee
July 31, 1989 Governmental Operations Committee Meeting

Audit	<u>\$2,336</u>	
Subtotal - Operating Expenses		\$9,831
Indirect Costs (5% of total grant)		<u>11,681</u>
Total		\$233,617

Local Match: None

Comment: The level of funding requested in this proposal is the same level of funding received in FY 1988-89.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 31, 1989 Governmental Operations Committee Meeting

Item 15 - File 138-89-6

Department: District Attorney's Office

Item: Resolution authorizing the District Attorney to apply for, accept and expend funds for the continuation of a State grant.

Source of Grant: California Office of Criminal Justice Planning

Amount: \$150,889

Grant Period: July 1, 1989 through June 30, 1990

Project: Child Abuse Vertical Prosecution Program

Project Description: The District Attorney established the Child Abuse Vertical Prosecution Program in 1986. Vertical prosecution refers to continuing the same attorney on a case who initiates the charges in the case or authorizes the warrant through the Municipal and/or Superior Courts until the case is adjudicated. The program was established in response to the increase in reported child abuse cases (especially sexual abuse against children) in order to effectively prosecute severe child sexual abuse cases and to minimize the emotional trauma to child victims during legal proceedings.

Project staff will focus on cases where there is a parallel action in dependency court or family court, thus directly affecting the child by reducing the stress and trauma experienced in the legal process. The project attorney will handle the entire criminal proceeding ("true vertical") and the direct examination of the child in dependency or family court proceedings. The investigator will coordinate the scheduling and information sharing problems presented within this four-agency, three-court system. This coordination responsibility will be in conjunction with the investigator's regular assigned duties.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
 July 31, 1989 Governmental Operations Committee Meeting

Project Budget:	<u>Personnel</u>	<u>FTE</u>	<u>Amount</u>
	Head Attorney (8182)	.07	\$ 6,188
	Principal Attorney (8180)	1.00	74,620
	Asst. Investigator (8132)	1.00	29,094
	Bookkeeper (8132)	.10	3,187
	Fringe Benefits		<u>28,717</u>
	Subtotal Personnel	2.17	\$141,806
	<u>Operating Expense</u>		
	Travel (One grant related conference)		\$ 524
	Postage		54
	Copying		311
	Audit		<u>1,059</u>
	Subtotal Operating Expenses		\$ 1,948
	<u>Indirect Costs</u> (5% of \$142,695 - all costs except the \$1,059 audit fee)		<u>7,135</u>
	Total		\$150,889

Local Match: None

Comments:

1. The proposed grant funds of \$150,889 represent an increase of \$15,089 or approximately 11% more than the \$135,800 level of funds received for the 12-month period March 1987 through February 1988.
2. According to Ms. Carla Dalberg in the District Attorney's Office, this program was funded from the General Fund between March 1988 and June 1989 because there were no State funds available for this project.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 31, 1989 Governmental Operations Committee Meeting

Item 16 - File 138-89-7

Department: District Attorney

Item: Resolution authorizing the District Attorney to apply for, accept and expend continuation State grant funds.

Source of Grant: California Office of Criminal Justice Planning

Amount: \$75,000

Grant Period: July 1, 1989 through June 30, 1990

Project: Gang Violence Suppression Program

Description: This would be the fifth year of funding for the Gang Violence Suppression Program. The measurable objectives to be accomplished during the grant period are: (1) target known gang leaders and increase the number of gang leaders prosecuted by 15%; (2) increase the incarceration rate to 75% or above so that almost every gang member targeted will be incarcerated as a result of that prosecution; and (3) increase the targeting of gang members on probation from previous convictions by 50%, and revoke those probations when there is any subsequent illegal conduct.

The staff prosecutor will vertically prosecute all adult gang members involved in gang-related activity and will coordinate with the juvenile prosecution of related gang members. Vertical prosecution is the using of the same attorney on a case from initiating the charges or authorizing the warrant through the Municipal and/or Superior Courts until the case is adjudicated.

The staff prosecutor will also be an integral part of the Gang Event Response Team and will work with the investigating agencies before and after arrests are made on gang violence cases. The prosecutor will be on-call 24 hours per day for any assistance needed during the course of those investigations, and will coordinate all probationary sentences and revocations with the two gang violence probation officers.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
 July 31, 1989 Governmental Operations Committee Meeting

Project Budget:	Personnel	FTE	Amount
	Principal Attorney (8180)	.85	\$69,947
	Assistant Investigator (8132)	.15	4,780
	Fringe Benefits		<u>18,558</u>
	Subtotal - Personnel	<u>1.00</u>	\$93,285
	<u>Operating Expenses</u>		
	Travel (one grant-related conference)		524
	Telephone		337
	Postage		40
	Office Supplies		100
	Audit		<u>1,000</u>
	Subtotal - Operating Expenses		2,001
	Indirect Costs (5% of \$94,286 - all costs except the \$1,000 audit fee)		<u>4,714</u>
	Total		\$100,000

Local Match: \$25,000

Comments:

1. According to Mr. Robert Podesta, Chief Assistant District Attorney, the local share of \$25,000 was inadvertently not included in the District Attorney's FY 1989-90 budget. Because the local share is not currently budgeted, the District Attorney's Office has advised us that they will request a supplemental appropriation of \$25,000 from the General Fund. Under these circumstances, the authorization to expend State grant funds should await the action of the Board of Supervisors to appropriate the local share requirement.

2. The level of funding requested in this proposal is the same level of funding received in FY 1988-89.

Recommendation: Amend the proposed resolution by deleting "and expend" on page 1, line 2 and page 2, line 7, and approve the proposed resolution as amended.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 31, 1989 Governmental Operations Committee Meeting

Item 17 - File 138-89-8

Department: District Attorney

Item: Resolution authorizing the District Attorney to apply for, accept and expend continuation State grant funds.

Source of Grant: California State Board of Control Restitution Fund

Amount: \$144,000

Grant Period: July 1, 1989 through June 30, 1990

Project: Joint Powers Agreement with Victim Witness Assistance Center

Description: This would be the fourth year of State funding for this project. The Victim/Witness Center Project (Center), administered by the District Attorney's Office, provides a broad range of services to victims of crime, including the following: (1) crisis intervention and emergency services; (2) training and public awareness programs; (3) orientation to the local criminal justice agencies; and (4) the filing of victim claim forms for compensation through the State Board of Control.

In FY 1986-87, the first Joint Powers Agreement, between the State Board of Control and the Victim/Witness Center, was approved by the Board of Supervisors so that the filing of victim claims could be accomplished locally. Prior to 1986, the majority of claims were processed by State Board of Control staff in Sacramento. This agreement authorized the Center a staff position and transferred the major responsibility for claims verification from the State to the Center.

Ms. Donna Medley, Director of the Victim/Witness Center, reports that the ability to verify claims locally results in expediting payments being made to victims of crime from an average of 5 months to 3 months. The verification process includes obtaining police reports, hospital records and statements of lost wages. Over a three-year period, compensation to victims has increased from \$700,000 during the first year to \$1,100,000 during the third year according to Ms. Medley.

The number of claims verifications processed by the Center and paid for by the State Board of Control has increased from 200 in FY 1986-87 to 900 in FY 1988-89. The proposed

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 31, 1989 Governmental Operations Committee Meeting

Joint Powers Agreement for 1989-90 would require a minimum of 900 completed claims verifications, the same number as the previous year. According to Ms. Medley the staffing would remain the same for the new funding year.

Project Budget:	<u>Personnel</u>	<u>FTE</u>	<u>Amount</u>
	Executive Director (8454)	.2	\$10,914
	Victim Claims Coordinator (8132)	1.0	29,218
	Bookkeeper (8132)	1	3,067
	Senior Clerk Typist (1426)	.3	7,208
	Fringe Benefits		<u>7,551</u>
	Subtotal Personnel	1.6	\$57,958
	<u>Operating Expenses</u>		
	Contractual - Victim Claims Specialist (2.8 FTE in 88/89, increased by 0.4 to 3.2 FTE in 89/90)		\$70,795
	Travel (two grant related conferences, staff mileage, training)		2,574
	Telephone		1,949
	Copying		1,489
	Office Supplies		1,410
	Printing		815
	Postage		257
	Machine Rental		272
	Audit (1% of total grant)		<u>1,440</u>
	Subtotal - Operating Expenses		81,001
	Indirect Costs (10% of salaries)		<u>5,041</u>
	Total		\$144,000

Local Match: None

Comment:

1. According to Ms. Medley the proposed staffing for FY 1989-90 reflects changes made during the course of FY 1988-89, including replacing an Administrator (100%) with the Executive Director (20%), a Senior Clerk Typist (30%) and a contractual Victim Claims Specialist at 0.4 FTE.
2. The proposed grant funds of \$144,000 represent an increase of \$4,500 or 3% over the \$139,500 level of funds received in FY 1988-89.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 31, 1989 Governmental Operations Committee Meeting

Item 18 - File 146-89-41

Department Department of Public Health (DPH), Family Health Bureau

Item: Resolution authorizing the DPH to apply for, accept and expend continuation grant funds.

Grant Amount: \$130,000

Grant Period: July 1, 1989 to June 30, 1990

Grant Project: Teen Fathers Case Management, Title V Demonstration Project

Project Description: The proposed grant would fund the fourth year of a five-year demonstration project to provide counselling, case management and referral services to teen fathers and potential teen fathers in San Francisco. These services would be provided through a contract with Ella Hill Hutch Community Center, a non-profit organization that has been providing these services for the past two years. DPH estimates that this project would serve approximately 90 teenagers from the Western Addition and Bayview Hunter's Point Districts in San Francisco.

Grant Budget: Contractual Services

Personnel (4.5 FTE)	\$83,360
Fringe Benefits	14,090
Travel	600
Program Evaluation Subcontract	25,000
Operating Costs	<u>6,950</u>
Total Contractual Services	\$130,000

Indirect Costs: None

Required Match: None

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 31, 1989 Governmental Operations Committee Meeting

Item 19 - File 146-89-42

Department: Department of Public Health (DPH), Family Health Bureau

Item: Resolution authorizing the DPH to accept and expend a State allocation for a new program

Amount: \$87,309

Source of Funds: State Department of Health Services

Allocation Period: January 1, 1989 to June 30, 1989

Project: Prenatal Guidance Program

Project Description: The proposed State allocation would fund a new Prenatal Guidance Program which provides health care, referral and case management services to pregnant women who are eligible or potentially eligible for Medi-Cal. The proposed funds would reimburse DPH for expenses related to the provision of Prenatal Guidance Program services based on DPH's expenditure report to the State for the six-month period from January 1, 1989 to June 30, 1989.

Project Budget:	<u>State Allocation</u>	<u>County Match</u>	<u>Total Project Costs</u>
Civil Service			
Personnel (3.0 FTE)	\$66,699	\$17,890	\$84,589
Mandatory Fringe Benefits	20,010	5,368	25,378
Travel	500	-	500
Training	100	-	100
Total Project Budget	\$87,309	\$23,258	\$110,567

Required Match: 21 percent, based on State allocation formula, funded from DPH's 1988-89 budget.

Comments:

1. According to Ms. Mildred Crear of DPH, this State allocation allows for retroactive payment for Prenatal Guidance Program expenditures incurred in FY 1988-89.
2. According to Ms. Crear, State funding for this program from July 1, 1989 through June 30, 1990 will be available on the same cost-reimbursement basis.

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 31, 1989 Governmental Operations Committee Meeting

Item 20 - File 146-89-43

Department: Department of Public Health (DPH)
Division of Mental Health, Substance Abuse and Forensic Services

Item: Resolution to accept and expend a continuation grant.

Amount: \$100,000

Source of Funds: State Department of Mental Health

Grant Period: July 1, 1989 to June 30, 1990

Project: AIDS Day Treatment Services

Description: The proposed grant would fund the second year of a day treatment program to provide psychological, social and medical support services to approximately 20 individuals infected with Human Immunodeficiency Virus (HIV) or diagnosed with AIDS experiencing central nervous system dysfunction or dementia (brain disorder). The day treatment services would be provided through a contract with AIDS Day Care Services, Inc., a local non-profit organization that is currently providing these AIDS day treatment services.

Project Budget:

Contractual Services	\$98,000
Indirect Costs	<u>2,000</u>
Total	\$100,000

Indirect Costs: 2%

Required Match: None

Recommendation: Approve the proposed resolution.

BOARD OF SUPERVISORS
BUDGET ANALYST

Item 21 - File 186-89-18

Department: Department of Public Health (DPH), Division of Mental Health Programs, Community Mental Health Services

Proposed Action: The proposed resolution would approve the City's and County's preliminary Short-Doyle Plan (Part A) for mental health services for fiscal year 1989-90. The Board of Supervisors' approval is required by the State Short-Doyle Act.

Description: 1. The preliminary Short-Doyle Plan (Part A) was prepared by DPH for submission to the State of California, Department of Mental Health and contains endorsements, assurances of compliance and summary budget information for 1989-90.

2. A comparison of the proposed program budget with the fiscal year 1988-89 is as follows:

	<u>Fiscal Year</u> <u>1988-89</u>	<u>Fiscal Year</u> <u>1989-90</u>	<u>Increase</u> <u>Decrease</u>
State Short Doyle Funds	\$31,235,659	\$31,062,683	\$(172,976)
Miscellaneous Revenues*	28,017,863	27,832,221	(185,642)
Required City Match	4,579,173	5,132,102	552,929
City Overmatch	<u>29,475,580</u>	<u>26,172,994</u>	<u>(3,302,586)</u>
Program Total	\$93,308,275	\$90,200,000	\$(3,108,275)

*Grants, patients fees, patient insurance, Medi-Cal (both federal and non federal) and Medicare.

Comments: 1. The total program costs of \$90,200,000 includes \$69,046,151 for community programs and \$21,153,849 for the Napa State Hospital services provided to San Francisco City and County residents.

2. The required City match of \$5,132,102 is based on a 10% match for inpatient services and 15% match for outpatient services. The City Overmatch revenue of \$26,172,994 is funding above that which is required for the Short-Doyle Plan.

3. The preliminary Short-Doyle Plan (Part A) has been approved by the Mental Health Advisory Board's Planning and Policy Committee.

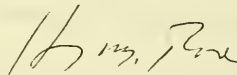
BOARD OF SUPERVISORS
BUDGET ANALYST

Memo to Governmental Operations Committee
July 31, 1989 Governmental Operations Committee Meeting

4. Later in the fiscal year, the Department of Public Health will submit another resolution which would approve the submission of the final Short-Doyle Plan (Part B). Part B will detail the City's mental health services, including the eligibility requirements for clients, description of various programs and a final budget of proposed City costs to provide mental health services. Approval by the Board of Supervisors of the final Short-Doyle Plan is required prior to the release by the State of the City's full Short-Doyle allocation to the City.

5. The Short-Doyle plan includes all of the City's budgeted mental health service programs as well as proposed programs that are subject to future approvals of grant funds.

Recommendation: Approve the proposed resolution.



Harvey M. Rose

cc: Supervisor Gonzalez
Supervisor Hsieh
Supervisor Alioto
President Britt
Supervisor Hallinan
Supervisor Hongisto
Supervisor Kennedy
Supervisor Maher
Supervisor Nelder
Supervisor Walker
Supervisor Ward
Clerk of the Board
Chief Administrative Officer
Controller
Carol Wilkins
Stacy Becker
Ted Lakey

BOARD OF SUPERVISORS
BUDGET ANALYST

SF
\$90.32
2
7/31/89
C2

Decision Taken

C A L E N D A R

MEETING OF

GOVERNMENTAL OPERATIONS COMMITTEE

BOARD OF SUPERVISORS

CITY AND COUNTY OF SAN FRANCISCO

DOCUMENTS DEPT.

AUG 3 1989

SAN FRANCISCO
PUBLIC LIBRARY

MONDAY, JULY 31, 1989 - 10:00 A.M.

ROOM 228, CITY HALL

PRESENT: SUPERVISORS GONZALEZ, HSIEH, ALIOTO

CLERK: GAIL JOHNSON

1. File 64-89-21. [Lease of Real Property] Resolution authorizing amendment of lease of real property at 1049 Market Street for the Police Department, Senior Escort Program. (Real Estate Department)

ACTION: Recommended. (TO BOARD FOR CONSIDERATION ON AUGUST 21, 1989.)

2. File 143-89-5. [OCJP Funding] Resolution authorizing the Chief of Police to apply for, accept and expend funds in the amount of \$85,122 made available through the Office of Criminal Justice Planning for a project entitled "Expansion for the Senior Escort Patrol Project" and agreeing to provide cash match in the amount of \$12,249. (Mayor)

ACTION: Continued to August 21, 1989 meeting.

3. File 97-89-29. [Special Law Enforcement Services] Ordinance amending Administrative Code, by amending Section 10B.2, relating to the payment for special law enforcement services. (Police Commission)

(Continued from 7/10/89)

ACTION: Continued to August 21, 1989 meeting.

4. File 62-89-6. [Airport Concession Lease] Ordinance approving "North Terminal Hub Principal Concession Lease for Retail Merchandise Sales" between Host International, Inc., and the City and County of San Francisco, acting by and through its Airports Commission. (Airports Commission)

ACTION: Recommended.

5. File 62-89-7. [Airport Concession Lease] Ordinance approving "North Terminal Bookstore Lease" between Host International, Inc., and the City and County of San Francisco, acting by and through its Airports Commission. (Airports Commission)

ACTION: Continued to August 21, 1989 meeting.

6. File 64-89-25. [Extension of Existing Lease] Resolution authorizing extension of an existing lease of real property at 1155 Market Street for the Employees' Retirement System. (Real Estate Department)

ACTION: Continued to August 21, 1989 meeting.

7. File 64-89-27. [Lease of Real Property] Resolution authorizing extension and amendment of lease of real property at 100 McAllister Street for the Public Utilities Commission. RO #9025. (Real Estate Department)

ACTION: Continued to August 21, 1989 meeting.

8. File 64-89-28. [Lease of Real Property] Resolution authorizing extension of two leases of real property at 1212 Market Street for the Health Service System and the Controller. RO #9027. (Real Estate Department)

ACTION: Continued to August 21, 1989 meeting.

9. File 64-89-29. [Lease of Real Property] Resolution authorizing amendment of lease of real property at 1390 Market Street for the City Attorney's Office. RO #9026. (Real Estate Department)

ACTION: Recommended.

10. File 68-89-7. [Grant - Federal Funds] Resolution authorizing the Mayor to apply for, accept and expend grant funds in the amount of \$25,000 from the National Highway Traffic Safety Administration for a project entitled the "Bay Area Coalition/Driving Under the Influence Project", for a twelve-month period beginning July 1, 1989 through June 30, 1990. (Mayor)

ACTION: Continued to August 21, 1989 meeting.

11. File 68-89-8. [Grant - Private Funds] Resolution authorizing the Mayor's Office to apply for, accept and expend a grant in the amount of \$100,000 from the San Francisco Foundation to develop a child care plan for San Francisco. (Supervisor Walker)

ACTION: Recommended.

12. File 89-89-5. [State Disability Insurance] Resolution authorizing enrollment of Classifications 7396 Ornamental Iron Worker, 9342 Ornamental Iron Worker Supervisor I, 9770 Community Development Assistant, 2116 Associate Director, Medical Records, 3650 Medical Records Librarian, 8152 Senior Claims Investigator and 1812 Assistant Retirement Analyst in the State Disability Insurance Program. (Employee Relations Division)

ACTION: Continued to August 21, 1989 meeting.

13. File 89-89-6. [State Disability Insurance] Resolution authorizing enrollment of Classifications 1544 Secretary to Library Commission; 3642 Coordinator of Adult Services; 3640 Coordinator of Children's Services; 3668 Assistant City Librarian; and 3670 City Librarian in the State Disability Insurance Program. (Employee Relations Division)

ACTION: Continued to August 21, 1989 meeting.

14. File 138-89-5. [Office of Criminal Justice Planning] Resolution authorizing the District Attorney of the City and County to apply for, accept and expend funds in the amount of \$233,617 made available through the Office of Criminal Justice Planning for a project entitled "Victim/Witness Assistance Center". (Mayor)

ACTION: Continued to August 21, 1989 meeting.

15. File 138-89-6. [Grant - State Funds] Resolution authorizing the District Attorney of the City and County to apply for, accept and expend funds in the amount of \$150,889 from the California Office of Criminal Justice Planning for a project entitled "Child Abuse Vertical Prosecution Program" for a twelve-month period beginning July 1, 1989 through June 30, 1990. (Mayor)

ACTION: Continued to August 21, 1989 meeting.

16. File 138-89-7. [Grant - Federal Funds] Resolution authorizing the District Attorney of the City and County to apply for, accept and expend grant funds in the amount of \$75,000 made available through the California Office of Criminal Justice Planning for a project entitled "Gang Violence Suppression Program" for the twelve-month period beginning July 1, 1989 through June 30, 1990; and agreeing to provide cash match in the amount of \$25,000. (Mayor)

ACTION: Continued to August 21, 1989 meeting.

17. File 138-89-8. [State Funds - State Board of Control] Resolution authorizing the District Attorney of the City and County to apply for, accept and expend funds in the amount of \$144,000 made available through the State Board of Control, Victims of Crime Program, an agent of the State of California for a project entitled "Joint Powers Agreement with Victim Witness Assistance Center", for Fiscal Year 1989-90. (Mayor)

ACTION: Recommended. (TO BOARD AS A COMMITTEE REPORT FOR CONSIDERATION ON JULY 31, 1989.)

18. File 146-89-41. [Grant - State Funds] Resolution authorizing the Department of Public Health, Community Public Health Services, Family Health to apply for, accept and expend a grant of \$130,000 from the State Department of Health Services, for a Teen Fathers Case Management Demonstration Project for Fiscal Year 1989-90. (Mayor)

ACTION: Recommended.

19. File 146-89-42. [Grant - State Funds] Resolution authorizing the Department of Public Health, Community Public Health Services, Family Health, CHDP Prenatal Care Guidance, to accept and expend funds in the total amount of \$87,309 from the State Department of Health Services for child and disability prevention services. (Mayor)

ACTION: Recommended.

20. File 146-89-43. [Grant - State Funds] Resolution authorizing the Department of Public Health, Division of Mental Health, Substance Abuse and Forensic Services, to accept and expend a continuation grant of \$100,000 from the State Department of Mental Health for AIDS day treatment. (Mayor)

ACTION: Recommended.

21. File 186-89-18. [Short-Doyle Plan, 1989-90] Resolution approving the San Francisco City and County Short-Doyle Plan for Mental Health Services in Fiscal Year 1989-90, Part A. (Department of Public Health)

ACTION: Continued to August 21, 1989 meeting.

✓





